

Civic Centre  
St Stephen's Place  
TROWBRIDGE  
Wiltshire  
BA14 8AH  
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11<sup>th</sup> December 2019

## SUMMONS

To members of the Museum Committee: Councillors; Bates, Bridges (Chair), Cavill (Vice-Chair), Blackmore, Blakemore, Brice, Fuller, Halik, and Hill.

Friends of the Museum Co-opted members: Mr K Hartley, Mr P Lucas, Mrs H Montague-Smith, Mr T Porter, and M/s Hannah Randall-Morris

Dear Councillor/Co-opted Member,

You are hereby summoned to a meeting of the **Museum Committee** to be held on **Tuesday 17<sup>th</sup> December 2019 at 6.30pm in the Pitman Committee Room of the Civic Centre, St Stephen's Place, Trowbridge.**

Yours faithfully,

Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, Tel: 01225 765072 or e-mail: [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

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## AGENDA

### **PLEASE NOTE ALL MUSEUM COMMITTEE MEETINGS HAVE NOW REVERTED BACK TO A START TIME OF 6.30PM**

#### **1. ATTENDANCE**

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

#### **2. MINUTES**

- a) **To approve** as a correct record the Minutes of the meeting held on 24<sup>TH</sup> September 2019 (previously circulated).
- b) **To consider** any questions arising from those minutes.

#### **3. DECLARATIONS OF INTEREST**

**To receive** Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

**4. CHAIR'S ANNOUNCEMENTS**

**a) To receive and note** any announcements from the Chair of the meeting.

**5. OPEN FORUM**

**To receive** any questions from the Public, which may be answered but not debated.

**6. CURATOR'S REPORT**

**To consider** the Curator's Report (copy attached).

**7. QUARTERLY MANAGEMENT ACCOUNTS (Report item 11.1)(copy attached)**

**To consider** the 2<sup>nd</sup> Qtr Accounts (copy attached)

**8. DRAFT BUDGET 2020/21 (Report item 11.2) (copy attached)**

**To consider** this committee's draft Budget 2020/21 and to recommend for approval to the Policy & Resources Committee at their next meeting on 14<sup>th</sup> January 2020.

**9. FRIENDS OF TROWBRIDGE MUSEUM**

**To consider** a report from the Friends of Trowbridge Museum.

**10. DATE OF NEXT MEETING**

**To note the date of the next meeting** to be held on Tuesday 24<sup>th</sup> March 2020 at the Civic Centre at 6.30pm.

**11. MEDIA RELEASE**

**To consider** if the Council should make a press or social media release regarding any of the issues considered by this meeting.

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*To all other councillors for information.*