

MINUTES

At the Extraordinary Council Meeting held in the Pitman Room, the Civic Centre, St Stephen's Place, Trowbridge on Tuesday 25th June 2019 at 19.00hrs.

IN ATTENDANCE: Councillors: Bazan, Blackmore, Brice, Bridges, Bryant, Cavill (In the Chair), Drewett, Fuller, David Halik, Kirk, Oldrieve and Whiffen.

Officers: Mr L Allan (Minutes).

Public & Press: 1 member of the public, 0 press

3235 **APOLOGIES**

RESOLVED to *approve apologies with reasons for absence from Cllrs Cooper and Deb Halik.*

3236 **DECLARATIONS OF INTEREST**

There were no Declarations of Interest or Dispensation Requests.

3237 **OPEN FORUM**

Mr Wall noted that Active Trowbridge had recently posted on Facebook that they had been providing a service to an event for Chippenham Town Council on 8th June and asked if the council could confirm that Chippenham Town Council had been charged for this and what the charge was.

The Town Clerk confirmed that he would forward the information.

RESPONSE: The charge to Chippenham Town Council for the event was £711.20

3238 **ANNUAL ACCOUNTS**

In accordance with the *Local Audit and Accountability Act 2014* Trowbridge Town Council, is a smaller authority and as such is required to complete an annual return by the end of June each year, in relation to the accounts for the previous financial year.

a) The Council considered for approval Section 1 - Annual Governance Statement 2018/19, to be signed by the Chair and Town Clerk.

RESOLVED to **approve and Section 1 of the AGAR was duly signed.**

b) The Council considered for approval Section 2 - Accounting Statements 2018/19, as signed by the RFO and to be signed by the Chair.

RESOLVED to **approve and Section 2 of the AGAR was duly signed.**

Councillor Kirk requested and the Council

RESOLVED: That the minutes should record the total amount of repayments for the loans:

- a. *£5million for the Civic Centre over a 50-year period. The total repayable over the term is £12,957,753*
- b. *£175,000 for the purchase of the freehold of Woodmarsh football ground over a 30-year period. The total repayable is £251,776.27*
- c. *£450,000 for The Museum Project over a 25-year period. We have approval for £900,000 which is being split with a further £450,000 in 2019/20. The total repayable for the first half is £616,882.*
- d. *£300,000 for the Park Storage project over a 30-year period. The total repayable is £424,260.60*

Initial Date

Councillor David Halik requested and the Council

RESOLVED: That the level of General Reserves should be recorded in the minutes with an indication of the minimum level that General Reserves should be at.

General Reserves:

As at 1/4/2018	Deficit 2018/19	As at 31/3/19	Minimum	Shortfall
£176,697	(£77,424)	£99,273	£370,592	£271,319

3239 SEALING OF DOCUMENTS

RESOLVED: That the Council approves the sealing of the S106 Side agreement relating to Woodmarsh Football Ground.

3240 DATE OF NEXT MEETING

RESOLVED to note: Extra Full Council – 25th June 2019, to approve the Annual Return and sign off the 2018/19 accounts, at The Civic. Full Council – 16th July 2019 at The Civic.

The meeting closed at 19.15hrs.

Signed.....Dated.....

