

Civic Centre
St Stephen's Place
TROWBRIDGE,
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

19th February 2020

SUMMONS

To members of the Leisure & Information Services Committee: Councillors: David Halik (Chair), Bates, Bazan (VC), Blackmore, Brice, Drewett, Fuller and Palmen.

Dear Councillor,

You are hereby summoned to a meeting of the **Leisure & Information Services Committee** to be held on **Tuesday 25th February 2020 at 19.00hrs** in the Pitman Room, Civic Centre, St Stephens Place, Trowbridge.

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries Tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. **APOLOGIES**
 - a) **To receive** apologies from those members unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons.
2. **MINUTES**
 - a) **To approve** as a correct record Minutes of the meeting held on Tuesday 3rd December 2020.
 - b) **To consider** any questions arising from those minutes.
3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
4. **CHAIR'S ANNOUNCEMENTS**

To note any announcements from the Chair.
5. **OPEN FORUM**

To take questions from the public, these may be answered but not debated.
6. **THE LEISURE SERVICES DEPARTMENT REPORT**

To consider the Head of Leisure Services report (copy attached).

7. **FREE ROADSHOWS (Report Item 2.7.1)**
To consider the HOS's
RECOMMENDATION to approve the Free Summer Roadshow programme and the additional paid events on Saturdays for Trowbridge Community Area for Summer 2020.

8. **PARK FEES (Report item 5.13.1)**
To consider the HOSs
RECOMMENDATION - To approve the implementation of the reviewed Fee Structure with effect from 1st April 2020, noting any bookings confirmed for 2020 will have a 50% increase this year as a transition into the new fee structure. Any groups which receive a grant from Trowbridge Town Council will have their fees deducted accordingly.

9. **TROWBRIDGE TOWN COUNCIL ENERGY SUPPLIER (Report item 5.15)**
To consider the Facility Manager's Report.

10. **QUARTERLY MANAGEMENT ACCOUNTS**
 - a) To consider P & Ls (Report item 1.1) (copy attached)
 - b) To consider the 3rd Qtr Accounts for this committee (Report Item 1.2) (copy attached).

11. **DATE OF NEXT MEETING**
To note the next meeting to be held on Tuesday 9th June 2020 at 19.00hrs, Pitman Room, The Civic Centre, St Stephens Place.

12. **MEDIA RELEASE**
To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

To all Councillors for information.