

Town Clerk's Report to Policy & Resources 7th July 2020

The Town Clerk reports every two months to the Committee with an edited version presented to the Area Board. Agenda items are highlighted and normally include an officer's recommendation. Other matters are provided as report items only.

As a result of Covid 19 and the government's advice, the meeting of the committee will take place on MS TEAMS at 19:00hrs. If you would like to join the meeting please contact info@trowbridge.gov.uk

1. **POLICY**

1.1 Community Governance Review (CGR) – (AGENDA ITEM 7) A Community Governance Review is a review of the governance arrangements for parish and town councils including their establishment, extinguishment, number of councillors and changes to their boundaries. The Town Council Strategy says;

Trowbridge Town Council will continue the campaign to ensure that Trowbridge can have A TOWN COUNCIL FOR ALL OF THE TOWN, including all the built up urban areas which are not connected to their respective villages and if necessary will seek a further Community Governance Review when Ashton Park urban extension is being built-out or if other areas of development take place on the edges of the current town boundary.

Wiltshire Council is reviewing boundaries around Trowbridge. The summary of the proposal from Wiltshire Council which impacts on the Trowbridge Town Council area is as follows;

RECOMMENDATION 11

11.1 That the area of the White Horse ward of North Bradley Parish Council be transferred to Trowbridge Town Council as part of the Trowbridge Drynham ward, coterminous with the Unitary Division of the same name, and to be represented by three town councillors.

11.2 That the area of the Park ward of North Bradley Parish Council be transferred to Trowbridge Town Council as part of the Trowbridge Park ward, coterminous with the Unitary Division of the same name, and to be represented by three town councillors.

11.3 That North Bradley Parish Council be comprised of eleven councillors, without warding arrangements.

Reasons: Paragraph 73, 78, 80, 83, 54, 85 of the Guidance on Community Governance Reviews.

The consultation will run from 15 May to at least 10 July 2020. Any changes to electoral arrangements for parishes would need to come into effect at the next scheduled ordinary parish council elections in May 2021. Any changes to the areas of parishes would have to be effective from the start of the financial year on 1 April 2021 therefore any community governance changes would need to be made by October 2020, requiring approval to the changes would need to be given by Full Council of Wiltshire Council before the end of September 2020.

The areas proposed for transfer include White Horse Business Park, most of the Ashton Park development and the development sites at ElmGrove/Drynham Lane and land between White Horse Business Park and Woodmarsh. Those parts of Ashton Park in West Ashton Parish are not proposed for transfer by Wiltshire Council. Areas proposed for development to the south of Elizabeth Way are not proposed for transfer by Wiltshire Council. Land at Southwick Court proposed for development is not proposed for transfer by Wiltshire Council.

RECOMMENDATION: That Trowbridge Town Council supports all of the transfers from North Bradley Civil Parish to Trowbridge Civil Parish contained in Recommendation 11 of the Wiltshire Council Community Governance Review including the warding arrangements and the number of councillors in each ward.

1.2 ENVIRONMENT WORKING GROUP – (AGENDA ITEM 8) In September the Committee **RESOLVED: That Trowbridge Town Council approves in principle the development of a carbon reduction strategy along the lines of that recently approved by Bradford on Avon Town Council.**

In September, Council **RESOLVED: That Trowbridge Town Council Declare a Climate Emergency.**

In January the Committee **RESOLVED: i) That the Town Council approves all of the following which are achievable in the short term and within the 2020/21 budget, including a commitment that the council will ensure future electricity contracts are 100% renewable energy.**

- Staff training (achievable, within budget)
- Ensure the Website & social media reflect the Council's commitment to climate emergency & use community news to promote carbon reduction ideas (achievable, within budget)
- Community tree planting initiative working with other groups (achievable, subject to cost)
- Procurement: renewable only electricity tariffs, solar panels, replacement machinery and vehicles.
- Planting and grass cutting for sustainability and biodiversity (medium term with new contract)
- Working in partnership with others (achievable, within budget)
- An audit of the Council's current carbon footprint (achievable, within budget)
- Environmental Impact Assessments for major decisions (unknown, may be expensive)

ii) That the Town Council sets-up a liaison committee with interested groups to inform and co-ordinate climate change mitigation activities within the Town and implement all other elements as soon as possible.

iii) That the Town Council works with partners to increase tree planting including sources of trees, funding and identifying locations for tree planting.

iv) That the Town Council takes over responsibility for the public speaking competitions from Trowbridge In Bloom from 2021, working with the local partners to build upon the environmental theme of the competitions and provides a small contribution towards the competition costs in 2020.

v) That the Town Council incorporates a comprehensive Carbon Reduction strategy as part of the Town Council Strategy review in 2021 for the period 2021-2025.

The Council has now signed a new green energy deal that will deliver 100% renewable electricity for an additional approx. 1% on its total bill.

In May, following consultation at the weekly briefing the Town Clerk decided, under delegated powers:

That a group of four councillors (David Cavill, Steve Oldrieve, Chris Hoar and Dennis Drewett) are appointed to establish the group, set terms of reference and consider other people and organisations to be represented on the group so that the liaison group can be established when appropriate.

The group has met and Councillor Hoar will report.

1.3 Town Centre CCTV (AGENDA ITEM 9) - The council has previously considered and **RESOLVED: That Option 3 - The Council will seek funding from the main beneficiary (Wiltshire Police) and without such funding (committed on an annual basis) confirm that the system can no longer be sustained. And if not successful Option 2 - The council will invest in a consultant to provide alternative arrangements and proposals are pursued and consideration is given to any implications for the budget.**

The Town Council could write to the candidates for Police & Crime Commissioner elections in 2021. We have made initial enquiries with consultants regarding potential for a review but will not pursue this until after the PCC elections in May 2021. We would need to agree an extension to the current contract with the Shires which ends in April 2021 and we would need to consider if it is worth continuing to pursue the owners of the Gateway who have consistently failed to pay their contribution.

RECOMMENDATION: That the Council negotiates a one year extension to the monitoring service with the Shires to enable a decision to be made during 2021 with regards to the future of CCTV.

1.4 PUBLIC SECTOR EQUALITIES DUTY, REPORTING & RECORDING OF PROPOSALS

(AGENDA ITEM 10) – at Full Council on 19th May it was agreed that the issue of how the council undertakes assessment of the impact of its decisions on equalities should be referred to the Policy & Resources committee for further consideration.

The law does not require public authorities to conduct an Equalities Impact Assessment but does require public authorities to comply with the Public Sector Equalities Duty. When considering the demolition of the public toilets the council recorded that it had considered the availability of alternative toilet facilities which were accessible for the disabled. The following link to a parliamentary report covers this from page 24 <http://researchbriefings.files.parliament.uk/documents/SN06591/SN06591.pdf>

Wiltshire Council do not undertake an EIA for every decision, for example its decision to dispose of some properties at the Cabinet meeting on 9th June recorded the following in the report to the meeting:

Equalities Impact of the Proposal

17. None

The committee may consider that it is appropriate therefore to include a statement of this type when considering any recommendation or motion.

