

Town Clerk's Report to Policy & Resources Committee 2nd July 2019

The Town Clerk reports every two months to the Policy & Resources Committee with an edited version presented to the Area Board. Agenda items are highlighted and normally include an officer's recommendation. Other matters are provided as report items only.

I. POLICY

1.1 Review of Wiltshire Council Electoral Divisions (AGENDA ITEM 7) – The Local Government Boundary Committee for England (LGBCE) has reviewed electoral arrangements for Wiltshire Council (WC). Final recommendations to the Sec. of State are due to be published on 2nd July. WC is also conducting a **Polling District & Polling Places** review; consultation is likely to be ongoing when the July meeting takes place. The Town Clerk will therefore table a report at the meeting following the reading of the Final Recommendations.

RECOMMENDATION to note the final recommendations of the LGBCE.

1.2 Community Governance Review (CGR) – The Town Council Strategy says;

Trowbridge Town Council will continue the campaign to ensure that Trowbridge can have A TOWN COUNCIL FOR ALL OF THE TOWN, including all the built up urban areas which are not connected to their respective villages and if necessary will seek a further Community Governance Review when Ashton Park urban extension is being built-out or if other areas of development take place on the edges of the current town boundary, but recognises that this is unlikely to take effect before 2025.

When it concluded the review in 2016 Wiltshire Council indicated that it would reconsider areas once development had taken place. When the new Wiltshire Council divisions are established in 2021 the town council may request a Community Governance Review to include areas into which the town has grown. We anticipate that Wiltshire Council may commence this process as soon as possible.

1.3 Policies – There are no policies for consideration at this meeting.

2. RESOURCES – Delegated to the Head of Service: Resources & Venues, Juliet Weimar.

2.1 Financial Resources – End of Year accounts (April-June, July-Sept, Oct-Dec & Jan-March) are presented to each spending committee and collectively to Policy & Resources Committee.

2.2 Management Accounts – (AGENDA ITEM 14) (copy attached) -The End of Year accounts up to the end of March 2019 are presented to the committee at this meeting, following approval at Full Council on 25th June.

Policy & Resources Year end – April '18 to March '19

	Actual	Budget	Variance
Gross Expenditure	£369,374	£408,397	£39,021
Income	£31,376	£62,977	£31,601
Net	£337,998	£345,420	£7,422

No contribution could be made to reserves due to lower income and excess expenditure in other areas, reducing the Gross Expenditure level here. The reduced income is due to CIL being significantly lower than anticipated. The overall Council results showed a deficit of £77,424 which reduces the General Reserve from £176,697 to £99,273. The Council's General reserves should be a minimum of 3 months' revenue expenditure which would be over £370,592.

RECOMMENDATION: That the Committee notes the department and whole Council end of year accounts and that the level of General Reserves need to be addressed.

2.3 Grant Applications (AGENDA ITEM 15)

To consider the following grant applications received:

2.3.1 Core Grants (budget for 2019/20 £9,000 and the following are all included in the adopted Grants Policy and total £9,000)

HELP Counselling

Trowbridge Guild of Community Service

Seymour Community Association

Wiltshire Citizens Advice

TACLS

Wiltshire Mind

RECOMMENDATION: That in accordance with the approved Policy and Budget the above Core Grants are approved for payment, totalling £9,000

2.3.2 General Grants

Alzheimer's Support

Revitalise Respite Holidays

Arts Together

Seymour Community Association

Back on Track – Stroke Rehab

The BIG Community Grow

Friends of Biss Meadows

Trowbridge Cultural Festival of Food

Libby Hughes – Cricket Tour

Trowbridge Pride

Makaton Regional Tutors

Trowbridge Town Bowls Club

Memory Café

Wessex Midsummer Vintage Show

Monday Wednesday Club

Wiltshire Music Centre Trust

Multiple Sclerosis Therapy Centre

Wiltshire Sight

Relate Wiltshire & Somerset

RECOMMENDATION: That for each grant application above the committee decides; (a) the value of a grant award, (b) not to award a grant, (c) to defer a decision, subject to receipt of additional information.

