



Civic Centre  
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TROWBRIDGE  
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11<sup>th</sup> July 2018

## SUMMONS

**To all members of Trowbridge Town Council:** Councillors: Bateman-Gay, Bazan, Beaver, Blackmore, Blakemore, Brice, Bridges, Bryant, Cavill, Cooper, Drewett, Fuller, David Halik, Deborah Halik, Kemp, King, Kirk, Oldrieve, Palmen, Payne and Whiffen.

Dear Councillor,

You are hereby summoned to a **Full Council** meeting of Trowbridge Town Council to be held on **Tuesday, 17<sup>th</sup> July 2018**, at 19.00hrs, in the **Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.**

Yours faithfully,

Lance Allan  
Town Clerk

Enquiries to Lance Allan on 01225 765072 or email [lance.allan@trowbridge.gov.uk](mailto:lance.allan@trowbridge.gov.uk)

## AGENDA

1. **APOLOGIES**
  - a) **To receive** apologies from those unable to attend.
  - b) **To consider for approval** apologies received with reasons for absence.
2. **MINUTES OF PREVIOUS MEETING**
  - a) **To read and approve** as a correct record the Minutes of the Annual Council meeting held on 15<sup>th</sup> May 2018 and the Extra Full Council (Accounts) held on 26<sup>th</sup> June 2018; copies of these Minutes have been circulated and Standing Order 17 provides that they may therefore be taken as read.
  - b) **To report and to note** any matters arising there from.
3. **MINUTES OF COMMITTEES**

**To receive** reports, minutes and recommendations from Committees already circulated, enclosed herewith or to be circulated and **to consider any questions** arising from them.

  - a) **Policy & Resources Committee** meeting held on 26<sup>th</sup> June 2018  
**Questions to Councillor Fuller**, Chair of the committee.
  - b) **Town Development Committee** meetings held on 22<sup>nd</sup> May, 12<sup>th</sup> June and 3<sup>rd</sup> July 2018.  
**Questions to Councillor Whiffen**, Chair of the committee.
  - c) **Museum Committee** meeting held on 10<sup>th</sup> July 2018  
**Questions to Councillor Bridges**, Chair of the committee
  - d) **Neighbourhood Services Committee** meeting held on 10<sup>th</sup> July 2018.  
**Questions to Councillor Drewett**, Chair of the committee.

## 4. **DECLARATIONS OF INTEREST**

a) **To receive** Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members

b) **To consider for approval** any Dispensation Requests received by the Town Clerk and not previously considered.

## 5. **COMMUNICATIONS BY THE MAYOR**

a) **To receive** a list of events attended (copy attached).

b) **To consider** any matters of significance to report.

c) **To receive** a cheque on behalf of the Friends of Trowbridge Museum from their new Chairman, Mrs Helen Montague-Smith.

## 6. **OPEN FORUM**

**To receive any questions** from the public, which may be answered but not debated.

## 7. **POLICE MATTERS**

**To receive a report from Inspector Andy Fee** (copy attached).

## 8. **TROWBRIDGE TOWN HALL ARTS – FINANCIAL SUPPORT**

At the meeting held on Tuesday 26<sup>th</sup> June 2018 the Policy & Resources Committee considered a request from Trowbridge Town Hall Arts for additional funding in 2018/2019. As a result the committee makes a **RECOMMENDATION to Full Council on 17<sup>th</sup> July 2018:**

**To consider a £30,000 grant in support of Trowbridge Town Hall Arts. £10,000 as per budget and an additional £20,000 from reserves and anticipated savings in other areas of the council.**

## 9. **PRESENTATION OF GRANT CHEQUES**

### a) **General Grants**

1. Group Five - £1000.00
2. Back on Track – Stroke Rehab Service - £250.00
3. Wiltshire Sight wkg in partnership with Vision West of England - £250.00
4. Friends of the Down Cemetery - £500.00
5. Revitalise Respite Holidays - £1000.00
6. Trowbridge Amateur Swimming Club - £1000.00
7. Wiltshire Race Equality Council - £500.00
8. Iford Arts - £400.00
9. Monday Wednesday Club - £1000.00
10. Alzheimer's Support - £1000.00
11. Multiple Sclerosis Therapy Centre - £250.00
12. Newtown Residents' Association - £100.00
13. The Halve - £150.00
14. The Cyber Café for Disabled people (Disabled on line) - £500.00
15. West Wiltshire Elblag Twinning Association - £100

### b) **Core Grants**

1. Trowbridge Guild of Community Service - £500.00
2. HELP Counselling - £1000.00
3. Hub Management Committee (Seymour) - £1000.00
4. Wiltshire Mind - £500.00
5. Wiltshire Citizens Advice - £5000.00
6. Trowbridge Area Community Link Scheme (TACLS) - £1000.00

Receiving groups will be asked to make a short statement regarding the activities of their organisation.

## 10. DESTINATION MANAGEMENT

The town council has for a number of years been a 'town member' of Visit Wiltshire, in a combined membership with the Museum and the Town Hall, offering a discount for multiple membership.

The discounted cost of the Town Hall Arts element has been top-sliced from the grant paid by the town council to Town Hall Arts.

Visit Wiltshire has been working with other 'destination management organisations' (DMOs) in the Thames Valley/A4/M4/ Kennet & Avon Canal/Great Western mainline corridor on developing a Great West Way marketing platform for communities and tourist attractions in the corridor. The Great West Way is supported by cities and counties throughout the corridor including Bath and Bristol and has considerable support from organisations such as GWR and Bristol Airport. The Great West Way has the potential to deliver significant national and international promotional support for Trowbridge, visitor attractions, including the new Museum. It can therefore bring greater visitor economy spend to Trowbridge and the local area. Trowbridge is in an ideal location to benefit from this opportunity located close to Bath, Longleat and Stonehenge whilst being on the edge of the corridor.

Visit Wiltshire membership this year is £1296 including £400 for the Museum and £136 for Town Hall Arts, making a net cost of £760 for the 'town membership'. The cost of Great West Way Membership is £2,500 per annum for a three year membership deal. The budget this year is £2000.

The total cost against this budget is £3260 making it £1260 over budget.

**RECOMMENDATION: That the council recognises the opportunities for growing the visitor based economy of the town in future alongside the new Museum and other cultural activity and supports the town being a member of the Great West Way as well as Visit Wiltshire and approves the council being a member of both at a cost of £3260, with the additional expenditure in excess of budget being funded from savings elsewhere. The Museum will pay for their element of Visit Wiltshire membership (£400) and the town council will top-slice the Town Hall Arts element (£136) from the grant paid to Town Hall Arts.**

## 11. NAMING A CLASS 802 LOCOMOTIVE

**To consider** submitting jointly with Curry Mallet the names of Henry de Bohun and William Mallet for consideration in a GWR naming competition to take place in September 2019.

## 12. MEDIA

**To consider** if the Council should make a press release or social media report regarding any of the issues considered by this meeting.

- Town Hall Arts
- Presentation of cheque by Friends of Trowbridge Museum (to include new co-opted members and value of volunteers)

## 13. DATE OF NEXT MEETING

**To note** the next meeting will be on Tuesday 18<sup>th</sup> September 2018 in the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.

**14. EXCLUSION OF PUBLIC & PRESS**

That; in accordance with the Public Bodies (Admission to Meetings) Act 1960, it would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted; and therefore the meeting do resolve that the public and press be temporarily excluded and be instructed to withdraw.

**15. PERSONNEL**

To consider the Town Clerk's annual salary point increment with effect from October 2018 following the Town Clerk's recent annual review.

Councillors Fuller, Payne, Brice and Oldrieve to report.