

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

20th March 2019

SUMMONS

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillor Drewett Chair, Vice-Chair, Councillor King, Councillors Brice, Bryant, Cavill, Fuller, David Halik, Oldrieve, Palmen and Whiffen **to be held in the Pitman Committee Room, The Civic Centre, St Stephen's Place, on Tuesday 26th March 2019 at 18.30hrs or on the rising of the Museum Committee meeting.**

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

PLEASE NOTE NEW START TIME AGENDA

1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on Tuesday 11TH December 2018 (revised copy attached), and to note Sharl Adabashi's response to those minutes sent by email to the Chairman, Cllr Drewett on 21st January 2019 (copy sent electronically)
- b) **To consider** any questions arising from those minutes.
- c) **To note** the minutes of Trowbridge in Bloom meetings held on 10th January 2019, 14th February 2019 and 14th March 2019 (copies sent electronically).
- d) **To note** the minutes of the Friends of Biss Meadows held on 22 November at 7pm in Tesco Community Room (copy sent electronically).
- e) **To note** the minutes of the Friends of Trowbridge meeting held on 15th February 2019 at Café Vita, Castle Street (copy sent electronically)

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

To receive and note any announcements from the Chair of the meeting.

5. **OPEN FORUM**

To receive questions from the public which may be answered but not debated.

6. **THE HEAD OF CULTURAL & NEIGHBOURHOODS SERVICES REPORT**

To consider the Head of Cultural & Neighbourhoods Services report (copy attached).

7. **ENFORCEMENT OFFICER (Report item 4.6)** (copy report attached)

To consider the Head of Services'

RECOMMENDATION that the town council awaits the outcome of E H Commercial's review of its Business Model before considering employing an Enforcement Officer, or looking into a partnership working Enforcement Service with other local councils.

8. **GRIT BINS (Report Item 4.7)**

To consider the Town Clerk's

RECOMMENDATION: That the committee approves the supply of an additional grit bin at Mascroft Road.

9. **CATG - (Report item 6.3)**

At the CATG meeting on 13th December the following schemes were approved, subject to a contribution from the town council: the committee is therefore asked to consider the

The budget for CATG support projects for 2018/2019 was £15,000 and allocated as follows:

The Halve Pedestrian Crossing Survey (5589)	£350.00	Paid 13/11/18
Wingfield Rd speed limit reduction 40-30mph	£250.00	Paid 13/11/18
London Bridge - Hungerford Ave		
As above for implementation	£3,000.00	
Dropped Kerbs at Riverway	£333.00	Paid 30/4/18
Drynham 20mph (excluding Holbrook Lane)	£4,000.00	
British Row Pedestrian Crossing	£200.00	
Footway improvements in Bellefield Crescent.	£972.40	
20mph Speed Limit Studley Green Manor Rd/Westfield Rd	£2500.00	
Bollards outside shops at junction of Sycamore Grove and College Rd	£250.00	
Footway works Union Street (Hiscocks Eng.)	£1533.00	
Holbrook Lane dropped kerb	£500.00	

TOTAL £13888.40

RECOMMENDATION: That the committee approves the following additional 33.3% contributions:

Conversion of Footpath TROW13 from Gloucester Road to

Pitman Avenue to allow cycling £500.00

Survey into pedestrian crossing on Seymour Road £200.00

TOTAL £14588.40

Which would leave a Balance to allocate of: £411.60

10. **TROWBRIDGE PARK VOLUNTEERS' STATEMENT (Report Item 7.1)**

Following the resignation of the Chairman of the Friends of Trowbridge Park on 15th February 2019 the group officially disbanded. The Neighbourhoods Officer has made contact with the remaining members who will be continuing to work with the town council on a voluntary basis and we will support them. Please see below the statement incorporated within an email received from Ron Lomas on the 14th March and recommendation:

"Following the collapse of the Friends of Trowbridge Park a small group of volunteers have agreed with Trowbridge Town Council to continue to maintain several former projects.

The remit will include maintaining what was formally known as the Riot of Colour border, the bank of Ashton Rise immediately in front of the tunnel entrance to the park, the remembrance bench and the bug resort. As there are only 6 of us we don't feel we can continue with any of the other projects. We will continue to rely on financial and plant donations to make the areas concerned an attraction to the public and park users and therefore would welcome any publicity the TTC can give us.

To make a clear distinction between the former regime, and the present, we intend to rename the main border "The Court Mills Border" and will be coming up with a new name for the group (something like the Court Mills Border Party). We look forward to having a convivial working relationship with Clare and her team"

To consider the Head of Service's

RECOMMENDATION that the Council welcomes the receipt of an email from Ron Lomas in relation to those who were former Friends of Trowbridge Park and supports the continued relationship.

11. QUARTERLY MANAGEMENT ACCOUNTS (Report Item 8.1)

a) **To consider** the 3rd quarter accounts (copy attached)

12. DATE OF NEXT MEETING

a) **To note** the next meeting to be held **on the amended date of Tuesday 28th May 2019 at 6.30pm** in the Pitman Committee Room, The Civic Centre, St Stephens Place, Trowbridge.

b) **To consider** at what time all Neighbourhood Services committee meetings are to commence in 2019/20.

13. PRESS RELEASE

To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting: