

MINUTES

At the Full Council Meeting held in the Council Chamber, the Civic Centre, St Stephen's Place, Trowbridge on Tuesday 20th November 2018 at 19.00hrs.

Present:

Councillors: Bazan, Blackmore, Brice, Bridges, Cavill, Drewett (In the Chair), Fuller, David Halik, Deb Halik, King, Kirk, Palmen, Payne and Whiffen.

Officers: Mr L Allan and Mrs T Carpenter (Minutes)

Public & Press: 6 members of the public, 1 press

3170 **APOLOGIES**

RESOLVED to accept apologies received with reasons for absence from Councillors Beaver, Bryant and Oldrieve.

3171 **MINUTES OF PREVIOUS MEETING**

RESOLVED to approve as a correct record the Minutes of the Full Council meeting held on 18th September 2018 copies of which had previously been circulated with the agenda.

b) There were no matters arising there from.

3172 **MINUTES OF COMMITTEES**

RESOLVED to receive reports, minutes and recommendations of Committees, as follows:

a) **Museum Committee meeting held on 25th September 2018**

There were no questions to Councillor Bridges.

b) **Neighbourhood Services Committee meeting held on 25th September 2018**

Cllr Kirk reported the lack of information on the costings of removing the public toilets in the park. The matter to be addressed in Agenda item 8.

Minute no: 914 play areas - Cllr Payne reported that it might be more beneficial to submit funding bids through LYN (Local Youth Network). He further reported that such requests were deemed capital therefore eligible for Area Board grant funding.

c) **Town Development Committee meetings held on 2nd & 23rd October, and 13th November 2018**
There were no questions to Councillor Whiffen.

d) **Policy & Resources Committee meeting held on 6th November 2018**
There were no questions to Councillor Fuller.

3173 **DECLARATIONS OF INTEREST**

There were no declarations of interest not already on the register.

3174 **COMMUNICATIONS BY THE MAYOR**

a) The Mayor's Engagement list was noted. The Mayor thanked the Deputy Mayor for standing in on occasions.

b) Civic Dinner Tickets – the Mayor advised councillors that it will not be possible to offer free tickets to staff and councillors this year based on the current budget for this event, however tickets for staff and councillors will be available at cost price.

3175 **OPEN FORUM**

a) The Chair invited Sarah MacLennan, Associate Director of Communications and Engagement, NHS Wiltshire Clinical Commissioning Group (CCG), and Lucy Baker, Acting Director for maternity services at WCCG and Lead Director for the project, to give a presentation on the launch of a consultation process commencing on 12th November 2018 about maternity services transformation.

The Chair also proposed and it was agreed to move Agenda item 10 forward 'NHS Wiltshire Clinical Commissioning Group'.

Initials.....dated.....

Lucy Baker reported that the CCG remains committed to services in Trowbridge, emphasising that reducing services won't impact on the closing of the hospital building. Lucy then gave a PowerPoint presentation on 'Transforming Maternity Services Together - our proposal for change'.

Lucy invited questions from Members:

Q - Cllr Kirk expressed his concern that the CCG would be taking something away from Trowbridge.

A - Lucy replied stating that last year only 149 babies were born in Trowbridge, and the importance of offering an alongside MLU (midwife Led Unit).

Q - Cllr Payne shared the issue of losing our valued services, and enquired as to when the new health facility will be provided in Bythesea Road.

A - Once an update on national funding has been received, stating that currently £1m is required to keep empty units open.

Q - What will population spread be and has it been taken into account.

A - details are within the 180 page document section on population/travel, which supports the CCGs proposals

Q - Cllr Fuller - stated it is sometimes difficult to get to the Royal United Hospital, and that Trowbridge's Birthing Centre had been rated a Centre of Excellence, which would indicate it should remain.

A - One unit should be in Trowbridge. This will be independently considered by Bath.

Lucy replied that the CCG would use Trowbridge as a new pilot for a community hub to support mums.

Lucy concluded by re-iterating that consultation is very important and their consultation with the public runs until 24th February 2019.

b) To receive any questions from the public, which may be answered but not debated.

Cllr King expressed her thanks to a group of 15 employees of MacDonalDs who had organised a littler pick at Innox Road as part of their 'Love Where you Live' campaign. Cllr King also thanked Cllr David Halik for MacDonalDs local contact details, through which she had requested other areas of need, which have also been completed.

Cllr Kemp wished to record her 'no thanks' to a company who do damage.

Mr Brian Mitchell raised the following:-

- The recent proposed Bath Clean Air Zone charges - and suggested the town council should look at implementing a scheme outside the Town Hall as buses are constantly parked there with their engines ticking over.
- that with Wiltshire Council's planning forecast that Trowbridge seems to be missing out and there appears to be no interest in supporting the county town.
- In respect of the public toilet debate, he suggested that if the toilet in the Town Hall is a public one then it should be publicised as such.
- Liberty of the Town - it was noted that this was granted to the Royal Wiltshire Yeomanry (RWY) back in the 60s/70s. Mr Mitchell suggested it might be appropriate, in view of the importance placed upon the Royal Artillery's receipt of the Freedom of the Town in 2014, that the council might wish to consider inviting representation from the RWY at a future event. It was noted that the Royal Wiltshire Yeomanry have a display running to January 2019 in Swindon.

3176 **NHS WILTSHIRE CLINICAL COMMISSIONING GROUP**

The Chair proposed and it was

RESOLVED that the town council will delay a formal response until January 2019 to allow councillors to discuss with constituents and attend other meetings.

Initials.....dated.....

3177 **POLICE MATTERS**

Inspector Andy Fee's report had been previously circulated with the Agenda

Inspector Fee reported that the weekly tasking meetings are successful.

Superintendent Chris Chammings has asked him to look into how he can increase his community co-ordinators to 5 communication officers in West Wiltshire as additional staff. This is under consultation but it would mean he would have 2 dedicated officers in Trowbridge.

How do the police effectively problem solve? Demand is a challenge for the police service with external demands received on 101 and 999, frontline services, and how do partners help the police i.e. in respect of welfare concerns. Police officers today are putting their lives on the line, as they encounter a lot of assaults.

Inspector Fee invited questions from Members:

Cllr Palmen enquired in respect of County Lines (**County lines is a term used to describe gangs and organised criminal networks involved in exporting illegal drugs into one or more importing areas in the UK**), which had been discussed at a Safeguarding panel meeting, he noted most were in Trowbridge. Inspector Fee replied that it is affecting all market towns, however the police are leading the way in Wiltshire and the reason the public is seeing more mentioned is because they are doing more in Wiltshire. The police carry out risk assessments in safeguarding, high risk is then identified and policed robustly, which has culminated in arrests with people coming in from Bristol, and repeated in Westbury. Wiltshire Police are excelling in the way they are dealing with County Lines.

In view of the issue of closing the public toilets in the park, Inspextpr Fee reported that we can't achieve a combined approach. He maintained the park is well policed and that his officers cannot be there all the time.

Asked for statistics and a percentage of crimes that are cleared up, Inspector Fee reported it was important to look at exceptions and that the figures are published online.

Inspector Fee confirmed that the Police Station would be willing to participate in a Community Toilet Scheme.

ACTION: Inspector Fee confirmed he would send Cllr Kirk legislation in respect of cars causing an obstruction. He also re-iterated that if it is an obstruction then the police will deal with it, however Inspector Fee did not seem this to be a good use of police resources. He felt there is a need to look at the placing of double yellow lines at the junction in question.

Cllr Payne enquired as to when the public will get an answer more quickly on 101 as people give up and hang up.

ACTION: Inspector Fee confirmed he would organise for John Flynn from the Communications Centre to give a brief presentation on 101 at the next Full Council meeting, and also at an Area Board meeting, and that he would bring 101 figures to the next Full Council meeting.

3178 **PUBLIC TOILETS – (Copy report attached)**

The committee considered the recommendation that the Park toilets remain closed and the report, copies of which had previously been circulated with the agenda. There was some mixed feeling in respect of whether the toilets should be closed or not.

Councillor Fuller moved that the committee accept Recommendation I, which was seconded by Cllr Cavill.

It was therefore

RESOLVED That the Park toilets remain closed. It was also

RESOLVED that the town council obtains an indication of the cost of demolishing the building.

Initials.....dated.....

A vote took place on whether the town council should consider introducing a Community Toilet Scheme. 3 voted against. The recommendation was carried and it was therefore

RESOLVED That the town council considers introducing a Community Toilet Scheme, providing a financial contribution to participating businesses.

In addition, it was

RESOLVED that the Civic Board considers at their meeting on 27th November 2018 making its downstairs toilets more available to the public, and considers erecting a sign on the outside of the building with toilet opening times, and brings this back to Full Council at its next meeting on 15th January 2019.

3179 **CASTLE PLACE MULTI STOREY CAR PARK**

The Town Clerk reported that he had received an agenda for Wiltshire Council's Cabinet meeting published today 'Agenda item 8 – Freehold of assets to be sold' – a proposal that Wiltshire Council divests itself of St Stephens Multi Storey car park. The Town Clerk read out the item.

The Town Clerk also read out that an additional item 'Manvers House' is also to be sold, however he pointed out that the area of open space on the corner of Manvers Street, is also owned by Wiltshire Council and that they should consider selling both land and house or the town council will have to maintain it.

