

Civic Centre  
St Stephen's Place  
TROWBRIDGE  
Wiltshire  
BA14 8AH  
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18<sup>th</sup> September 2019

## SUMMONS

To members of the Museum Committee:

Councillors; Bates, Bridges (Chair), Cavill (Vice-Chair), Blackmore, Blakemore, Brice, Fuller, David Halik, and Deborah Halik, and Hill

Friends of the Museum Co-opted members: Mr. K Hartley, Mr. P Lucas, Mrs H Montague-Smith and M/s Hannah Randall-Morris

Dear Councillor/Co-opted Member,

You are hereby summoned to a meeting of the **Museum Committee** to be held on **Tuesday 24<sup>th</sup> September 2019 at 6.00pm in the Pitman Committee Room of the Civic Centre, St Stephen's Place, Trowbridge.**

Yours faithfully,

Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, Tel: 01225 765072 or e-mail: [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

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## AGENDA

### 1. **ATTENDANCE**

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

### 2. **MINUTES**

- a) **To approve** as a correct record the Minutes of the meeting held on 28<sup>th</sup> May 2019 (previously circulated).
- b) **To consider** any questions arising from those minutes.

### 3. **DECLARATIONS OF INTEREST**

**To receive** Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**  
a) **To receive and note** any announcements from the Chair of the meeting.
5. **OPEN FORUM**  
**To receive** any questions from the Public, which may be answered but not debated.
6. **CURATOR'S REPORT**  
**To consider** the Museum Curator's Report (copy attached).
7. **CO-OPTION - TREVOR PORTER – (Report Item 3.1.1)**  
**To consider** the Head of Service's **RECOMMENDATION** That an invitation is sent to Trevor Porter to become a co-opted member of the Museum Committee.
8. **QUARTERLY MANAGEMENT ACCOUNTS (Report item 12.1)**  
**To consider** the 1<sup>st</sup> Qtr Accounts (copy attached)
9. **FRIENDS OF TROWBRIDGE MUSEUM**  
**To consider** a report from the Friends of Trowbridge Museum.
10. **DATE OF NEXT MEETING**  
a) **To note the date of the next meeting** to be held on Tuesday 17<sup>th</sup> December 2019 at the Civic Centre and  
b) **To consider** reverting back to a 6.30pm start time for all future Museum Committee meetings.
11. **MEDIA RELEASE**  
**To consider** if the Council should make a press or social media release regarding any of the issues considered by this meeting.

*To all other councillors for information.*