

The Civic Centre  
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TROWBRIDGE  
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25<sup>th</sup> April 2018

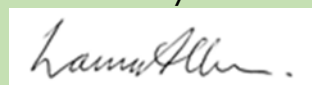
## SUMMONS

**To members of the Policy & Resources Committee: Councillors: Brice, Blakemore, Bridges, Drewett, Fuller(Chair), David Halik, Kirk (Vice Chair), Oldrieve, Payne and Whiffen.**

Dear Councillor

You are hereby summoned to a meeting of the **Policy & Resources Committee** which is to be held at **19:00hrs on Tuesday 1<sup>st</sup> May 2018**, in the Pitman Room, Civic Centre, St Stephen's Place, Trowbridge.

Yours faithfully



Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

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## AGENDA

1. **APOLOGIES**
  - a) **To receive** apologies from those unable to attend.
  - b) **To consider for acceptance** those apologies received with reasons for absence.
2. **MINUTES**
  - a) **To approve as a correct record** the Minutes of the meeting held on 6<sup>th</sup> March 2018 and the Extraordinary meeting held on 27<sup>th</sup> March 2018.
  - b) **To receive** any questions arising from those minutes.
3. **DECLARATIONS OF INTEREST**

**To receive Declarations of Interest** not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.
4. **CHAIR'S ANNOUNCEMENTS**

**To receive any announcements** which the Chair may wish to put to the meeting.
5. **OPEN FORUM**

**To receive questions from the public**, these may be answered but not debated.
6. **TOWN CLERK'S REPORT**

**To consider** the Town Clerk's Report (copy attached).

**7. ST GEORGE'S WORKS (Report item 4.5) (copy plan attached)**

To consider the Town Clerk's RECOMMENDATION:

That the committee approves the redevelopment of the area to the rear of the Bandstand, creation of a new entrance to the Park, landscaping of the Park in front of St George's Works and construction of a new storage facility in accordance with planning permission 16/12263/FUL.

**8. HOUSING SITES ALLOCATION PLAN (HSAP) (Report Item 6.2.1)**

To consider the Town Clerk's Report and RECOMMENDATION:

That considering the result of the Bat Mitigation requirements, Trowbridge Town Council reluctantly finds that it is no longer in a position to support sites 256 (South of Green Lane) and 292 (North of Green Lane) with a required degree of certainty that satisfies that they could be delivered within the timeframe of the plan.

That Trowbridge Town Council reiterates its opposition to sites 263/297, 298 and 3565 as expressed in RESOLUTIONS 1, 2 & 3 of 5<sup>th</sup> September 2017:-

1. *RESOLVED that Trowbridge Town Council opposes the allocation of site 263/297 between Victoria Road/Albert Road in Trowbridge and Elizabeth Way in Hilperton, as being contrary to the WCS aim to maintain open countryside to protect the character and identity of Hilperton as a separate community.*
2. *RESOLVED that Trowbridge Town Council opposes the allocation of site 298 between White Horse Business Park on the edge of Trowbridge and North Bradley village, as being contrary to the WCS aim to maintain open countryside to protect the character and identity of North Bradley as a separate community.*
3. *RESOLVED that Trowbridge Town Council opposes the allocation of site 3565 between Lambrook Stream/Boundary Walk Trowbridge and Southwick Court in Southwick, as being contrary to the WCS aim to maintain open countryside to protect the character and identity of Southwick as a separate community.*

That Trowbridge Town Council therefore now supports locations in and around Trowbridge to meet 1511 of the 1907 houses requirement for Trowbridge, which is significantly more than the number which has been identified by Wiltshire Council in the HSAP. The sites which Trowbridge Town Council supports are:

Additional Allocation at Wain Homes part of Ashton Park	21
Elm Grove Farm 248/613	200
Church Lane 1021	45
Spring Meadows 3260	20
Biss Farm 3247	267
Charterhouse	40
Bradley Road	79
The Pavillions, White Horse Business Park	104
County Hall East/Margaret Stancomb/Hospital	300
Bowyers factory site	250
United Church Buildings	25
McDonogh Court	20
St George's Works	30
Courtfield House	21
Clark's Mill	19
<u>Ashton Street Centre</u>	<u>70</u>
<b>TOTAL</b>	<b>1511</b>

And that Trowbridge Town Council supports the reallocation by Wiltshire Council of the remaining 396 houses within the North and West HMA as either; Windfalls in Trowbridge (sites which have not been identified), or from Trowbridge to other towns and villages which have demonstrated an ability to deliver higher than planned completions up to 2017 and can offer sustainable development sites in the plan period and which will deliver much needed infrastructure to support those communities.

9. **TROWBRIDGE NEIGHBOURHOOD PLAN (Report item 6.4.6)**  
**To consider the Town Clerk's Report and RECOMMENDATION:**  
**A. That Trowbridge Town Council commences the process of developing a Neighbourhood Plan for Trowbridge designating the whole of the Civil Parish of Trowbridge as the Neighbourhood Plan Area.**  
**B. That Trowbridge Town Council establishes a Neighbourhood Plan Steering Group, approves the Terms of Reference of that Group and appoints a number of councillors to the Steering Group at the meeting of Full Council on 15<sup>th</sup> May 2018.**  
**C. That Trowbridge Town Council allocates an initial budget of £10,125 to cover the stages 1, 3 and 4 work to be undertaken by the Consultants and funded from the Community Infrastructure Levy received in April 2018.**  
**D. That Trowbridge Town Council appoints PlanningStreet to act as Neighbourhood Plan Consultants for the Trowbridge Neighbourhood Plan.**
10. **COMMUNITY AREA TRANSPORT GROUP (Report item 8.1.3)**  
**To consider the Town Clerk's Report and RECOMMENDATION:**  
**That the committee approves a contribution of £200 towards the safety improvements for the pedestrian crossing at British Row.**
11. **RISK AND AUDIT PANEL (Report Item 2.1.5)**  
**To consider** notes of the meeting held on Tuesday 24<sup>th</sup> April 2018, and any recommendations therein as below: (copy attached)
12. **QUARTERLY MANAGEMENT ACCOUNTS (Report Item 2.1.1)**  
**To consider** the preliminary End of Year Management Accounts (copy to be circulated prior to the meeting).
13. **POLICIES (Report Item 1.6)**  
a) Annual Investment Strategy
14. **ANNUAL SUBSCRIPTIONS**  
**To consider** renewal of the following annual subscriptions:
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|---|-----------------|
| a) <b>NABMA</b> (National Association of British Market Authorities)  | <b>£318.00</b>  |
| b) <b>NALC</b> (National Association of Local Councils) £1750.00<br>& <b>WALC</b> (Wiltshire Association of Local Councils) £721.00 |                 |
| Total   | <b>£2471.00</b> |
| C) <b>South West Councils</b> – HR support services   | <b>£384.00</b>  |
15. **PRESS RELEASES**  
**To consider** if the Committee should make a press or social media release regarding any of the issues considered.
16. **DATE OF NEXT MEETING**  
Tuesday 26<sup>th</sup> June 2018 (Grants) at the Civic Centre, St Stephen's Place, Trowbridge.