

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

18th September 2019

SUMMONS

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillor Drewett (Chair), Councillors Bazan (Vice-Chair), Brice, Bryant, Fuller, Deb Halik, King, Oldrieve, Palmen and Whiffen **to be held in the Pitman Committee Room, The Civic Centre, St Stephen's Place, on Tuesday 24th September 2019 at 19.00hrs.**

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on Tuesday 28th May 2019 (copy attached).
- b) **To consider** any questions arising from those minutes.
- c) **To note** the minutes of Trowbridge in Bloom meeting held on 13th June 2019 (copies sent electronically).
- d) **To note** the minutes of the Friends of Biss Meadows held on Thursday 25th April 2019 (copies sent electronically).

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To receive and note any announcements from the Chair of the meeting.

5. **OPEN FORUM**
To receive questions from the public which may be answered but not debated.
6. **THE HEAD OF CULTURAL & NEIGHBOURHOODS SERVICES REPORT**
To consider the Head of Cultural & Neighbourhoods Services report (copy attached).
7. **POLICY FOR USE OF THE TOWN PARK (Report Item 2.7)**
To consider the Head of Service's
RECOMMENDATION that the town council develops a policy for the use and hire of the town park to cover maintenance and service costs.
8. **ENTRANCES TO TOWN PARK (Report Item 2.8)**
To consider the Head of Service's
RECOMMENDATION that the entrances to the town park are limited to just the entrance at Polebarn Road in an effort to control traffic through the park.
9. **TWIN TOWNS FINGER POST (Report item 2.9)**
To consider the relocation of the twin towns finger post from Fore Street to the Town Park.
10. **'PICK UP AFTER YOUR DOG' SIGNS (Report item 2.10)**
To consider the Head of Service's
RECOMMENDATION That suitable 'pick up after your dog' request signs are erected where appropriate within Trowbridge Park.
11. **CATG - (Report item 6.3)**
NTR – next meeting of CATG November
12. **QUARTERLY MANAGEMENT ACCOUNTS (Report Item 8.1)**
a) To consider the 1st Qtr accounts (copy attached)
13. **DATE OF NEXT MEETING**
a) To note the next meeting to be held on 17th December 2019 at 7.00pm in the Pitman Committee Room, The Civic Centre, St Stephens Place, Trowbridge.
14. **PRESS RELEASE**
To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting: