

## MINUTES

### At a meeting of the Policy & Resources Committee in the Pitman Room, Civic Centre, St Stephen's Place, Trowbridge on Tuesday 1<sup>st</sup> May 2018

Present: Councillors: Blakemore, Brice, Bridges, Fuller (Chair), David Halik, Kirk, Oldrieve, Payne and Whiffen.

Officers: Mr L Allan and Mrs J Weimar (Head of Resources),

Others: 0 Public, 1 Press

#### 2963 **APOLOGIES**

Apologies were received from Councillor Drewett

**RESOLVED to accept apologies with reasons from Councillor Drewett.**

#### 2964 **MINUTES**

**RESOLVED to approve as a correct record the Minutes of the meeting held on 6<sup>th</sup> March 2018 and the Extraordinary meeting held on 27<sup>th</sup> March 2018.**

#### 2965 **DECLARATIONS OF INTEREST**

There were no Declarations of Interest not already included on the Register.

#### 2966 **CHAIR'S ANNOUNCEMENT**

There were no Chair's Announcements.

#### 2967 **OPEN FORUM**

There were no members of the public present.

#### 2968 **TOWN CLERK'S REPORT**

The committee considered the report and in particular noted and commented as follows:

**1.2 Review of Wiltshire Council Electoral Divisions.** There would be a two-month delay due to further consideration of councillor numbers by the Local Government Boundary Commission for England.

**5.2.1 Civic Dinner.** Cllr David Halik requested that the bar income for the event was provided so that a full picture of the financial performance of the event could be assessed.

**8.1.4 Waiting Restrictions.** Following discussion on parking arrangements it was:

**RESOLVED: That Full Council consider the RECOMMENDATION:**

**A. That Trowbridge Town Council should seek a Community Asset Transfer of the Bradford Road Car-Park from Wiltshire Council to Trowbridge Town Council.**

**B. That Trowbridge Town Council should seek a transfer either through a Community Asset Transfer or otherwise of the Broad Street Crescent Car-Park and the Upper Broad Street Car-Park from Wiltshire Council to Trowbridge Town Council.**

#### 2969 **ST GEORGE'S WORKS (Report item 4.5) (copy plan attached)**

Councillors asked about the arrangements for pedestrian access from the site to the Park.

**RESOLVED : That the committee approves the redevelopment of the area to the rear of the Bandstand, creation of a new entrance to the Park, landscaping of the Park in front of St George's Works and construction of a new storage facility in accordance with planning permission 16/12263/FUL.**

Initial ..... Date .....

## 2970 HOUSING SITES ALLOCATION PLAN (Report Item 6.2)

**RESOLVED:** That considering the result of the Bat Mitigation requirements, the Town Council reluctantly finds that it is no longer in a position to support sites 256 (South of Green Lane) and 292 (North of Green Lane) with a required degree of certainty that satisfies that they could be delivered within the timeframe of the plan.

That Trowbridge Town Council reiterates its opposition to sites 263/297, 298 and 3565 as expressed in RESOLUTIONS 1, 2 & 3 of 5<sup>th</sup> September 2017:-

1. RESOLVED that Trowbridge Town Council opposes the allocation of site 263/297 between Victoria Road/Albert Road in Trowbridge and Elizabeth Way in Hilperton, as being contrary to the WCS aim to maintain open countryside to protect the character and identity of Hilperton as a separate community.
2. RESOLVED that Trowbridge Town Council opposes the allocation of site 298 between White Horse Business Park on the edge of Trowbridge and North Bradley village, as being contrary to the WCS aim to maintain open countryside to protect the character and identity of North Bradley as a separate community.
3. RESOLVED that Trowbridge Town Council opposes the allocation of site 3565 between Lambrok Stream/Boundary Walk Trowbridge and Southwick Court in Southwick, as being contrary to the WCS aim to maintain open countryside to protect the character and identity of Southwick as a separate community.

That Trowbridge Town Council therefore now supports locations in and around Trowbridge to meet 1511 of the 1907 houses requirement for Trowbridge, which is significantly more than the number which has been identified by Wiltshire Council in the HSAP. The sites which Trowbridge Town Council supports are:

Additional Allocation at Wain Homes part of Ashton Park	21
Elm Grove Farm 248/613	200
Church Lane 1021	45
Spring Meadows 3260	20
Biss Farm 3247	267
Charterhouse	40
Bradley Road	79
The Pavillions, White Horse Business Park	104
County Hall East/Margaret Stancomb/Hospital	300
Bowyers factory site	250
United Church Buildings	25
McDonogh Court	20
St George's Works	30
Courtfield House	21
Clark's Mill	19
Ashton Street Centre	70
<b>TOTAL</b>	<b>1511</b>

And that Trowbridge Town Council supports the reallocation by Wiltshire Council of the remaining 396 houses within the North and West HMA as either; Windfalls in Trowbridge (sites which have not been identified), or from Trowbridge to other towns and villages which have demonstrated an ability to deliver higher than planned completions up to 2017 and can offer sustainable development sites in the plan period and which will deliver much needed infrastructure to support those communities.

Initial ..... Date .....

**2971 TROWBRIDGE NEIGHBOURHOOD PLAN (Report item 6.4.6)**

**RESOLVED:**

**A. That Trowbridge Town Council commences the process of developing a Neighbourhood Plan for Trowbridge designating the whole of the Civil Parish of Trowbridge as the Neighbourhood Plan Area.**

**B. That Trowbridge Town Council establishes a Neighbourhood Plan Steering Group, approves the Terms of Reference of that Group and appoints a number of councillors to the Steering Group at the meeting of Full Council on 15<sup>th</sup> May 2018.**

**C. That Trowbridge Town Council allocates an initial budget of £10,125 to cover the stages 1, 3 and 4 work to be undertaken by the Consultants and funded from the Community Infrastructure Levy received in April 2018.**

**D. That Trowbridge Town Council appoints PlanningStreet to act as Neighbourhood Plan Consultants for the Trowbridge Neighbourhood Plan.**

**2972 COMMUNITY AREA TRANSPORT GROUP (Report item 8.1.3)**

**RESOLVED That the committee approves a contribution of £200 towards the safety improvements for the pedestrian crossing at British Row.**

**2973 RISK AND AUDIT PANEL (Report Item 2.1.7)**

**RESOLVED to note the notes of the meeting held on Tuesday 24<sup>th</sup> April 2018, and any recommendations therein, copies of which were previously circulated with the Agenda.**

**2974 QUARTERLY MANAGEMENT ACCOUNTS (Report Item 2.1.1)**

**RESOLVED to approve the End of Year Accounts, copies of which were previously circulated with the Agenda.**

The committee congratulated the Leisure Services team on a good result for the year.

**2975 POLICIES (Report Item 1.7)**

**RESOLVED to approve the Annual Investment Strategy**

**2976 ANNUAL SUBSCRIPTIONS**

**RESOLVED to approve the following:**

**a. NABMA (National Association of British Market authorities) - £318**

**b. NALC (National Association of Local Councils) & WALC (Wiltshire Association of Local Councils) - £2471**

**c. South West Councils - £384**

**2977 PRESS RELEASES**

**RESOLVED to make the following press releases: Housing Sites Allocation Plan.**

**2978 DATE OF NEXT MEETING**

**Noted: Tuesday 26<sup>th</sup> June 2018 (Grants) at the Civic Centre, St Stephen's Place, Trowbridge.**

Meeting closed at 20.30hrs.

To all other councillors for information.

Signature.....Dated.....



## POLICY & RESOURCES COMMITTEE MEETING 1<sup>st</sup> MAY 2018 ACTION LIST

ACTION	BY WHOM	DATE COMPLETED
<p><u>ST GEORGE'S WORKS</u> RESOLVED: That the committee approves the redevelopment of the area to the rear of the Bandstand, creation of a new entrance to the Park, landscaping of the Park in front of St George's Works and construction of a new storage facility in accordance with planning permission 16/12263/FUL.</p>	LA	2/5/18
<p>RESOLVED: C. That Trowbridge Town Council should seek a Community Asset Transfer of the Bradford Road Car-Park from Wiltshire Council to Trowbridge Town Council. D. That Trowbridge Town Council should seek a transfer either through a Community Asset Transfer or otherwise of the Broad Street Crescent Car-Park and the Upper Broad Street Car-Park from Wiltshire Council to Trowbridge Town Council.</p>	LA	2/5/18
<p><u>HOUSING SITE ALLOCATIONS</u> RESOLVED: That considering the result of the Bat Mitigation requirements, the Town Council reluctantly finds that it is no longer in a position to support sites 256 (South of Green Lane) and 292 (North of Green Lane) with a required degree of certainty that satisfies that they could be delivered within the timeframe of the plan. That Trowbridge Town Council reiterates its opposition to sites 263/297, 298 and 3565 as expressed in RESOLUTIONS 1, 2 &amp; 3 of 5<sup>th</sup> September 2017:- That Trowbridge Town Council therefore now supports locations in and around Trowbridge to meet 1511 of the 1907 houses requirement for Trowbridge, which is significantly more than the number which has been identified by Wiltshire Council in the HSAP. The sites which Trowbridge Town Council supports are: And that Trowbridge Town Council supports the reallocation by Wiltshire Council of the remaining 396 houses within the North and West HMA as either; Windfalls in Trowbridge (sites which have not been identified), or from Trowbridge to other towns and villages which have demonstrated an ability to deliver higher than planned completions up to 2017 and can offer sustainable development sites in the plan period and which will deliver much needed infrastructure to support those communities.</p>	LA	2/5/18
<p>RESOLVED to approve the Annual Investment Strategy Sign copy of Strategy – pass back to Council Secretary for filing Ensure Strategy is placed on the website</p>	All to note LA Council Secretary	2/5/18
<p><u>ANNUAL SUBSCRIPTIONS</u> RESOLVED to approve the following: a) NABMA (National Association of British Market authorities) - £381.60 inc VAT b) NALC (National Association of Local Councils) - £1750.00 + VAT, &amp; WALC (Wiltshire Association of Local Councils - £721.00 + VAT (Total: £2965.20). C) South West Councils - £384.00 + VA</p>	LA to sign off for payment	2/5/18
<p>Press releases:</p>		