



Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

20th June 2018

SUMMONS

To all members of Trowbridge Town Council: Councillors: Bateman-Gay, Bazan, Beaver, Blackmore, Blakemore, Brice, Bridges, Bryant, Cavill, Cooper, Drewett, Fuller, David Halik, Deborah Halik, Kemp, King, Kirk, Oldrieve, Palmen, Payne and Whiffen.

Dear Councillor,

You are hereby summoned to an **Extraordinary Full Council** meeting of Trowbridge Town Council to be held on **Tuesday, 26th June 2018**, at 19.00hrs, in the **Pitman Room, The Civic Centre, St Stephen's Place, Trowbridge.**

Yours faithfully,

Lance Allan
Town Clerk

Enquiries to Lance Allan on 01225 765072 or email lance.allan@trowbridge.gov.uk

AGENDA

1. **APOLOGIES**
 - a) **To receive** apologies from those unable to attend.
 - b) **To consider for acceptance** apologies received with reasons for absence.
2. **DECLARATIONS OF INTEREST**
 - a) **To receive** Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
 - b) **To consider** any Dispensation Requests received by the Town Clerk and not previously considered.
3. **OPEN FORUM**
 - a) **To receive any** questions from the public, which may be answered but not debated.
4. **ANNUAL ACCOUNTS 2017/18**

In accordance with the *Local Audit and Accountability Act 2014* Trowbridge Town Council, is a smaller authority and as such is required to complete an annual return by the end of June each year, in relation to the accounts for the previous financial year.

 - a) **To consider for approval Section 1** - Annual Governance Statement 2017/18, to be signed by the Chair and Town Clerk.
 - b) **To consider for approval Section 2** - Accounting Statements 2017/18, as signed by the RFO and to be signed by the Chair.
5. **DATE OF NEXT MEETING**

To note; That the next meeting will be the **Full Council Meeting**, on Tuesday 17th July 2018 at the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.