Wiltshire Council, in its reports to Council and Cabinet include the following in reports related to proposals:

- Public Health Implications
- Procurement Implications
- Environment & Climate Change Implications
- Financial Implications
- Legal Implications
- Workforce Implications

In many cases these report that there are none and no assessment is published, this is the same for the other two largest local councils in Wiltshire.

Chippenham Town Council include some or all of the following in the report related to each proposal:

- Staffing Implications
- Financial Implications
- Legal Implications
- Risk Implications

Salisbury City Council include the following in each report related to proposals:

- Financial Implications
- Legal Implications
- Personnel Implications
- Environment Implications
- Equalities Implications

The committee may consider that it is appropriate therefore to include a statement covering all or some of these when considering any recommendation or motion.

The Council has already resolved to subscribe to a software package to support our compilation of agendas, reports etc and it may be appropriate to proceed with this, alongside the implementation of member e-mail addresses and hardware support, allowing for electronic distribution of meeting papers so that the inclusion of these additional elements in reports for each recommendation and motion would not result in vast quantities of paper. Members may wish to consider whether this should be done prior to the 2021 elections or in line with the elections so that e-mail addresses and software meeting support can be implemented at the same time and training given to newly elected councillors.

RECOMMENDATION: That the town council works to implement the following list of considerations to be itemised against recommendations and motions considered by Council and committees, in line with the implementation of software to support the administration of meetings and councillor e-mail addresses, so that they are all implemented in time for the 2021 elections.

- **Equalities**
- **Finance**
- **Climate**
- **Ecology**
- **Staff**
- **Legal**
- **Risk**
- **Benefit to Trowbridge**

1.5 Public Toilets Working Party (AGENDA ITEM 11) – at Full Council on 19th May 2020 it was: **RESOLVED: That the Council establishes a cross-party working group of councillors, with council officers, to consider options for reinstating public toilet facilities within the environs of Trowbridge Park. These should include but not be exclusive to, opportunities afforded within sites at which water supply and sewerage disposal currently exist. Such that during the 2021-2025 term of office such a development could be implemented.**

The Working Party has met three times on 5th June, 12th June and 1st July. It has established terms of reference and areas for consideration and agreed a set of questions to be circulated as a Survey Monkey on Social Media and the web-site.

Cllrs Bryant, Drewett and King to report.

1.6 STREAMING MEETINGS – At the briefing meeting on 21st April it was again raised that the council should consider setting up its own streaming of meetings to give members of the public a greater level of access to the decision making processes. This has been suggested previously and a member of the public recorded and published the proceedings at the meeting in March, but some concerns have been expressed at the need for the material to be presented in an independent way. Officers have made arrangements for live streaming once meetings return to be held at the Civic Centre.

2. RESOURCES

2.1 FINANCIAL RESOURCES

2.1.1 GRANTS – The town council is currently unable to confirm if it will have any resources available during 2020/2021 for grants. The town council normally awards Core Grants to a number of local organisations and events each year and also has an open application grant budget available. Applications normally need to be submitted by 30th April each year to be awarded in July. The town council will still accept applications up to 30th September and will not make any decisions on grant awards until 2021. Grants will then be presented at the Annual Town Meeting in April 2021.

2.1.2 MANAGEMENT ACCOUNTS (AGENDA ITEM 15) – The 2019-2020 Year End accounts have now been prepared and following changes to the rules governing approval and publication (due to Covid 19) they can now be presented for formal approval at the meeting of Full Council on 21st July. The accounts summary is appended to the report as **APPENDIX A**.

The way in which Community Infrastructure Levy (CIL) has been allocated results in some accounts and therefore departments reporting a significantly better than budget end of year result. Allocations to Earmarked Reserves suggest that for some departments their results are significantly worse than budget. Overall if these two elements are balanced and taken into account the results are generally good. The Council was able to make a contribution to General Reserves of £46,726 against a budget contribution of £40,000 which is better than budget.

2.1.3 RISK & AUDIT – the Risk and Audit Panel last met on 4th February, the notes from that meeting were presented for consideration in March. The Panel was due to meet on 12th May and following delays to the production of the annual accounts and the timetable for approving the accounts this is now being covered at this meeting. The next meeting of the Panel will be 18th August.

2.1.4 NATIONAL PAY REVIEW - The National Employers for Local Government Services, which negotiates pay on behalf of 350 local authorities in England, Wales and Northern Ireland have made a final offer to the National Joint Committee (NJC) trade union representatives: Council employees have been offered an improved pay increase of 2.75% from 1 April 2020, on all NJC pay points 1 and above, on the NJC Green Book pay spine and an additional day's holiday for new starters. Trowbridge Town Council are signed up to the NJC Green Book pay spine, and therefore any approved increase between the National Employers and the trade unions will need to be implemented. The unions are currently balloting their members on whether to accept or refuse the offer.

2.1.5 BORROWING – The Council has undertaken a number of significant investments since 2008, most notably the re-building of the Civic Centre, eliminating the need to rent two sets of offices and also consolidating the Information Centre as well as providing a superb conference and entertainment facility. Other investments have included the free-hold purchase of Woodmarsh Football Ground, the provision of a new storage facility in the Park, replacing old dilapidated sheds behind the bandstand whilst opening up areas which were previously closed to the public in front of the new St George's Works development. In addition, the expanded Trowbridge Museum has benefited from investment by the town council, funded through borrowing. Financing the investments in this way allows the council to spread the cost over a long period, with the benefit of fixed long-term interest rates available from the government. Borrowing approvals are assessed in great detail by the Ministry of Housing, Communities and Local Government and the Council has to demonstrate each time that they are affordable, that public consultation has been undertaken and that they are affordable to the Council. None of our investments have required an increase in the Council Tax to fund the loan repayments. Details of each investment are:

Civic Centre. £5million in 2009/2010/2011 over 50-years at an average interest rate of 4.659% giving a total repayment of £12,957,753 which is less than £5million compounded by 2% inflation over the same period.

Woodmarsh. £175,000 in 2016/2017 over a 30-year period. This is on an equal instalment of Principal basis which means the total repayments reduce gradually. The interest rate is 2.92% giving total repayments of £251,776.27. This is funded from the rent charged to the Trowbridge Town Football Club.

Museum. £900,000 in 2018-2020 over 25-years at an average interest rate of 2.685% giving total repayments of £1,241,425.50

Park Storage. £300,000 in 2019 over 30-years at an interest rate of 2.43% giving total repayments of £424,260.60 which is less than the cost of the rented off-site storage.

Doric Park. The town council will be considering making a borrowing application to invest in the provision of an all-weather sports pitch at Doric Park, on land that the Council owns, adjacent to Trowbridge Rugby Club. The borrowing would be funded from the fees charged to users of the facility and there is significant and growing demand from football clubs and other organisations to use it. We would need to borrow around £2million. See below for more details about this project and our other sports pitch projects.

2.1.6 Financial Implications Of Coronavirus Emergency – The option to furlough staff is restricted by the commercial income rule, so only staff in income generating departments have been furloughed. In addition, reduction in expenditure has been implemented for projects, equipment repairs, play areas, premises repairs and grants and we have frozen all recruitment, with two staff in Active Trowbridge and one at the Museum leaving without replacement. The legislation specifically excludes organisations which raise a precept, such as parish and town councils from receiving Business Rates rebates or Small Business Grants. At the moment, if we are able to continue to furlough staff during the restrictions and claim from the government we do not expect to have a significant impact on the council's financial position in 2020/2021. The biggest risk will be the Civic Centre where activities are likely to be most restricted for a longer period. Having assessed the changes to the furlough scheme from July a small number of staff will be returning to work part time to respond to requests from users of the Civic Centre, to make arrangements for the town's Christmas event programme and to support the provision of Key Worker support during the Summer school holidays. The Town Council joined with a number of other town councils across the country, including Chippenham to write a letter to Robert Jenrick MP, Secretary of State at the Ministry of Housing, Communities and Local Government highlighting the plight of those councils which have followed the suggestion to diversify into alternative income streams, other than Council Tax and the plight that a lack of government support has left us in during the crisis.

QUESTION:

Cllr Kirk submitted the following question on 19th June:

Please can the Town Clerk provide the full reasoning and justification within the stipulated Government criteria for furloughing the staff of Active Trowbridge? I ask this question, because many Town Councils (including Chippenham) have not furloughed any staff.

Specifically, I would also like to know how we take account of the net budget cost for Active Trowbridge for 2020/21 of £219,726 (which is a contribution from Council Tax Precept) within the furlough claim to HMRC?

ANSWER:

The Town Clerk responds as follows:

It would not be appropriate for me to provide any justification for Chippenham Town Council's decision not to utilise the furlough scheme, each council is different, independent and offers a unique range of services and facilities. With regard to the decisions which have been taken on behalf of Trowbridge Town Council, these decisions have been taken in accordance with the government guidance and also guidance provided by the Local Government Association (LGA), to which the Town Council was directed by the National Association of Local Councils. The Government Guidance: www.gov.uk/guidance/claim-for-wage-costs-through-the-coronavirus-job-retention-scheme#who-can-claim States the following:

If you receive public funding

Organisations can use the scheme if they are not fully funded by public grants and they should contact their sponsor department or respective administration for further guidance.

The LGA guidance: www.local.gov.uk/lga-workforce-coronavirus-job-retention-scheme States the following:

Employers

"Any entity with a UK payroll can apply, including businesses, charities, recruitment agencies and public authorities."

Local Authorities can use the scheme. However, it should be noted that public sector organisations are not expected to use it except in certain specific situations:

"In a small number of cases, for example where organisations are not primarily funded by the Government and whose staff cannot be redeployed to assist with the coronavirus response, the scheme may be appropriate for some staff."

Organisations receiving public money to assist with the response to COVID-19 are not expected to furlough staff.

The Government conveyed the following view to the LGA on 2 April:

"The Government has given local authorities £1.6bn of additional funding to support them in responding to the Covid-19 pandemic. This funding is un-ringfenced and is intended to help local authorities address any pressures they are facing in response to the Covid-19 pandemic, across all service areas.

Where employers receive public grant funding for staff costs, and that funding is continuing, we expect employers to use that money to continue to pay staff in the usual fashion – and correspondingly not furlough them. This also applies to non-public sector employers who receive public grant funding for staff costs.

Where staff are not able to carry out their usual work, all employers in the public sector should make every effort to redeploy employees to assist with the Government's response. This could include redeployment within the current organisation, or to other areas of the public sector.

In exceptional cases where Local Authorities need to close venues and furlough staff, it may be appropriate for them to claim funding through the Coronavirus Job Retention Scheme.

The Government will always work with local authorities that are experiencing financial difficulties." . . .

Where staff are not able to carry out their usual work, the Government expects Local Authorities and all other public sector employers to make every effort to redeploy employees to assist with the coronavirus response.

This could include redeployment within the existing organisation, or to support another part of the public sector. However, as the guidance sets out there may be a small number of cases where the scheme may be appropriate.

Whilst these judgements are for Local Authorities to make, the Government expects that these circumstances would be limited to where the employee:

1. Works in an area of the business where services are temporarily not required, and their salary is not covered by public funding
2. Cannot be redeployed elsewhere in the organisation to support the coronavirus response
3. Would otherwise be made redundant or laid off

It is also essential that any grant from the Coronavirus Job Retention Scheme is not duplicative of other public funding local authorities, or associated organisations, receive. In the spirit of this intention, Local Authorities should take account of the additional financial support the Government has provided to councils to support their continued efforts to address the impacts of the coronavirus pandemic; support that is intended to cover both increases in expenditure and budgetary pressures arising from falls in income. Where staff costs for those on furlough would ordinarily have been met through a mixture of public funding and other income, funding from the CJRS should only cover the costs not previously met through public funding.

Trowbridge Town Council is not 'fully funded by public grants' and is therefore entitled to utilise the government's furlough scheme.

Trowbridge Town Council has not received any government funding to assist with the emergency and is therefore entitled to utilise the government's furlough scheme, as the alternative is redundancy.

With regards to the net cost of Active Trowbridge being covered by the precept, Active Trowbridge provides a range of free to use activities each year, including our Summer Roadshow in various locations around the town and our annual Active Festival. In addition, one member of the management team has not been furloughed at all and other members of the team will be returning to work part time from July. The range of activities varies from season to season and term to term so it is not possible to make a comparison of Council Tax funded and income from charges over a period which is less than a year.

2.1.7 CAPITAL FINANCING (AGENDA ITEM 12) - Cllr Kirk has asked the committee to consider a suggestion that when appraising significant projects the council should assess the financial requirements of each project based upon three options: Option 1 - Funded in full over one year. Option 2 - Funded over four years. Option 3 - Funded with a loan over a longer period, with justification for the period being considered.

RECOMMENDATION: That the Council adopts an options appraisal for consideration of the financing of significant projects based upon the following: **Option 1 - Funded in full over one year. Option 2 - Funded over four years. Option 3 - Funded with a loan over a longer period, with justification for the period being considered. With the assessment demonstrating the impact on the Council Tax Charge of each option.**

Out of interest, given the assumption based upon the business plan as it currently stands the three options for the Doric Park proposal with a requirement for borrowing of £2million would be as follows:

Option 1 - Funded in full over one year. £2million increase in the Council Tax Precept, with 11740 Band D equivalent households would result in an increase of £170.06 on the current Council Tax Charge of £164.98 which would equate to a 103% increase.

Option 2 - Funded over 4-years. £500,000 plus interest (£12,500/an) less income from fees (£102,500/an) equates to an additional £410,000 per annum with 11740 Band D equivalent households would result in an increase of £34.92 on the current Council Tax Charge of £164.98 which would equate to a 21% increase.

NOTES: Both option 1 and option 2 would mean that the majority of residents in Ashton Park would make little, if any, contribution to the facility but would benefit from reduced Council Tax Charges in future years when the facility was making a positive financial contribution, whereas existing residents of the town would be making a significant contribution. An alternative for future projects is that the council increases the Council Tax to set aside each year a Capital Reserve which can be used to fund or contribute to capital projects.

Option 3 - Funded over 25 years. £102,500 per annum including interest would be covered in full from pitch fees and therefore no increase in the Council Tax Charge. 25 years is currently being considered as this allows full funding of the annual repayments from the income which is projected.

2.2 HUMAN RESOURCES

2.2.1 New Starters: We currently have a stop on all recruitment until the financial position is more certain.

2.2.2 Changes: Active Trowbridge - The majority of Active staff have been furloughed. Aaron Seviour is supporting the community support service. Christina Connor, Adam Casserly and Richard Rees will return part-time on 1st July 2020 to prepare for the Key-Worker holiday clubs which are being set up for 3rd to 21st August at Clarendon Academy.

Civic Centre – The majority of staff have been furloughed. Manager, Paul Weimar is supporting the community and ensuring the building remains open for Blood Donors, answering enquiries and rescheduling events and bookings for next year. Becci Knight will return to work part time at the start of July.

Events – Our events officer Vicki Spriggs is furloughed and will return to work part time from the start of July to work on developing proposals for the Christmas lights switch on.

All other staff remain furloughed until 31st July currently.

2.2.3 Leavers: Active Trowbridge – Sammie Dicks and Sam Fuller (Sports Coaches) left on 30th June.

Museum – Hanne Dahl, Collections and Exhibitions Officer is leaving on 15th July.

3. TOWN COUNCIL SERVICES

Heads of Service make detailed reports to their respective committees, which are published the week before the meeting. The Council Secretary (Amanda Quick) is responsible for administering committees.

3.1 CULTURAL & NEIGHBOURHOOD SERVICES – Delegated to Clare Lyall, Head of Service: Cultural & Neighbourhoods, responsible for the Museum and Neighbourhood Services as well as our relationship with other cultural service providers in the town. The weekly briefing covered this on 30th June and the next committee meeting will be held on 6th October.

3.1.1 MUSEUM – Staff have been working remotely on interpretation panels and designs in preparation for the new Museum displays. Now that operations have officially returned to the Museum they are continuing to work on the new displays and services ready to restart in the newly expanded museum.

3.1.2 NEIGHBOURHOODS – Our Neighbourhoods Team look after play areas, recreation grounds, bus shelters and support the activities of Wiltshire Council in looking after our streets, including providing our own street sweeping and weed clearance services. Litter Bins and the majority of grass cutting remain with Wiltshire Council. (see **8.1.8 Service Delegation & Asset Transfer (SDAT)** below). The Neighbourhoods team have been working throughout Pandemic, delivering items to the most vulnerable within the community.

3.2 VENUE SERVICES – Delegated to Juliet Weimar, Head of Service: Resources & Venues, including The Civic and Longfield Community Centre. The Civic Board is responsible for overseeing these and it met on 26th May. The next meeting is 18th August.

3.2.1 Longfield Community Centre – The DVSA lease the small hall. Regular bookings in the main hall are due to recommence from July.

3.2.2 Civic Centre – Remains open for occasional access to the offices and for Blood Donor Sessions, booking enquiries are increasing and we are assessing government guidance regarding potential reopening for other activities.

3.3 LEISURE & INFORMATION SERVICES – Delegated to Hayley Bell, Head of Service: Leisure & Facilities, is responsible for Active Trowbridge, Information Services and Facilities. This was covered in the weekly briefing on 9th June. The committee next meets on 22nd September.

3.3.1 Active Trowbridge – We supported schools up to the end of the Easter holidays but the majority of staff were then furloughed. We are offering a holiday club for the children of key workers based at Clarendon Academy from 3rd to 17th August.

3.3.2 Information Services – The team have been keeping the website and our social media channels updated as well as supporting the community efforts in response to the virus.

3.3.3 Facilities – The team are supporting community assistance and technical support for remote working.

4. TOWN COUNCIL PROJECTS

4.1 MUSEUM PROJECT – The Town Council Strategy says;

Trowbridge Town Council will; complete the project 'Onwards and Upwards' to expand Trowbridge Museum; secure funding from the NLHF and other funders and; will contribute around £900,000, funded from borrowing at a cost of up to £50,000 per annum. The new Museum will reach out from its base in Home Mills in The Shires, to encompass the whole town, through visual links from the top floor, interpretation and signage at key locations and significant buildings linked to the museum.

The staff met remotely with the NLHF on the 23rd April. Beard, the building contractors, completed their contract in June. The Museum fit-out is being undertaken by Beaufort Bespoke, managed by design consultant Smith & Jones. The expanded Museum is due to open in November and an official opening ceremony is being planned for early 2021.

4.2 SPORTS PITCHES PROJECTS – The Town Council Strategy says;

Trowbridge Town Council will support and if necessary be actively involved in:

a. Provision of an all-weather pitch at Doric Park in conjunction with national sports funders and other organisations.

b. Development of the Health & Well-being Centre by Wiltshire Council in the town centre.

4.2.1 Woodmarsh – TTC owns Woodmarsh Football Ground which sits between Boundary Walk and Axe & Cleaver Lane, North Bradley. It is leased to Trowbridge Town Football Club (TTFC) The council have received £18,644 S106 sports pitch contribution from Newland Homes. This is being managed by the town council for release to TTFC to fund their improvement and development programme.

4.2.2 Doric Park – TTC owns 5 acres alongside Trowbridge Rugby Football Club (TRFC) at Doric Park, Devizes Road, Hilperton. We are progressing development of the land to provide a 3G Artificial Turf Pitch (3GATP), parking, changing rooms, education facilities and gym. The cost will be around £3m. A requirement to secure borrowing of around £2m is anticipated, funded from lettings income, with other funding from S106 (£555,000) and grants (£500,000) including the Football Foundation. The planning application, has been submitted: [19/10805/FUL](#) there have been delays due to issues with the application of the Trowbridge Bat Mitigation Strategy since the application was registered which is now for Natural England to determine. We are awaiting approval from the Rugby Club for approval of access and transfer of a small strip of land, in return TTC are providing additional car-parking to TRFC.

4.2.3 Ashton Park – A facility is due to be provided to the west of West Ashton Road with pitches, 6 team changing rooms and car-parking. Following consultation with West Ashton and North Bradley PCs TTC are leading discussion with Persimmon, trying to avoid a management company, as has been very controversial at Castle Mead.