2.3.3 New Core Grant requests to be considered for the 2010/21 budget

Alzheimer's Support

Wessex Midsummer Vintage Show

The BIG Community Grow

RECOMMENDATION: That the Committee does not make provision for any additional Core Grants in the budget for 2019/2020.

2.4 Risk & Audit Panel (AGENDA ITEM 11) - The notes of the Risk & Audit Panel meeting held on Tuesday 25th June 2019 will be considered by the committee. (copy to follow).

2.5 Community Infrastructure Levy (CIL) – The town council is due to receive the second quarter's CIL from Wiltshire Council during July.

2.6 HUMAN RESOURCES

2.6.1 New Starters -

Graham Drewett – Groundsman Operative started 1st June.

Sharon Bull - as Events Bookings and Admin Officer started on 1st July

2.6.2 Leavers - Mandi Edwards, Community Play Worker left on 30th April 2019

Karen Reeves, Civic Bookings Officer – final day of employment 22nd May 2019

Imogen Davis, Sports Coach – final working day 21st June 2019

2.6.3 Recruitment:

LS - Vacancies for two Sports Coaches and an Apprentice Sports Coach and Facilities Support Administrator Apprentice - interviews scheduled for first week July, to start together on 1st August.

3. SERVICES

Heads of Services make detailed reports to their respective committees which are published the week before the committee meeting. Trish Carpenter is the Council Secretary responsible for administering these committees.

3.1 CULTURAL & NEIGHBOURHOOD SERVICES – Delegated to Clare Lyall, Head of Service: Cultural & Neighbourhood Services, (responsible for overseeing the Museum and Neighbourhood Services). Our Neighbourhoods Team look after play areas, recreation grounds and support the activities of Wiltshire Council in looking after our streets.

Full updates were presented in reports to committee on 28th May 2019.

3.1.1 Museum - Staff and operations temporarily relocated to the Civic in April during the project.

3.1.2 Neighbourhoods – New street sweeping services due to commence August/September.

3.2 VENUE SERVICES – Delegated to Juliet Weimar, Head of Service: Resources & Venues, (responsible for overseeing The Civic and Longfield Community Centre). The Civic Board is responsible for overseeing the commercial operation of The Civic. The Board met on 4th June 2019. Next meeting is to be held on 27th August 2019.

3.2.1 Longfield Community Centre – Planning permission has been granted for the use of part of the Centre by the DVSA the lease is now being finalised for a proposed 1st August commencement.

3.3 LEISURE & INFORMATION SERVICES – Delegated to Hayley Bell, Head of Service: Leisure & Facilities, (responsible for overseeing Active Trowbridge, Information Services and Facilities). An update was provided in the report to committee on 11th June, next meeting 27th August.

3.3.1 Active Trowbridge – The team have been very busy preparing for the Active Festival in the Park on Saturday 13th July and then the school Summer holiday programmes.

3.3.2 Health & Wellbeing – (AGENDA ITEM 8) In order to support the health of employees and to improve the environs of the Civic Centre it is suggested that smoking is only permitted for employees in the rear access road between the Civic Centre and St Stephen's Place.

RECOMMENDATION that smoking is only permitted for employees in the rear access road between the Civic Centre and St Stephen's Place and that visitors to the Civic Centre are also requested not to smoke in the vicinity of the Civic Centre.

4. TOWN COUNCIL PROJECTS

4.1 Museum Project – (AGENDA ITEM 8) The Town Council Strategy says;

Trowbridge Town Council will; complete the project 'Onwards and Upwards' to expand Trowbridge Museum; secure funding from the HLF and other funders and; will contribute around £900,000, funded from borrowing at a cost of up to £50,000 per annum. The new Museum will reach out from its base in Home Mills in The Shires, to encompass the whole town, through visual links from the top floor, interpretation and signage at key locations and significant buildings linked to the museum.

The HLF has made a grant of £1,172,500 towards the £2.5million project. The Friends of Trowbridge Museum have contributed £150,000 to the project so far, and the Town Council has borrowed £450,000 towards the project, with a further £450,000 due to be borrowed in 2019/20. The Museum is closed. The construction contract has been awarded to E W Beard and work commenced in June. The new Museum, expanded to cover two floors, with a new lift shaft is due to open in 2020. We have also received an offer of £2,500 from Hilperton parish Council towards the project.

4.2 Sports Pitches Projects – The Town Council Strategy says;

Trowbridge Town Council will support and if necessary be actively involved in:
a. Provision of an all-weather pitch at Doric Park in conjunction with national sports funders and other organisations.
b. Development of the Health & Well-being Centre by Wiltshire Council in the town centre.

4.2.1 Doric Park – We are progressing the development of land at Doric Park to provide an all-weather 3G pitch, car-parking, changing rooms, education facilities and a gym. The cost of the development will be around £2million. We anticipate a requirement to secure borrowing of around £1million with other funding being available from S106 (£600,000) and grants (£500,000) including the Football Foundation. Borrowing will be funded from lettings income. Framework consultants RLF and QMP are detailing proposals and we have engaged Carter Jonas as our agents. We met with the Rugby Club Board on 18th June to consider the proposal and agree access and land transfers prior to submitting a planning application.

4.2.2 Grass Pitch Development - Ashton Park - Following consultation by WC with West Ashton and North Bradley PCs about proposed sports pitches, changing accommodation and car-park at Ashton Park we are now progressing discussions with Persimmon. Whilst both parishes are involved in negotiations they are happy to let TTC lead and make a decision on which organisation will take ownership, all are agreed that we should seek to avoid a Management Company taking on this role, as this has been contentious at Castle Mead. The facility is due to be provided on the west side of the West Ashton Road by the developer including changing rooms and car-parking.

4.2.3 Town Park Tennis Courts – Installation of new low energy floodlights, funded using S106, is now complete.

4.2.4 Paxcroft Mead Cricket Ground – When the new surgery extension was built at Seymour on the field that had been used by Trowbridge Cricket Club as their practice ground, a contribution towards alternative cricket facilities was made through a S106 agreement. Following a number of alternative schemes not reaching fruition the proposal is now to improve the Cricket area at Paxcroft Mead, situated between the community centre and the Mead School. This is currently owned by Wiltshire Council. We held a meeting with Wiltshire Cricket on 11th June. Unfortunately, Wiltshire Council is not prepared to consider an asset transfer to the town council therefore Wiltshire Council will need to be persuaded to work directly with the Cricket Club to deliver a solution.

5. **CIVIC & DEMOCRATIC ACTIVITIES**

5.1 Council Meeting Dates - Council and committee meetings for the next few months are:

Tuesday 2 nd July	Policy & Resources (19:00)
Tuesday 9 th July	Neighbourhood Plan (19.00)
Tuesday 16 th July	Full Council (19:00)
Tuesday 23 rd July	Town Development (19:00)
Tuesday 30 th July	NO MEETING
Tuesday 6 th August	NO MEETING
Tuesday 13 th August	NO MEETING
Tuesday 20 th August	Town Development (19:00)
Tuesday 27 th August	Leisure & Info Services (18.30)
Tuesday 3 rd September	Policy & Resources (19:00)

5.2 Dates for your diary:

Civic Service – Sunday 21st July St James' Church at 18:00hrs followed by refreshments in the church hall.

5.3 Twinning - Trowbridge is twinned with four communities:

5.3.1 Leer in Ostfriesland, Germany. 28 visitors are coming to Trowbridge on 18th – 22nd July to celebrate the 30th Anniversary of the twinning. Itinerary plans include a 30th Anniversary Dinner/Disco at The Civic, a BBQ and attendance at the Civic Service. A new website has been set up www.tita.co.uk

5.3.2 Charenton-le-Pont on the outskirts of Paris, France.

5.3.3 Elblag in Poland (with the other four towns in West Wiltshire).

5.3.4 Oujda in Morocco.

5.4 Council Vacancies – The town council currently has three vacancies:

Trowbridge Central Ward – Deadline for call for an election was 27th June.

Trowbridge Drynham Ward – A bye-election is being held on Thursday 4th July (also Wiltshire Council.)

Trowbridge Grove Ward – A bye-election is being held on Thursday 4th July.

Committee places will be reconsidered at the full council meeting on 16th July.

6. TOWN DEVELOPMENT – Committee meets 23rd July and 20th August 2019. The committee considers all regulatory matters consulted on by Wiltshire Council including planning, listed building and tree applications, road closure, traffic regulation and licensing.

6.1 Development Sites

6.1.1 Commercial/Mixed-use sites

Bowers – www.innoxmills.co.uk are close to agreement with a developer. The town council supports at least 300 houses on this site. The owner met with the Town Clerk and councillors in March.

County Hall East – Wiltshire Council have made a mixed use outline application including the new health facilities to replace the hospital and new leisure facilities as well as 54 apartments (also see 8.1.3 below)

6.1.2 Housing Sites – Some were delayed pending resolution of mitigation measures associated with Bechstein Bats at Biss and Green Lane Woods. The following provides a summary of the situation.

A. Ashton Park and associated sites.

Ashton Park – Persimmon (mainly in West Ashton and North Bradley Parishes), [15/04736/OUT](#) for 2,500 houses, employment area, sports pitches, open space, allotments, play areas, 2 primary and 1 secondary schools and A350 improvements was permitted in April 2018, S106 agreement being negotiated. Wain Homes applications [16/00547/FUL](#) [17/12509/FUL](#) for up to 121 houses. Concerns about access, the Local Equipped Area of Play (LEAP) at Southview Park and the cycling and walking network were raised.

B. Sites within the settlement boundary

B1. Under Construction

Court Mills – [18/03020/FUL](#) Conversion to 7 town houses overlooking the Town Park.

St George's Works – 30 apartments [18/02924/VAR](#) overlooking the Town Park (see 4.5 above).

Bradley Road – Former District Council site [Newland Homes](#) permission [17/05669/FUL](#) for 79 homes.

Former Margaret Stancomb School – Selwood Housing application [18/10554/FUL](#) to provide 21 new residential properties including 3 in the converted school building.

B2. Permitted

White Horse Business Park - (North Bradley Parish) Application to convert offices to 104 new homes.

McDonogh Court – [18/02099/FUL](#) for construction of 20 houses and flats off Polebarn Road.

Clark's Mill – [18/00200/FUL](#) for conversion to 19 dwellings next to the Town Bridge.

United Church Buildings – [18/03338/FUL](#) & [18/03856/LBC](#) for conversion into 26 apartments.

B3. Applications Submitted

Courtfield House – Ashford Homes [18/04656/FUL](#) conversion with a further 16 houses in the grounds.

B4. Potential

Ashton Street Centre – To be disposed of by WC should accommodate 70 dwellings.

Hospital – Promoted in the 'One Public Estate' bid by WC and partners for up to 200 houses:

Homefield House – conversion to 18 residential apartments.

C. Promoted by Wiltshire Council in the Housing Site Allocations Plan (HSAP):

C1. Supported by the Town Council

Elm Grove Farm (SHELAA 613/248 & WHSAP H2.1) – (partly in North Bradley Parish) Coulston Estates, are promoting development at Elm Grove Farm and land adjacent to Drynham Lane and west of the railway line with a view to bringing the site forward to provide 250 houses and new football pitches. An application is expected soon. The North Bradley Consultation Draft Neighbourhood Plan supports this site.

Church Lane (SHELAA 1021 & WHSAP H2.4) – Accessed directly off Frome Road, is wholly within the town boundary; 45 houses now subject to an access only outline application [18/10035/OUT](#).

Spring Meadows (SHELAA 3260 & WHSAP H2.5) – Accessed off Frome Rd is inside the town boundary; 45 houses – Newland Homes have an interest.

