

Civic Centre  
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TROWBRIDGE  
Wiltshire  
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30<sup>th</sup> September 2020

## SUMMONS

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillor Drewett (Chair), Councillors Bazan (Vice-Chair), Blackmore, Brice, Bryant, Fuller, King, Kirk, Oldrieve and Palmen **to be held on Microsoft MS TEAMS, on Tuesday 6<sup>th</sup> October 2020 at 19.00hrs.**

Yours faithfully

Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

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## AGENDA

### 1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

### 2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on Tuesday 30<sup>th</sup> June 2020 (copy attached), and to note the Action List.
- b) **To consider** any questions arising from those minutes.

### 3. DECLARATIONS OF INTEREST

**To receive** Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

### 4. CHAIR'S ANNOUNCEMENTS

**To receive and note** any announcements from the Chair of the meeting.

### 5. OPEN FORUM

**To receive** questions from the public which may be answered but not debated.

### 6. THE HEAD OF CULTURAL & NEIGHBOURHOODS SERVICES REPORT

**To consider** the Head of Cultural & Neighbourhoods Services report (copy attached).

## 7. COMMEMORATIVE TREE FOR COVID-19

To consider the following proposal by Cllr Oldrieve that a commemorative tree should be planted in the Park to remember those who died due to Covid -19 and those unsung heroes who provided a fabulous community response. A proposed location and costings to be provided by C. Maddox.

The Inscription on the plaque to read, Covid-19 pandemic 2021: This tree is dedicated to the people of Trowbridge, remembering those who died and the health workers and unknown helpers who through their acts of kindness helped others to survive.

## 8. REMOVAL OF PARK BENCHES

To consider enquiries regarding removal of benches is referred to Leisure & Information Services Committee.

## 9. MOTION: 2008271031 ANTI-SOCIAL BEHAVIOUR IN THE TOWN PARK

To consider a motion proposed by Councillor Bryant (delegated to Neighbourhood Services Committee from Full Council).

### **MOTION:**

That Neighbourhood Services Committee considers the benefit of employing a member of staff to monitor, on a regular basis, activities within Trowbridge Town Park, and possibly a wider locale, with the ability to officiate over antisocial behaviour with the power to administer on-the-spot fines, where deemed legal under bye-law legislation.

## 10. MOTION 2009011312 WESSEX WATER REFILL POINT

To consider a motion proposed by Cllrs Piazza and Bazan (delegated to Neighbourhood Services Committee from Full Council).

### **MOTION:**

That Trowbridge Town Council applies for a Wessex Water refill point.

### **TOWN CLERK'S RECOMMENDATION:**

That Trowbridge Town Council notes that it is already progressing the provision of a Wessex Water refill point.

## 11. CATG (Report Item 6.3)

To consider the following recommendation.

The budget for CATG support projects for 2020/21 is £10,000. A number of allocations have been approved in the previous year and carried forward pending completion.

<b>CATG Match Funding BUDGET</b>	<b>£10,000.00</b>
Survey into pedestrian crossing on Seymour Road	£200.00
<b>TOTAL</b>	<b>£200.00</b>
<b>REMAINING BALANCE</b>	<b>£9,800.00</b>
<b>ADDITIONAL CONTRIBUTIONS FOR APPROVAL:</b>	
Footway West Ashton Road, Blackball Bridge to cycleway	£3,500.00
Broadcloth Lane/Cloth Yard/Weavers Drive 20mph	£1,375.00
Newtown 20mph assessment	£833.33
<b>TOTAL</b>	<b>£5,708.33</b>
<b>LEAVING</b>	<b>£4,091.67</b>

**RECOMMENDATION:** To approve CATG match-funding allocations detailed above and totalling £5,708.33.

**12. QUARTERLY MANAGEMENT ACCOUNTS (Report Item 10.1)**

**a) To consider** the 1<sup>st</sup> Qtr accounts (copy attached)

**13. DATE OF NEXT MEETING**

**a) To note** the next meeting to be held on 15<sup>th</sup> December 2020 at 7.00pm (Venue TBC)

**14. MEDIA RELEASES**

**To consider** if the Council should make a press or social media releases regarding any of the issues considered by this meeting:

**Wessex Water Refill Point  
CATG**

**MyWilts App (Report Item 6.2)** will be launched imminently and will be advertised on the Neighbourhoods Facebook Page.