

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

11th December 2019

SUMMONS

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillor Drewett (Chair), Councillors Bazan (Vice-Chair), Brice, Bryant, Fuller, Hoar, King, Oldrieve, Palmen and Whiffen **to be held in the Pitman Committee Room, The Civic Centre, St Stephen's Place, on Tuesday 17th December 2019 at 19.00hrs.**

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on Tuesday 24th September 2019 (copy attached), and to note the Action List.
- b) **To consider** any questions arising from those minutes.
- c) **To note** the minutes of Trowbridge in Bloom meeting held on 10th October 2019 (copies sent electronically).
- d) **To note** the minutes of the Friends of Biss Meadows AGM held on Thursday 29th August 2019 (copies sent electronically).

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To receive and note any announcements from the Chair of the meeting.

5. OPEN FORUM

To receive questions from the public which may be answered but not debated.

6. THE HEAD OF CULTURAL & NEIGHBOURHOODS SERVICES REPORT

To consider the Head of Cultural & Neighbourhoods Services report (copy attached).

7. COMMUNITY GARDEN – (Report Item 2.4)

To consider the Head of Service's

RECOMMENDATION: That the shed remains in situ and any future pictures supplied for display within the shed are restricted to Trowbridge based schools only.

8. SILVERMEADOWS/THE POPLARS/SPRING MEADOWS (Report item 3.1)

To consider the HOSs

RECOMMENDATION: To remove the Poplars and Spring Meadows play areas and amalgamate them into the larger Silver Meadows. The ground for the play areas to be returned to a seating area and green open space.

9. CATG - (Report item 6.3)

Drynham 20mph (excluding Holbrook Lane)	£4,000.00	Completed August 2019
Footway improvements in Bellefield Crescent	£972.40	(paid April 2019)
Footway works Union Street (Hiscocks Eng.)	£1,533.00	(paid April 2019)
Pitman Avenue to Gloucester Road to formalise cycling	£500.00	
Survey into pedestrian crossing on Seymour Road	£200.00	
TOTAL	£7,205.40	
REMAINING BALANCE	£7,794.60	
ADDITIONAL CONTRIBUTIONS FOR APPROVAL:		
Broadcloth Lane, Clothyard and Weavers Drive, 20mph speed limit assessment	£625.00	
College Road/Sycamore Grove, additional bollards	£250.00	
LEAVING	£6,916.60	

To consider the Town Clerk's

RECOMMENDATION: To approve the above two additional contributions totalling £875.00 to CATG projects.

10. GROUNDS MAINTENANCE CONTRACT AND ADDITIONAL PLAY AREAS (Report item 9.1)

To consider the HOSs

RECOMMENDATION: That the Town Council extends the current green space maintenance contract with id-verde until 31st March 2022 in accordance with clause 4 of the existing contract so that it falls in line with Wiltshire Council.

11. QUARTERLY MANAGEMENT ACCOUNTS (Report Item 8.1)

a) **To consider** the 2nd Qtr accounts (copy attached)

12. DRAFT BUDGET 2020/21 (Report item 8.2)

To consider this committee's Draft Budget for recommendation to Policy & Resources Committee on 14th January 2020.

13. DATE OF NEXT MEETING

a) **To note** the next meeting to be held on 24th March 2020 at 7.00pm in the Pitman Committee Room, The Civic Centre, St Stephens Place, Trowbridge.

14. PRESS RELEASE

To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting: