

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

4th July 2018

SUMMONS

To members of the Museum Committee:
Councillors; Bridges (Chair), Cavill (Vice-Chair), Bateman-Gay, Blackmore, Blakemore, Brice, Fuller,
David Halik, Deborah Halik and Kemp
Friends of the Museum Co-opted members: Mr. K Hartley, Mr. P Lucas and Mr. R Hillman

Dear Councillor/Co-opted Member,

You are hereby summoned to a meeting of the **Museum Committee** to be held on **Tuesday 10th July 2018 at 6.30pm in the Pitman Committee Room of the Civic Centre, St Stephen's Place, Trowbridge.**

Yours faithfully,

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, Tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. **ATTENDANCE**

- a) **To consider for co-option** those nominated by the Friends of Trowbridge Museum Kevin Hartley, Philip Lucas, Helen Montague-Smith and Hannah Randall-Morris.
- b) **To receive** apologies from those members unable to attend.
- c) **To consider for acceptance** those apologies received with reasons.

2. **MINUTES**

- a) **To approve** as a correct record the Minutes of the meeting held on 27th March 2018 (previously circulated).
- b) **To consider** any questions arising from those minutes.

3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

a) To receive and note any announcements from the Chair of the meeting.

5. **OPEN FORUM**

To receive any questions from the Public, which may be answered but not debated.

6. **CURATOR'S REPORT**

To consider the Museum Curator's Report (copy attached).

7. **DEACCESSIONING OF TROWBRIDGE MUSEUM OBJECTS (Report Item 3.4)**

To consider for approval the Curator's
RECOMMENDATION That Trowbridge Museum proceeds with deaccessioning the following items which are Generic historical items which are not directly relevant to Trowbridge (hoovers, irons, typewriters, sewing machines, lace, wooden leg, weights, cameras, signs): (see attached Appendix)

8. **TRANSFER OF OBJECTS TO CHIPPENHAM MUSEUM (Report item 3.5)**

To consider the Curator's
RECOMMENDATION That the following items in Trowbridge Museum's collection are transferred to Chippenham Museum: TRWBM:1997.350, TRWBM:1997.372, TRWBM:1997.373, TRWBM:1997.375, TRWBM:1997.381 (see attached Appendix)

9. **QUARTERLY MANAGEMENT ACCOUNTS**

To consider the End of Year Accounts (copy attached)

10. **FRIENDS OF TROWBRIDGE MUSEUM**

To consider a report from the Friends of Trowbridge Museum.

11. **DATE OF NEXT MEETING**

To note the date of the next meeting to be held on Tuesday 25th September 2018 at 6.30pm at the Civic Centre.

12. **MEDIA RELEASE**

To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

- Activity continuation during decant period & closure of Museum
- Appeal for Volunteers/new leaflet
- Utilising the Hub, Shires during closure

To all other councillors for information.