

**At a meeting of the Museum Committee held in the Pitman Committee Room at The Civic Centre, St Stephen's Place, on Tuesday 28<sup>th</sup> May 2019 at 18:00hrs**

**Present:** Councillors: Blackmore, Blakemore, Brice, Bridges (in the Chair), David Halik & Deb Halik Kirk (substituting for Cllr Fuller)  
Co-opted members: Mr K Hartley, Mr P Lucas, Mrs H Montague-Smith & M/s H Randall-Morris  
Officers: L Allan, H Lyddy & T Carpenter (Minutes)  
Press: 0

**1450 ATTENDANCE**

**RESOLVED to accept apologies received with reasons from Cllrs Cavill and Fuller, and to note those from C Lyall, Head of Service.**

**1451 MINUTES**

**RESOLVED to approve as a correct record the Minutes of the meeting held on Tuesday 26<sup>th</sup> March 2019 (previously circulated).** There were no questions.

**1452 DECLARATIONS OF INTEREST**

There were no Declarations of Interest excepting those already included on the register.

**1453 CHAIR'S ANNOUNCEMENTS**

There were no Chair's Announcements.

**1454 OPEN FORUM**

There were no members of the public present.

**1455 CURATOR'S REPORT**

The Committee considered the Curator's report which had previously been distributed with the Agenda and the following points were noted:

**3.3 V & A Museum** - Two mentions for Trowbridge, really exciting, congratulations to Hanne.

**6.3 Weekly Vlog** – being well received on social media.

It was noted with thanks that the Museum received a £238 grant from Trowbridge Almshouses.

**7.1 Trowbridge Heritage Festival** – October half term 2020 to coincide with new museum opening. Would like a high profile speaker and maybe have a Revolution & Industrial Revolution theme.

**1456 QUARTERLY MANAGEMENT ACCOUNTS (Report item 10.1)**

**RESOLVED to note the End of Year Accounts, copies of which had previously been circulated with the Agenda.**

**1457 FRIENDS OF TROWBRIDGE MUSEUM**

Mrs Helen Montague-Smith(Chair) gave the following report:

*"The Friends are still supporting the Museum as the start of the re-build draws nearer. You will have seen reports from others about this. I am very happy to attend monthly progress meetings on behalf of the Friends whenever I can.*

*The Friends are continuing to have a presence in the Shires in the form of a small pop-up shop which I understand is making money selling items from the Museum shop. We are also working with the Museum staff on fund raising projects. Susie Selwyn-Smith tells us that Great Hinton village have chosen The Friends as their charity for the year which is nice news.*

Initials.....dated.....

*Ken Roger's book, Woollen Industry Processes, is also selling well. Donations in memory of Helen, his late wife, are being passed on to the Friends.*

*Rob Hillman is working on Ken's next book, Trowbridge Market Place and the Friends will also fund that. Rob is also working on the next edition of The Muse, the Friends newsletter which is due out shortly.*

*We held our AGM on 11<sup>th</sup> April in St James' Church Hall. The main officers and committee were re-elected for the coming year but I was delighted to accept the offer of Marion Lait, the minute secretary, to become the Friends secretary.*

*Following the business meeting, we had cakes and coffee/tea and then a fun demonstration by David and Nikki of some of the things they do as outreach from the education department.*

*Organised by Hanne Dahl, I was able to take a group, consisting of Ken Rogers, Roy Berrett and Pat Whitehead, to have lunch in Bath with Isobel Ponting, widow of the late Ken Ponting. The conversation centered on the local production and design of woollen cloth, notably in Salter's when it was still running. Our hostess was so thrilled that we had visited her and Ken was delighted to be part of the group. He is really struggling with his eyesight and values visits from his friends and ex colleagues.*

*As a thank you, the Museum staff are inviting all Volunteers and Friends to an evening in the Sensory Garden on Friday 21<sup>st</sup> June.*

*An outing is planned for 26<sup>th</sup> June to Cold Harbour Mill, Uffculme. We were hoping to see 'our' Beam Engine being steamed but sadly, this is not possible the day we are there".*

The Chair thanked Helen for her report.

**1458 DATE OF NEXT MEETING**

**a) NOTED** the date of the next meeting to be held on Tuesday 24<sup>th</sup> September 2019 at 6.00pm at The Civic.

**1459 MEDIA RELEASE**

**RESOLVED** to make the following press/social media releases:

- Learning & Outreach at Trowbridge Museum

The meeting closed at 19.17hrs.  
To all Councillors for information.

Signature..... Dated.....

## MUSEUM COMMITTEE MEETING 28<sup>th</sup> MAY 2019

### ACTION LIST

<b>ACTION</b>	<b>BY WHOM</b>	<b>DATE COMPLETED</b>
<b>RESOLVED</b> to make the following <i>press/social media releases</i> :- <ul style="list-style-type: none"><li>• Learning &amp; Outreach at Trowbridge Museum</li></ul>		