C2. Opposed by the Town Council (contrary to the Core Strategy, 'maintain open countryside')

Land off A363 White Horse Business Park, E. of Woodmarsh (SHELAA 298 & WHSAP H2.2) – Located wholly in North Bradley Parish, 175 houses. North Bradley Neighbourhood Plan Consultation Draft supports the allocation of part of this site (see 6.2.2 below)

South West of Elizabeth Way 'Hilperton Gap' (SHELAA 263/297 & WHSAP H2.3) - Almost wholly within Hilperton Parish. [Framptons](#) application [16/00672/OUT](#) 170 houses, access off Elizabeth Way. The WHSAP has increased the site to potentially accommodate 355 houses including parcels owned by Wiltshire Council and interest from Barratt Homes and Persimmon. This site is supported by the Hilperton Neighbourhood Plan, but the Plan did not fully consider other sites closer to the village.

Southwick Court (SHELAA 3565 & WHSAP H2.6) – Located in Southwick & North Bradley Parishes. Savills on behalf of Waddeton Park are promoting development between the town and Southwick Court. www.landsouthoftrowbridge.co.uk/ indicating access off Frome Rd for 180 houses. North Bradley Neighbourhood Plan Consultation Draft indicates acceptance of the small part which is in North Bradley.

D. Sites Discounted by Wiltshire Council

Land South of Green Lane, Castle Mead Extension (SHELAA 256) – Persimmon [16/03420/FUL](#) for 272 more homes up to Green Lane Wood was withdrawn. The Trowbridge Bat Mitigation Strategy (TBMS) indicates that this site cannot proceed in the foreseeable future.

Ashton Road - (Steeple Ashton Parish) [Taylor Wimpey](#) 200 homes north of Green Lane Wood [16/04468/OUT](#) refused. The TBMS indicates that this site cannot proceed in the foreseeable future.

Biss Farm (currently an employment allocation) - [17/09961/OUT](#) 267 houses, primary school, pub and care-home by Persimmon between Leap Gate & West Ashton Rd. The Town Council supports this application and the allocation of this site.

6.2 Wiltshire Housing Sites Allocation Plan (WHSAP) – Planning Inspector, Steven Lee held the [Examination in Public](#) in the Civic Centre from 2nd to 18th April, The Town Clerk presented the Town Council's position as indicated above in 6.1. The inspector issued a preliminary statement indicating that all of the proposed sites around Trowbridge could go forward, but that Wiltshire Council would need to prepare more detailed site specific policies for each site. The Inspector's full report is due in July 2019.

6.3 Wiltshire Core Strategy Review – The Town Council considers that in order for Trowbridge to continue to grow in the period beyond 2026, without compromising the integrity of our neighbouring villages of Hilperton, West Ashton, North Bradley and Southwick then a review of the Green Belt to the North West and West of the town will be required, potentially removing Greenbelt status from some areas close to the town for future housing development. Meetings are being held on 16th July and 22nd July to discuss next steps.

6.4 Neighbourhood Plans

6.4.1 Trowbridge – The Steering Group has reviewed the Scoping Report which is in the process of being edited and the initial consultation results and The Masterplan. Further work will be considered when Wiltshire Council recommences work on the review of the Local Plan.

6.4.2 North Bradley – The North Bradley Neighbourhood Plan Consultation Draft (NBNP) completed Regulation 14 consultation in March. It supports some development in the gap between White Horse Business Park and the village. In addition, the Plan proposes two additional sites close to the village for development of a further 60 homes.

6.4.3 Hilperton, Holt and Bradford on Avon – Are all 'Made' by Wiltshire Council and now form part of the WC Local Development Plan and the policies given full weight when assessing planning applications that affect land in the areas.

6.4.4 West Ashton – Awaiting confirmation from WC before they can progress to Regulation 14 consultation and referendum.

6.4.5 Southwick has been designated as a Neighbourhood Plan area.

6.4.6 Staverton, Steeple Ashton and Wingfield have not commenced the process.

6.5 Future High Streets Fund – The Government received 300 submissions for its £670million fund for towns to transform town centres. WC made three bids including Trowbridge. If we are successful we will be able to detail the projects to include, such as facilitating developments at the Bowyers site and Bythesea Road, highway and station access improvements, Riverside, links between the town centre and St Stephen's Place etc.

