

Civic Centre
St Stephen's Place
TROWBRIDGE,
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

22nd August 2018

SUMMONS

To members of the Leisure & Information Services Committee: Councillors: David Halik (Chair), Cooper (Vice Chair) Bateman-Gay, Bazan, Blackmore, Brice, Drewett, Fuller, Deb Halik and Palmen

Dear Councillor,

You are hereby summoned to a meeting of the **Leisure & Information Services Committee** to be held on **Tuesday 28th August 2018 at 19.00hrs** in the Pitman Committee Room, Civic Centre, St Stephens Place, Trowbridge.

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries Tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. **APOLOGIES**
 - a) **To receive** apologies from those members unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons.
2. **MINUTES**
 - a) **To approve** as a correct record Minutes of the meeting held on Tuesday 19th June 2018.
 - b) **To consider** any questions arising from those minutes.
3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
4. **CHAIR'S ANNOUNCEMENTS**

To note any announcements from the Chair.
5. **OPEN FORUM**

To take questions from the public, these may be answered but not debated.
6. **THE LEISURE SERVICES DEPARTMENT REPORT**

To consider the Head of Leisure Services report (copy attached).

7. TOWN GUIDE (Report item 5.2.6)

To consider whether the town council should produce a Town Guide, as per the recommendation from Full Council at their meeting held on 17th July 2018. The Customer Services Manager to provide more detailed information verbally at the meeting.

8. QUARTERLY MANAGEMENT ACCOUNTS

To consider the 1st Quarter Accounts for this committee (copy attached).

9. DATE OF NEXT MEETING

To note the next meeting to be held on Tuesday 11th December 2018 at 19.00 Pitman Room. The Civic Centre, St Stephens Place.

10. MEDIA RELEASE

To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

To all Councillors for information.