

Civic Centre
St Stephen's Place
TROWBRIDGE,
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

27th November 2019

SUMMONS

To members of the Leisure & Information Services Committee: Councillors: David Halik (Chair), Bates, Bazan, Blackmore, Brice, Drewett, Fuller, Deb Halik and Palmen.

Dear Councillor,

You are hereby summoned to a meeting of the **Leisure & Information Services Committee** to be held on **Tuesday 3rd December 2019 at 19.00hrs** in the Pitman Room, Civic Centre, St Stephens Place, Trowbridge.

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries Tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

PLEASE NOTE ALL LEISURE & INFO SERVICES COMMITTEE MEETINGS ARE NOW HELD AT 19.00HRS

1. **APOLOGIES**
 - a) **To receive** apologies from those members unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons.
2. **MINUTES**
 - a) **To approve** as a correct record Minutes of the meeting held on Tuesday 27th August 2019.
 - b) **To consider** any questions arising from those minutes.
3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
4. **ELECTION OF VICE CHAIRMAN**

To consider nominations for the position of Vice Chair.
5. **CHAIR'S ANNOUNCEMENTS**

To note any announcements from the Chair.

6. **OPEN FORUM**
To take questions from the public, these may be answered but not debated.
7. **THE LEISURE SERVICES DEPARTMENT REPORT**
To consider the Head of Leisure Services report (copy attached).
8. **HEALTHIER COMMUNITIES PROJECT(Report item 2.2.2)**
To consider the HOS's
RECOMMENDATION: That the town council provides two sports coaches per week for 10 hours, from January 2020. Wiltshire Council will be invoiced for one sports coach's time and the town council provides the second sports coach.
9. **ASHP (Report item 7.2.1)**
To consider the HOS'
RECOMMENDATION That the council progresses with Options I and B in 2020 and includes the necessary finance in the budget.
10. **STUDLEY UTILITIES (Report item 7.8)**
To consider the HOS'
RECOMMENDATION that the town council continues paying the 15% until TF commence their lease after installation of their community cabin.
11. **TOWN CENTRE CCTV (Report Item 7.9)**
To consider the HOS's
RECOMMENDATION: That Leisure & Information Services Committee consider Options 1 – 5 with a recommendation and report to the Policy & Resources Committee at their meeting on 14th January 2020 to consider if there are any implications to the budget.
12. **TTC STORAGE AND ASSOCIATED LANDSCAPING WORKS (Report item 7.10.1)**
To consider the HOS's
RECOMMENDATION: To appoint a minimum of 2 councillors from this committee to a panel consisting of the HOS, Facilities Manager, and the Architect to confirm the appointment of a contractor.
13. **QUARTERLY MANAGEMENT ACCOUNTS (Report Item 1.1)**
To consider the 2nd Qtr Accounts for this committee (copy attached).
14. **DRAFT BUDGET 2020/21(Report Item 1.2)(copy attached)**
To consider the HOS's
RECOMMENDATION To consider this committee's draft Budget 2020/21 for recommendation to the Policy & Resources Committee at their meeting on Tuesday 14th January 2020.
15. **DATE OF NEXT MEETING**
a) To note the next meeting to be held on Tuesday 25th February 2020 at 19.00hrs, Pitman Room, The Civic Centre, St Stephens Place.
16. **MEDIA RELEASE**
To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

To all Councillors for information.