6.5.1 High Streets Heritage Action Zones - There is also a specific Heritage element available which could support the Town Hall, the largest part of this is provided via Historic England. The Town Hall Trust and the Town Council have discussed this with Wiltshire Council which is preparing a bid to be made by in the name of the town council by 12th July.

7. TROWBRIDGE PARTNERSHIPS - The Council Strategy says:

Building partnerships to ensure that others are also investing in our town.

7.1 Transforming Trowbridge - is being dissolved and a resolution was passed at the Policy & Resources meeting on 5th March that the Town Council's share be returned to General Reserves.

7.2 Trowbridge Town Team – The Town Council is the accountable body for TTT. The organisation concentrates on developing the entrepreneurial skills of Young People under the GOFISH programme.

7.3 Trowbridge Community Area Future (TCAF) – Works with partners to address priorities in the Joint Strategic Assessment most deprived communities (Studley Green-10%, Seymour/Adcroft & Longfield-20%). TCAF receives a grant from the council, utilises the Cabin at Seymour and operates the Shires Community Hub. Councillors wishing to use the Hub for surgeries should contact tcaf@trowbridge.gov.uk
Staff: Meg Aubrey, Project Manager Youth & Community Development; Zoe Meaden, Community Project Co-ordinator/Administrator; Louise Williams, Community Administrator(Maternity). Deborah McLean, Youth Work Coordinator, Emma Heath & Mya Wootten, Youth Support Workers. A recent meeting was held in Studley green to consider the potential for a support project for the area and it is likely that TCAF will act as the lead body for this.

7.4 Cock Hill Solar Community Fund. Support local applicants with grants from a £15k/annum fund. Applications should be made to the Wiltshire Community Foundation. The Town Clerk met with Rosemary Macdonald and Gary Lawrence from WCF on 29th May. They would be very grateful to receive applications from groups in the Trowbridge area. Recent grants have been made to TCAF, HELP Counselling and North Bradley Computer Club.

7.5 Chamber of Commerce – Councillor Kirk is President of Trowbridge Chamber.

7.6 Trowbridge Talking News – service for the visually impaired, TIC is the drop off point.

7.7 Selwood Housing - the main social housing provider in Trowbridge, is selling the shops and flats at Manor Road Trowbridge, and at 78 Charles Street.

7.8 Trowbridge Town Hall Trust – David Lockwood is Director of Trowbridge Town Hall Arts, working for the Trust. The Trust is introducing a new membership scheme and new trustee appointment arrangements. David has already held an open meeting for the public to express their views.

7.9 Trowbridge Weavers Market – The first market is being held on Saturday 13th July in conjunction with the Active Festival in the Park, further dates have been confirmed as 10th August, 14th September and 12th October.

8. WILTSHIRE

8.1 Wiltshire Council

8.1.1 Trowbridge Area Board – Also includes the parishes of Hilperton, West Ashton, North Bradley and Southwick. Met on 9th May, next meeting is 25th July 18:30 for 19:00 Cotswold Space County Hall. The Community Engagement Manager for Trowbridge is Liam Cripps Liam.Cripps@wiltshire.gov.uk

8.1.2 Local Youth Network – The LYN Management Group considers grant applications from Youth organisations and makes recommendations to the Area Board, Councillor Palmen is the representative.

8.1.3 Waiting Restrictions – Wiltshire Council has now published proposals based on the requests compiled since 2011 and has provided reasons why some such requests are not being progressed. They are also assessing the requests related to potential wide area and College Residents' Parking Zones (RPZ).

8.1.4 Castle Place Multi-Storey Car Park – WC has now resolved to pursue the sale of the multi-storey car-park to the owners of Castle Place (APAM). If this proceeds, the current restrictive covenant on charging would be nullified. The new owners are likely to wish to redevelop the site in the longer term, with the retention of parking for their customers at Castle Place and St Stephen's Place. The town council decided not to pursue the transfer or purchase of the car park, as the town council would still need to abide by the restrictive covenant and does not have the resources to fund maintenance and repair. Wiltshire Council undertook graffiti removal on 29th May, and Neighbourhood Services has re-painted the stairwell.