4.2.4 Elm Grove – The developer is proposing to enhance the Recreation Ground with new play equipment, two new junior football pitches, changing facilities and car parking.

4.2.5 Paxcroft Mead Cricket Ground – When the surgery extension was built on the Cricket Club Seymour practice field, a S106 contribution for cricket was made. WC has now reached an agreement with Wiltshire Cricket so that Trowbridge Cricket Club can take responsibility for upkeep and maintenance.

4.3 PARK STORAGE UNIT PROJECT – Rigg Construction are the main contractor and are progressing construction, some additional costs related to the post office yard wall have arisen.

5. CIVIC & DEMOCRATIC ACTIVITIES

5.1 Calendar of Meetings - Council and committee meetings normally commence at 19:00 on MS Teams. If any member of the public would like to join the meeting and ask questions please e-mail info@trowbridge.gov.uk and you will be sent a link.

July	
7 th	Policy & Resources – MS TEAMS
14 th	Town Development
21 st	Full Council (Annual Accounts) – MS TEAMS
28 th	No meeting
August	
4 th	Town Development
11 th	No meeting
18 th	Civic Board and Risk & Audit Panel
25 th	Town Development
September	
1 st	Policy & Resources – MS TEAMS
8 th	Town Development
15 th	Full Council (Annual Accounts) – MS TEAMS

5.2 Dates for your diary:

Weavers Market – Will be back in 2021

Christmas Lights Switch on – November

5.3 CIVIC DINNER 2021 (AGENDA ITEM 13) – at the Council meeting on 19th May it was:

RESOLVED: *That this Council instructs the councillor who is elected to serve as Mayor that the Civic Dinner will be organised to keep the cost as low as feasibly possible.*

Further to this it may be appropriate for the council to consider if the Civic Dinner should be ‘charged’ for its use of the Civic Centre or if this internal ‘charge’ should be waived and incorporated into the budget of the Civic Centre.

RECOMMENDATION: *That the Committee considers the charging arrangement for all internal charges levied on the Civic Dinner.*

5.4 TWINNING - Following the Weekly Briefing on 5th May at which a proposal from Cllr Piazza was consulted on, it was approved that subject to minor amendments to be made by officers the agreement in principle will form the basis of a Service Level Agreement with each of the four Twinning Associations to allow the Council to continue paying an annual grant to each of them and contributing towards twinning activities as per the Grants Policy.

6. TOWN DEVELOPMENT

Committee meets: 14th July, 4th & 25th August and 8th September to consider regulatory matters consulted on by WC; planning, listed building and tree applications, road closures, traffic regulation and licensing.

6.1 Commercial/Mixed-use sites

Bowers – held a public consultation on their proposals for a residential led mixed-use development in September 2019. Application expected 2020.

County Hall East – Wiltshire Council are considering options for this site following the decision by Health not to locate the new health facility on this site and its unsuitability for a swimming pool.

6.2 Housing Sites – Some have been delayed pending resolution of mitigation measures associated with Bechstein Bats at Biss and Green Lane Woods. The following provides a summary of the situation.

A. Ashton Park and associated sites.

Ashton Park – Persimmon (mainly in West Ashton and North Bradley Parishes), [15/04736/OUT](#) for 2,500 houses, employment area, sports pitches, open space, allotments, play areas, 2 primary and 1 secondary schools and A350 improvements was permitted in April 2018, S106 agreement being negotiated.

Wain Homes applications [16/00547/FUL](#) [17/12509/FUL](#) for up to 121 houses. Concerns about access and the cycling and walking network were raised.

B. Sites within the settlement boundary

B1. Under Construction

Bradley Road – Former District Council site [Newland Homes](#) permission [17/05669/FUL](#) for 79 homes.

Margaret Stancomb– Selwood Housing [18/10554/FUL](#) 21 houses including 3 in the school building.

B2. Permitted

White Horse Business Park - (North Bradley Parish) Application to convert offices to 104 new homes.

McDonogh Court – [18/02099/FUL](#) 15 homes, Polebarn Rd ([19/11802/FUL](#) for 20 homes has been refused)

Clark’s Mill – [19/09388/FUL](#) for conversion to 19 dwellings next to the Town Bridge.

United Church Buildings – [18/03338/FUL](#) & [18/03856/LBC](#) for conversion into 26 apartments, revised application now submitted.

B3. Applications Submitted

Courtfield House – [18/04656/FUL](#) Ashford Homes a revised application for conversion and houses in the grounds has now been submitted. The Town Council has raised objections.

B4. Potential

Ashton Street Centre – To be disposed of by WC should accommodate 70 dwellings.

Hospital – Promoted in the ‘One Public Estate’ bid by WC and partners for up to 200 houses. The new Trowbridge Care Centre should be open in 2023.

Homefield House – Conversion to 18 residential apartments.

Manvers House – WC disposing of for conversion to 18 homes. www.onthemarket.com/details/7316989/

C. Wiltshire Housing Site Allocations Plan (WHSAP):

Elm Grove Farm (WHSAP H2.1) – (partly North Bradley Parish) Coulston Estates, are promoting development at Drynham Lane, west of the railway for 270 houses. North Bradley Neighbourhood Plan supports this. An Outline application has been submitted [19/11459/OUT](#). The town council raised objections because the application does not provide a through route to the A363 as required by the WHSAP policy.

Land off A363 between White Horse Business Park & Woodmarsh (WHSAP H2.2) – North Bradley Parish, 175 houses. North Bradley Neighbourhood Plan supports part of the site. WC fails to identify where in this large site houses are expected to be built. Two of three developers undertook a presentation prior to application. The Town Council raised concerns related to proposals being contrary to the WHSAP. [20/03641/OUT](#) has now been submitted by Castlewood Property Ventures for the northern part of the site including 100 homes and a 64 bed care home. TTC has raised some significant objections. The expectation is that other parts of the site will come forward and seek to deliver many more than the 175 allocated.

South West of Elizabeth Way 'Hilperton Gap' (WHSAP H2.3) - The whole of the site is allocated



in the WHSAP. All of the developable area is in Hilperton Parish and is on the Trowbridge boundary. The WHSAP allocates 355 houses to the site, current applications and advanced proposals and estimates suggest that around 500 houses will be permitted on the site. The Blue Area is subject to a pre-application

consultation (June 2020) from Persimmon for 68 houses. The Orange area is subject to a pre-application consultation for 200 houses from Barratt. The Green area has been subject to application and revision for 170 houses by HGT Developments/ [Framptons](#) application [16/00672/OUT](#) 165 houses, access off Elizabeth Way. The Red area has been approved by Cabinet at WC (Tuesday 9th June) for disposal and it is estimated will accommodate around 62 houses. This site is supported by the Hilperton Neighbourhood Plan, but the Plan did not fully consider other sites closer to the village.

Church Lane (WHSAP H2.4) – Accessed off Frome Road, 45 houses, outline application [18/10035/OUT](#).

Spring Meadows (WHSAP H2.5) – Accessed off Frome Rd; 45 houses, Newland Homes, no application yet, but the town council has been consulted on a pre-application proposal.

Southwick Court (WHSAP H2.6) – In Southwick & North Bradley Parishes. Savills for Waddeton Park promote development between the town and Southwick Court. www.landsouthoftrowbridge.co.uk/ with access off Frome Rd for 180 houses. [20/00379/OUT](#) North Bradley Neighbourhood Plan indicates approval although both North Bradley and Southwick Parish Councils have raised objections. The Town Council raised significant objections at the Town Development Committee meeting on 10th March.

D. Sites Discounted by Wiltshire Council

Land South of Green Lane, Castle Mead Extension – Persimmon [16/03420/FUL](#) withdrawn. The Trowbridge Bat Mitigation Strategy (TBMS) indicates that this site cannot proceed in the foreseeable future.

Ashton Road - (Steeple Ashton Parish) [Taylor Wimpey](#) 200 homes north of Green Lane Wood [16/04468/OUT](#) refused. The TBMS indicates that this site cannot proceed in the foreseeable future.

Biss Farm (currently employment allocation) - Persimmon [17/09961/OUT](#) 267 houses, school, pub and care-home between Leap Gate & W Ashton Rd. The Town Council supports the allocation of this site.

6.3 Wiltshire Local Plan – WC has recently accepted that it cannot fulfil its 5-year land supply requirement and that it is currently around 4.6 years, this will facilitate speculative development proposals.

6.3.1 Housing Sites Allocation Plan (WHSAP) – Wiltshire Council adopted the plan on 25th February, allowing applications in section C above to be determined.

6.3.2 Trowbridge Bat Mitigation Strategy (TBMS) – Wiltshire Council adopted the plan on 25th February, allowing applications in section C above to be determined.

6.3.3 Wiltshire Core Strategy Review – The Town Council considers that in order for Trowbridge to continue to grow beyond 2026, without compromising the integrity of our neighbouring villages of Hilperton, West Ashton, North Bradley and Southwick, then a review of the Green Belt to the NW & W of the town is required, potentially removing Greenbelt status from areas close to the town. One of the options being considered by WC is to allocate a greater number of new homes in future to smaller settlements such as the villages close to Trowbridge. If there is no likelihood of a Green Belt review, other options such as this will need to be considered. A significant number of new houses could be built to the south of North Bradley and Southwick in conjunction with a bypass from Philips Way to Hoopers Pool, thereby eliminating the need for a Westbury by-pass and stopping the coalescence of these two villages with Trowbridge. Further development to the east of Hilperton may be considered (in preference to the coalescence of Trowbridge and Hilperton through development between Elizabeth Way and the village), but would probably be detrimental to the sustainable integrity of Trowbridge and its town centre, although an alternative Staverton bridge could potentially be achieved as part of any such development.

6.4 Future High Streets Fund (FHSF) – Wiltshire Council has appointed Inner Circle consultants to undertake the bidding work including engagement with community and partners. The town council has been involved in assembling the detailed bid. We anticipate that the bid will be for around £7 to £12 million. I attended two meetings with Wiltshire Council officers and Wiltshire Wildlife Trust to consider the most appropriate projects to include from the Masterplan. This was then developed further and presented at a series of Zoom meetings in June which members of the public were invited to join. Some councillors and I joined those meetings and we were impressed with the levels of engagement and the explanations given for the choice and prioritisation given to projects within the bid.

6.5 Neighbourhood Plans

6.5.1 Trowbridge – The Steering Group has reviewed the Scoping Report which is in the process of being edited, the initial consultation results and The Masterplan. Further work will be considered when Wiltshire Council recommences work on the review of the Local Plan. It may be necessary to reconsider if Trowbridge should pursue a Neighbourhood Plan at all. Given the recent Information regarding the lack of a 5-year land supply the value of Neighbourhood Plans has diminished.

6.5.2 North Bradley – Final consultation has been concluded prior to referendum.

6.5.3 Hilperton, Holt and Bradford on Avon – ‘Made’ and form part of the Local Development Plan with the policies given full weight when assessing planning applications that affect land in these areas.

6.5.4 West Ashton – Progressed to Regulation 14 consultation prior to referendum.

6.5.5 Southwick has been designated as a Neighbourhood Plan area.

6.5.6 Staverton, Steeple Ashton and Wingfield have not commenced the process.

7. TROWBRIDGE PARTNERSHIPS - The Town Council Strategy says:

Building partnerships to ensure that others are also investing in our town.

7.1 Transforming Trowbridge - is being dissolved and a resolution was passed at the Policy & Resources meeting on 5th March 2019 that the Town Council's share be returned to General Reserves.

7.2 David Baker Foundation – The Council is the accountable body. They develop entrepreneurial skills of young people under GOFISH and BOOMERANG. Pat Baker is the Chair. www.gofishteam.co.uk/

7.3 Trowbridge Future (TF) – Work with partners in our most deprived communities (Studley Green, Seymour/Adcroft & Longfield). Receive a grant from the council, utilise the Cabin at Seymour and operate the Shires Community Hub. Councillors may use the Hub for surgeries, contact tcaf@trowbridge.gov.uk. TF have also applied to install a Cabin at Studley Green. <http://trowbridgefuture.org.uk/>

7.4. Wiltshire Community Foundation (WCF) - manages Cock Hill Solar Farm Community Fund (£15k/yr). Would be happy to receive grant applications from the Trowbridge area. www.wiltshirecf.org.uk/

7.5 Studley Green Child Well-being project – both TF and WCF are working on a project for Studley Green, as the county's most deprived community. The Town Council and other partners are also involved.

7.6 Trowbridge Town Trust – makes grants to individuals and organisations paulvingoe@hotmail.com,

7.7 St James' Trust – makes grants to organisations thetrust@stjamestrowbridge.co.uk

7.8 Chamber of Commerce – www.trowbridgechamber.co.uk/team President is Kez Garner (property owner); Vice President is Pepper Barney (architect). Seeking a Secretary at the next meeting. The Trowbridge Chamber normally would meet on 1st Wednesday of each month at Leykers.

7.9 Investors in Trowbridge - Officers and councillors have attended recent meetings with a group of developers and property owners to discuss opportunities for cooperative investment in the town.

7.10 Trowbridge Talking News – service for the visually impaired, TIC is the drop off point. We are now assisting with reading, additional volunteers would be welcome, contact info@trowbridge.gov.uk

7.11 Selwood Housing - the main social housing provider in Trowbridge. Their regular report was recently circulated to councillors.

7.12 Trowbridge Town Hall Trust – operates the Town Hall & Trowbridge Arts. The Council gives them an annual grant. www.trowbridgetownhall.com/ David Lockwood is Director. Cllr Cavill is a Trustee.

7.13 Wiltshire College – The council is forging a partnership with the College to establish new courses based at Doric Park.

