

The Civic Centre  
St Stephen's Place  
TROWBRIDGE  
Wiltshire  
BA14 8AH

[info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

26<sup>th</sup> June 2019

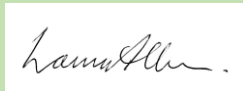
## **SUMMONS**

**To members of the Policy & Resources Committee: Councillors: Brice, Blakemore, Bridges, Cavill, Drewett, Fuller (Chair), David Halik, Kirk (Vice Chair), Oldrieve and Whiffen.**

Dear Councillor

You are hereby summoned to a meeting of the **Policy & Resources Committee which is to be held on Tuesday 2<sup>nd</sup> July 2019 at 19.00hrs**, in the Pitman Room, Civic Centre, St Stephen's Place, Trowbridge.

Yours faithfully



Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

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## **AGENDA**

1. **APOLOGIES**
  - a) **To receive** apologies from those unable to attend.
  - b) **To consider for acceptance** those apologies received with reasons for absence.
2. **MINUTES**
  - a) **To approve as a correct record** the Minutes of the meeting held on 7<sup>th</sup> May 2019.
  - b) **To receive** any questions arising from those minutes.
3. **DECLARATIONS OF INTEREST**

**To receive Declarations of Interest** not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.
4. **CHAIR'S ANNOUNCEMENTS**

**To receive any announcements** which the Chair may wish to put to the meeting.
5. **OPEN FORUM**

**To receive questions from the public**, these may be answered but not debated.

**6. TOWN CLERK'S REPORT**

To consider the Town Clerk's Report (copy attached).

**7. REVIEW OF WILTSHIRE COUNCIL ELECTORAL DIVISIONS (Report Item 1.1)**

To consider the Town Clerk's  
**RECOMMENDATION** to note the final recommendations of the LGBCE.

**8. HEALTH & WELLBEING – (Report Item 3.3.2)**

To consider the Town Clerk's  
**RECOMMENDATION** That smoking is only permitted for employees on the side access road between the Civic Centre and St Stephen's Place and that visitors are also requested not to smoke in the vicinity of the Civic Centre.

**9. VOID**

**10. LARKRISE SCHOOL (Report Item 8.1.9)**

To consider Wiltshire Council's Cabinet decision and if the Town Council should make any response or further action as a result.

*"Subject to consent of the Secretary of State, approving the issue of a statutory notice and 4-week representation period on the proposal to discontinue St Nicholas, Larkrise and Rowdeford as three separate Special Schools with effect from no later than the 31 August 2021. The notice also to refer to the opening of one new special school from September 2021 under the Opening and Closing Maintained Schools Guidance November 2018."*

**11. RISK & AUDIT PANEL (Report Item 2.4)**

a) To note the notes of the Risk & Audit Panel meeting held on Tuesday 25<sup>th</sup> June 2019 and any recommendations therein (copy attached)

**12. PAYMENT OF ACCOUNTS**

To consider for approval payments and receipts made since the last meeting of the Council recorded on the Cash Receipts and Payments Records by the Finance Officer and to confirm the action of Councillors Brice & King in signing the Cash Payments and Receipts Records.

	<u>Payments</u>	<u>Receipts</u>
April	£319,115.19	£1,002,377.23
May	£316,886.50	£117,426.59

**13. POLICIES (Report Item 1.3)**

To note there are no policies for consideration at this meeting.

**14. MANAGEMENT ACCOUNTS (Report Item 2.2)**

To consider the End of Year Accounts (copy attached)

**RECOMMENDATION:** That the Committee notes the department and whole Council end of year accounts and that the level of General Reserves need to be addressed.

**15. GRANT APPLICATIONS (Report Item 2.3)**

a) To consider the following Core Grants

HELP Counselling

Seymour Community Association

TACLS

Trowbridge Guild of Community Service

Wiltshire Citizens Advice

Wiltshire Mind

**RECOMMENDATION:** That in accordance with the approved Policy and Budget the above Core Grants are approved for payment, totalling £9,000

**b) To consider** the following general grant applications and recommendations:

Alzheimer's Support	Revitalise Respite Holidays
Arts Together	Seymour Community Association
Back on Track – Stroke Rehab	The BIG Community Grow
Friends of Biss Meadows	Trowbridge Cultural Festival of Food
Libby Hughes – Cricket Tour	Trowbridge Pride
Makaton Regional Tutors	Trowbridge Town Bowls Club
Memory Café	Wessex Midsummer Vintage Show
Monday Wednesday Club	Wiltshire Music Centre Trust
Multiple Sclerosis Therapy Centre	Wiltshire Sight
Relate Wiltshire & Somerset	

**RECOMMENDATION:** That for each grant application above the committee decides; (a) the value of a grant award, (b) not to award a grant, (c) to defer a decision, subject to receipt of additional information.

**c) To consider the following new Core Grants in the Budget 2020/21**

Alzheimer's Support	Wessex Midsummer Vintage Show
The BIG Community Grow	

**RECOMMENDATION:** That the Committee does not make provision for any additional Core Grants in the budget for 2019/2020.

## **16. PRESS RELEASES**

**To consider** if the Committee should make a press or social media release regarding any of the issues considered.

## **17. DATE OF NEXT MEETING**

Tuesday 3<sup>rd</sup> September 2019 at The Civic, St Stephen's Place, Trowbridge.