8.1.5 Service Delegation & Asset Transfer (SDAT) – Wiltshire Council have revised their programme and now indicate that they wish to commence discussions with Trowbridge on SDAT in May 202. In addition to play areas, the Town Park, allotments, closed churchyards and grit bins already transferred, the council may need to consider in future taking over recreation grounds; Stallards, Seymour, Elm Grove and Paxcroft Cricket Pitch (see 4.2.4 above) and open space (including Paxcroft Brook). These have been factored in to the long-term financial plan. The Town Council would also be interested in delegation of street trading licensing. No funding is available for town and parish councils taking on additional assets and services. Wiltshire Council has indicated that it is only prepared to undertake any further transfers on an all or nothing basis. So the town council will need to consider carefully if it is prepared to take on all of the other grounds maintenance activities and the substantial costs associated with them.

8.1.6 Street Cleaning - WC undertakes the statutory minimum utilising a barrow operative and sweeper, there is no value available to the town council to take on these activities, so the town council is securing resources to improve the outer areas and undertake activities not deemed necessary by WC. This approach will be coordinated by the town council to ensure reports are being made on the WC App and town centre resources applied to priorities. The council has now purchased a weed-ripper and has placed an order to lease a drive-on street sweeper from HAKO Machines which should be delivered in August and has employed an additional Grounds Operative.

8.1.7 Bus Shelters – The Town Council has now taken responsibility for all bus shelters in the town.

8.1.8 Litter Bins – The Town Council will consider the costs of emptying litter bins and providing additional bins over and above those provided by WC, once our street sweeping is operational. We will be assessing the benefits of concentrating the Wiltshire Council efforts in the town centre and looking at the outer areas for additional investment.

8.1.9 Larkrise School – (AGENDA ITEM 10) To consider Wiltshire Council’s Cabinet decision and if the Town Council should make any response or take any further action as a result.

“Subject to consent of the Secretary of State, approving the issue of a statutory notice and 4-week representation period on the proposal to discontinue St Nicholas, Larkrise and Rowdeford as three separate Special Schools with effect from no later than the 31 August 2021. The notice also to refer to the opening of one new special school from September 2021 under the Opening and Closing Maintained Schools Guidance November 2018.”

8.2 Health Services – Wiltshire Clinical Commissioning Group (WCCG) is responsible for commissioning ‘Primary Care’ services to people in Wiltshire and registered with Wiltshire GPs. A range of services including clinics, birthing centre and minor injuries are provided at the Hospital. It is currently proposed that these services will transfer to Bythesea Road when County Hall East site is redeveloped. There are two GP practices in Trowbridge;

Lovemead Group Practice, based at Roundstone Surgery <https://www.roundstonesurgery.co.uk/> and Trowbridge Health Centre at Seymour and Wingfield Rd branch <http://www.trowbridgehealthcentre.com/>

8.2.1 Maternity Care – The CCG have not yet made a final decision on the future of maternity services.

8.3 Dorset & Wiltshire Fire & Rescue Service – Information available at www.dwfire.org.uk

8.4 Wiltshire Police – Inspector Andy Fee reports regularly to Full Council meetings. Councillors and the public are urged to sign up for [Community Messaging](#) including details of charges and crimes reported.

8.5 Wiltshire Association of Local Councils - WALC is the county association for town & parish councils, affiliated to NALC the National Association. Trowbridge Town Council is a member of both.

8.6 Swindon & Wiltshire Local Enterprise Partnership (SWLEP) – Is now a separately constituted business, as required by government.

8.7 Enterprise Wiltshire – No meetings recently.

8.8 Market Towns Network – The last meeting was held in Salisbury on 28th March the next is in Warminster on 3rd October.

8.9 Wiltshire Super Councils Network – A recent meeting was held in Salisbury.

8.10 Society of Local Council Clerks (SLCC) – The Council pays the fee for the Clerk to be a member of the Society of Local Council Clerks (SLCC), which provides training and advice. The Town Clerk is a Director of SLCC and recently attended the Leadership In Action conference in Stratford upon Avon.

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