8. WILTSHIRE

8.1 Wiltshire Council - Trowbridge Area Board, includes the parishes of Hilperton, West Ashton, North Bradley and Southwick. You can view meeting details from the link: [Meeting details](#) . The Community Engagement Manager is Liam.Cripps@wiltshire.gov.uk. Cllr Ernie Clark is the Chair for 2020/21.

8.1.1 Local Youth Network – The LYN Management Group considers grant applications from Youth organisations and makes recommendations to the Area Board, Councillor Palmen is the representative.

8.1.2 Castle Place Multi-Storey Car Park – WC has resolved to pursue the sale of the multi-storey car-park to the owners of Castle Place (APAM). If this proceeds, the restrictive covenant on charging would be nullified. APAM are likely to wish to redevelop the site in the longer term, retaining parking for their customers at Castle Place and St Stephen's Place. The town council did not pursue purchase of the car park, as we would need to abide by the covenant and fund maintenance and repair.

8.1.3 CATG – The Community Area Transport Group considers highway safety improvements with a delegated budget, parish & town councils contribute up to 33%. Councillors and the public can submit requests for consideration which need to be approved by the town council. The Town Clerk can provide the necessary forms. An on-line meeting was held on 23rd April. Further meetings have been suspended.

8.1.4 Speed Indicator Device – The Town Council has received funding of £4888 from the Area Board for a SID to be shared out to a number of locations in each of the five Area parishes, with each parish contributing to installation fees. The device will be managed, maintained and installed by Neighbourhood Services staff at the town council. Due to restrictions limiting installation we have not yet purchased the SID.

8.1.5 Waiting Restrictions – The majority of requests from 2011-2017 are being implemented. WC are also assessing the requests related to potential wide area and College Residents' Parking Zones (RPZ).

8.1.6 Service Delegation & Asset Transfer (SDAT) – The town council has commenced street care using our own sweeper and weed-ripper. The following have already been transferred from WC:

- Town Park
- Allotments (3 sites including garages)
- Closed churchyards (3 sites)
- Grit bins
- Play areas
- Bus shelters

WC wish to commence discussions with Trowbridge in 2020. The following potential transfers have been factored in to the long-term financial plan based on an estimate of around £500,000 per annum revenue costs commencing April 2022. The Town Council would also be interested in delegation of street trading licensing. No funding is available for transferred assets and services. WC has indicated that it is only prepared to undertake further transfers on an all or nothing basis.

- Wednesday Market
- Recreation grounds:
 - Stallards including Judo Club, old Innox Hall site and Bradford Road car-park.
 - Elm Grove
 - Seymour
- Paxcroft Brook open space, including Cricket Ground.
- Biss Meadows
- Barrow operative street cleaning service
- Litter bins and emptying service
- Grass cutting, tree maintenance and hedge trimming:
- Trowbridge Cemetery

Car-parks are classed as strategic assets by WC and therefore not up for transfer.

8.1.7 Joint Strategic Assessment – A special meeting of the Area Board was scheduled for 7th May to consider the JSA, which is the response from Wiltshire Council to the Indices of Deprivation.

8.2 Health Services – Wiltshire, Bath & Swindon Clinical Commissioning Group (WCCG) is responsible for commissioning 'Primary Care' services to people registered with local GPs. A range of services including clinics, maternity and minor injuries are provided at the Hospital. It is currently proposed that these services will transfer to a new build facility adjacent to the hospital and Trowbridge Health Centre. A planning application has now been submitted. [20/03255/OUT](#)

8.2.1 Maternity Care – The CCG have now made a final decision to cease the birthing unit service at Trowbridge Hospital and establish an alongside midwifery unit at the Royal United Hospital, offering this option to a larger population. Pre and post-natal services will continue to be provided in Trowbridge.

8.2.2 GPs There are two practices in Trowbridge; Lovemead Group Practice (LGP), based at Roundstone Surgery www.roundstonesurgery.co.uk/ and Trowbridge Health Centre (THC) at Seymour and Wingfield Road branch www.trowbridgehealthcentre.com/.

8.3 Dorset & Wiltshire Fire & Rescue Service – www.dwfire.org.uk

8.4 Wiltshire Police – Inspector Andy Fee reports regularly to Full Council meetings. Councillors and the public are urged to sign up for [Community Messaging](#) including details of charges and crimes reported.

8.4.1 Rough Sleeping - If anyone is sleeping-rough reports should be made via [StreetLink](#) which will be passed on to the team at WC. All rough sleepers referred Council are offered a bed for the night and are required to engage with their originating local council. Some of them decide not to accept the offer.

8.5 Wiltshire Association of Local Councils - [WALC](#) is the county association for town & parish councils, affiliated to NALC the National Association. Trowbridge Town Council is a member of both.

8.6 Swindon & Wiltshire Local Enterprise Partnership (SWLEP) – No recent activity of note.

8.7 Enterprise Wiltshire – No meetings recently.

8.8 Market Towns Network – No meetings recently.

8.9 Wiltshire Super Councils Network – No meetings scheduled.

8.10 Society of Local Council Clerks (SLCC) – The Council pays the fee for the Clerk to be a member of the Society of Local Council Clerks (SLCC), which provides training and advice. The Town Clerk is a Director of SLCC.

If you receive this report electronically the links in each section will take you to the relevant web page for more information about that organisation or project. If you want to be added to the e-mail circulation list, please contact the Town Clerk. The report is published six times per year prior to meetings of the Policy & Resources committee held in January, March, May, July, September and November.

