



Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
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info@trowbridge.gov.uk

14th March 2018

SUMMONS

To all members of Trowbridge Town Council: Councillors: Bateman-Gay, Bazan, Beaver, Blackmore, Blakemore, Brice, Bridges, Bryant, Cavill, Cooper, Drewett, Fuller, David Halik, Deborah Halik, Kemp, King, Kirk, Oldrieve, Palmen, Payne and Whiffen.

Dear Councillor,

You are hereby summoned to a **Full Council** meeting of Trowbridge Town Council to be held on **Tuesday, 20th March 2018**, at 19.00hrs, in the **Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge**.

Yours faithfully,

Lance Allan
Town Clerk

Enquiries to Lance Allan on 01225 765072 or email lance.allan@trowbridge.gov.uk

AGENDA

1. **APOLOGIES**
 - a) **To receive** apologies from those unable to attend.
 - b) **To consider for approval** apologies received with reasons for absence.
2. **MINUTES OF PREVIOUS MEETING**
 - a) **To read and approve** as a correct record the Minutes of the Full Council meetings held on 16th January 2018; copies of these Minutes have been circulated and Standing Order 17 provides that they may therefore be taken as read.
 - b) **To report and to note** any matters arising there from.
3. **MINUTES OF COMMITTEES**

To receive reports, minutes and recommendations from Committees already circulated, enclosed herewith or to be circulated and **to consider any questions** arising from them.

 - a) **Direct Services Committee** meeting held on 27th February 2018.
Questions to Councillor Drewett, Chair of the committee.
 - b) **Town Development Committee** meetings held on 23rd January 2018, 13th February 2018 and 13th March 2018.
Questions to Councillor Whiffen, Chair of the committee.
 - c) **Policy & Resources Committee** meeting held on 6th March 2018
Questions to Councillor Fuller, Chair of the committee.

4. **DECLARATIONS OF INTEREST**

a) **To receive** Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members

b) **To consider for approval** any Dispensation Requests received by the Town Clerk and not previously considered.

5. **COMMUNICATIONS BY THE MAYOR**

a) **To receive** a list of events attended (copy attached).

b) **To consider** any matters of significance to report.

c) **To consider** formally marking the RAF Centenary on 1st April 2018 with a ceremony and erection of an official plaque at the Spitfire Retail Park to be funded from the underspend on the Mayor's Budget.

d) **To consider** a proposal by the Mayor that the town council adopts a Community Covenant partnership between the Town and the Royal Artillery who have been awarded the freedom of the town. (example copy from Marlborough emailed

6. **OPEN FORUM**

To receive any questions from the public, which may be answered but not debated.

7. **POLICE MATTERS**

To note apologies from Inspector Fee; to receive his report (copy attached) with questions to Sgt Gill Hughes (deputy for CPT).

8. **REPRESENTATIVES ON OTHER BODIES**

a) **To appoint a person** to be a Trustee of the Dr. C. S. Kingston Fund Charity to serve until May 2022.

b) **To receive reports** (written or verbal) from any members appointed by the council to other organisations.

9. **PUBLIC PARKING ARRANGEMENTS**

To consider the following recommendation from the Town Development Committee meeting held on 13th February 2018

RECOMMENDATION: that the council appoints one councillor to liaise with the cabinet member for Highways regarding public parking arrangements.

10. **TROWBRIDGE TOWN COUNCIL GRANT OF ARMS**

To consider for approval the locating of the Trowbridge Town Council Grant of Arms (bestowed on Trowbridge Urban District Council on 5th December 1951) in the Pitman Room.

11. **TROWBRIDGE MUSEUM LEASE & LICENCES**

To approve the signing and sealing of the Trowbridge Museum's new lease and licenses.

12. **EXCLUSION OF PUBLIC AND PRESS**

That; in accordance with the Public Bodies (Admission to Meetings) Act 1960, it would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted; and therefore the meeting do resolve that the public and press be temporarily excluded and be instructed to withdraw.

13. **PERSONNEL**

To consider the Town Clerk's verbal report.

14. MEDIA

To consider if the Council should make a press release or social media report regarding any of the issues considered by this meeting.

15. DATE OF NEXT MEETING

To note the next meeting will be the annual Council meeting, Tuesday 15th May 2018 in the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.