Lance Allan, Town Clerk

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@Trowbridgegov

#DiscoverTROWBRIDGE

www.trowbridge.gov.uk

<https://thecivictrowbridge.co.uk/>

www.trowbridgemuseum.co.uk

Management Accounts 2019-2020

Trowbridge Town Council

Working with the Community

								Reserves available to spend in future						
								01/04/19	to	from	balance	as at 31/3/2020		
			Q1 actual	Q2 actual	Q3 actual	Q4 actual	Yr budget	variance					NOTES	
Museum	101	exp	32,837	59,013	112,008	139,135	136,062	-3073						
		inc	1,158	3,349	4,603	4,848	6,200	-1352						
		net	31,679	55,664	107,405	134,287	129,862	-4425						
Museum Project	102	exp	44,676	437,682	1,055,232	1,625,875	1,785,597	159722						
		inc	44,676	437,682	1,055,232	1,625,718	1,785,597	-159879	37663	0	-37663	0	Underspend loan repayment 2018/19	
		net	0	0	0	157	0	-157	483285	0	-346503	136782	Loan balance	
Grants Cultural	104	exp	6,359	12,693	17,727	22,761	23,000	239						
		inc	0	0	0	20,000	0	20000					Includes a contribution from CIL of £20,000	
		net	6,359	12,693	17,727	2,761	23,000	20239						
			83,872	509,388	1,184,967	1,787,771	1,944,659	156888						
			45,834	441,031	1,059,835	1,650,566	1,791,797	-141231					Net of CIL is £4,343 and then if result of Museum Building 705 is also included result is £9,579	
MUSEUM			38,038	68,357	125,132	137,205	152,862	15657						
Trowbridge Future Grant	203	exp	10,000	10,000	10,000	10,000	10,000	0						
		inc	0	0	0	0	0	0						
		net	10,000	10,000	10,000	10,000	10,000	0						
Active Trowbridge	265	exp	133,238	268,602	396,414	524,850	546,582	21732						
		inc	77,190	191,926	272,028	347,997	359,452	-11455						
		net	56,048	76,676	124,386	176,853	187,130	10277						
Park Sports	267	exp	51,295	52,140	52,600	53,080	2,840	-50240						
		inc	51,940	53,257	53,493	53,895	5,840	48055						
		net	(645)	(1,117)	(893)	(815)	(3,000)	-2185	0	11349	-11349	0	Excess of S106 for tennis courts now available for 509 Play	
Doric Park	270	exp	2,011	3,936	54,657	528,224	1,300,000	771776	0	452229	0	452229	balance of S106 from various developments for sports pitches	
		inc	1,665	0	53,640	528,224	1,300,000	-771776					Includes contribution of £5,355 from CIL	
		net	346	3,936	1,017	0	0	0						
Woodmarsh	271	exp	2,619	3,325	8,871	23,309	10,476	-12833	0	11853	0	11853	balance of S106 from Newland Homes for Woodmarsh	
		inc	2,310	10,221	7,911	22,074	9,229	12845						
		net	309	(6,896)	960	1,235	1,247	12						
Studley Green	272	exp	793	976	3,899	2,456	1,386	-1070						
		inc	972	1,945	2,918	3,892	4,391	-499						
		net	(179)	(969)	981	(1,436)	(3,005)	-1569						
			exp	199,956	338,979	526,441	1,141,919	1,871,284	729365					
			inc	134,077	257,349	389,990	956,082	1,678,912	-722830					Net of CIL the result is £1,180
LEISURE SERVICES			net	65,879	81,630	136,451	185,837	192,372	6535					

Information	269	exp	40,017	83,714	141,160	182,155	193,372	11217													
Services		inc	10,591	21,269	22,745	22,213	44,767	-22554													
		net	29,426	62,445	118,415	159,942	148,605	-11337													
INFORMATION SERVICES			29,426	62,445	118,415	159,942	148,605	-11337													
Democratic	401	exp	73,350	153,158	228,816	326,747	311,323	-15424													
		inc	0	0	0	0	0	0													
		net	73,350	153,158	228,816	326,747	311,323	-15424													
Mayor	402	exp	1,360	3,150	5,529	14,118	16,300	2182													
		inc	29	0	0	3,471	4,500	-1029													
		net	1,331	3,150	5,529	10,647	11,800	1153													
Grants	403	exp	19,000	17,930	17,930	17,930	19,000	1070													
		inc	0	0	0	0	0	0													
		net	19,000	17,930	17,930	17,930	19,000	1070													
Resources	410	exp	38,578	79,978	120,465	119,197	160,846	41649	99273	46726	0	145999								General Reserves.	
		inc	990	1,610	2,294	2,518	68,360	-65842													Excluding Precept and CIL
		net	37,588	78,368	118,171	116,679	92,486	-24193													
			132,288	254,216	372,740	477,992	507,469	29477													Net of CIL adjustment the result is £29,066
			1,019	1,610	2,294	5,989	72,860	-66871													CIL allocations
POLICY & RESOURCES			131,269	252,606	370,446	472,003	434,609	-37394													£9,980 612 Longfield
																					£23,885 518 Street Cleaning
Community	420	exp	14,283	51,484	62,935	84,619	66,460	-18159													£20,000 104 Town Hall
Infrastructure Levy		inc	14,283	51,484	62,935	84,619	66,460	18159	0	84619	-84619	0									£5,355 Allocated to Doric Park 3GATP
		net	0	0	0	0	0	0													£7,903 504 CATG
CIL			0	0	0	0	0	0													£17,496 509 Play areas & MUGAS

Management Accounts 2019-2020								Trowbridge Town Council					
								<i>Working with the Community</i>					
								Reserves					
								01/04/19	to	from	balance	Notes	
CATG Project	504	exp	2,506	6,256	6,256	7,903	20,000	12097					
		inc	0	0	0	7,903	0	7903	Includes contribution of £7,903 from CIL				
		net	2,506	6,256	6,256	0	20,000	20000	0		0		
Neighbourhoods	509	exp	17,624	21,732	87,732	85,024	92,813	7789	Includes contribution of £17,496 from CIL				
Recreational		inc	9,422	16,452	34,634	81,298	60,000	21298	28358	11349			Transfer from Tennis Courts S106
		net	8,202	5,280	53,098	3,726	32,813	29087	3726	-31160	12273		Play Area reserve
Neighbourhoods	518	exp	19,520	54,950	87,900	132,557	144,813	12256	Includes contribution of £23,885 from CIL				
General		inc	0	0	0	35,010	250	34760					
		net	19,520	54,950	87,900	97,547	144,563	47016					
Closed	521	exp	415	1,659	2,190	4,725	5,000	275					
Churchyards		inc	0	0	0	0	0	0					
		net	415	1,659	2,190	4,725	5,000	275					
Town Park	524	exp	6,612	22,670	29,194	42,562	40,638	-1924					
		inc	1,689	3,377	5,066	6,755	6,372	383					
		net	4,923	19,293	24,128	35,807	34,266	-1541					
Allotments	525	exp	(230)	100	2,041	2,083	1,672	-411					
		inc	2,348	3,505	4,269	4,954	10,001	-5047					
		net	(2,578)	(3,405)	(2,228)	(2,871)	(8,329)	-5458					
			46,447	107,367	215,313	274,854	304,936	30082					Net of CIL is £40,095 and then if contribution to reserves
			13,459	23,334	43,969	135,920	76,623	59297					is also included result is £43,821
NEIGHBOURHOOD SERVICES			32,988	84,033	171,344	138,934	228,313	89379					
Civic Centre Venue	602	exp	84,279	153,299	282,781	366,944	465,609	98665					
		inc	94,150	146,972	303,831	376,372	420,610	-44238					
		net	(9,871)	6,327	(21,050)	(9,428)	44,999	54427					
Longfield	612	exp	9,157	18,112	44,508	49,167	32,225	-16942	0	8000	0	8000	Longfield maintenance reserve
		inc	7,327	16,132	21,504	43,744	37,142	6602	Includes contribution of £9,980 from CIL				
		net	1,830	1,980	23,004	5,423	(4,917)	-10340					
			93,436	171,411	327,289	416,111	497,834	81723					Net of CIL is £34,107 and then if contribution to reserves
			101,477	163,104	325,335	420,116	457,752	-37636					is also included result is £42,107
VENUE SERVICES			(8,041)	8,307	1,954	(4,005)	40,082	44087					