Cllr Payne reported the land used to be an old market yard and was given to Ernest Ireland for parking, but they said they would provide a free multi storey car park. He felt that Wiltshire Councillor Palmen should have been contacted, or Area Board or town council. The Multi Storey Car Park is important to the town but hasn't been maintained and he will seek assurance it won't be knocked down and that there is no requirement to adopt council car parking charges. Cllr Brice reported that there is a covenant on the multi storey that prevents the council putting on car parking charges without agreement with owners of that site.

Cllr Cavill enquired as to why the owners of Castle Place are interested in purchasing it. The Town clerk replied that the original proposal was for retail and leisure on the ground floor and car parking above. As Castle Place also own the leisure area at St Stephens Place they would want to continue to provide car parking but probably around the original proposal some 20 years ago.

RESOLVED: That the Town Clerk attends a cabinet meeting at County Hall on Tuesday 27th November and puts forward that the town council want status quo retained in respect of car parking and strict assurance from a future purchaser. In addition the town council would want a full scale cleaning regime put in place, to include the open land at Manvers House.

It was noted there is a photo call with the Wiltshire Times tomorrow at 10.30am by the multi storey.

3180 **BRIEFING NOTE 372 - A VISION FOR SPECIAL EDUCATION IN WILTSHIRE**

The committee considered Wiltshire Council's Briefing Note 372 from Laura Mayes, Children's Services, copies of which had previously been sent electronically with the agenda)

Cllr Kemp raised awareness of a protest taking place next Tuesday and a petition for signing.

RESOLVED that the Town Clerk to address Wiltshire Council Cabinet on this matter on 27th November.

3181 **REPRESENTATIVES ON OTHER BODIES**

a) Town Council representatives on Other Bodies reported as follows:

Blair Trust – Cllr Whiffen reported that the group would be in the Guide Hut on 7th December from 2pm – 4pm issuing shopping vouchers to those on benefits. Please circulate the information to anyone you know who may be eligible for a voucher.

Kingston Fund Charity – Cllr Payne reported they would be holding their last meeting in December as merging with the Wiltshire Community Fund.

Initials.....dated.....

Hub Management Committee – Cllr Kirk reported they are currently in a 7year telephone contract – charging £450 for not terminating it. The Town Clerk confirmed that terms were given to the trustees at the time which is why councillors always awarded £1000 to cover such costs.

Friends of Trowbridge Park – Cllr Palmen has joined the FOTP, and Cllr David Halik also agreed to be a town council representative.

b) RESOLVED to note the updated Contacts list with an amendment to the Cockhill Solar Farm Community Fund, copies of which were previously circulated with the Agenda.

3182 MEDIA

a) RESOLVED to note the Press Release list, copies of which were previously circulated with the Agenda.

b) RESOLVED to make the following press releases:

- **All county matters – CCG & advertise consultation ongoing and council to make decision at January Full Council meeting**
- **Closure Larkrise Special School**
- **Sale of car park**
- **Decision on toilets – ask public for their views within press release**

3183 DATE OF NEXT MEETING

NOTED the next meeting will be on Tuesday 15th January 2019 (Precept setting) in the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.

The meeting closed at 21.00hrs.

Signed Date

FULL COUNCIL MEETING 20TH NOVEMBER 2018 ACTION LIST

ACTION	BY WHOM	DATE COMPLETED
<p>NHS Wiltshire Clinical Commissioning Group <i>the town council will delay a formal response until January 2019 to allow councillors to discuss with constituents and attend other meetings.</i></p>	LA	
<p><i>ACTION: Inspector Fee confirmed he would send Cllr Kirk legislation in respect of cars causing an obstruction.</i></p> <p><i>ACTION: Inspector Fee confirmed he would organise for John Flynn from the Communications Centre to give a brief presentation on 101 at the next Full Council meeting, and also at an Area Board meeting, and that he would bring 101 figures to the next Full Council meeting.</i></p>	IAF	
<p>Park Toilets RESOLVED That the Park toilets remain closed. RESOLVED that the town council obtains an indication of the cost of demolishing the building. RESOLVED That the town council considers introducing a Community Toilet Scheme, providing a financial contribution to participating businesses. RESOLVED that the Civic Board considers at their meeting on 27th November 2018 making its downstairs toilets more available to the public, and considers erecting a sign on the outside of the building with toilet opening times, and brings this back to Full Council at its next meeting on 15th January 2019.</p>	All to note CL/KB CL JW/PW	
<p>Briefing Note 372 - A Vision For Special Education In Wiltshire RESOLVED that the Town Clerk to address Wiltshire Council Cabinet on this matter on 27th November.</p>	LA	
<p>RESOLVED to make the following press releases:</p> <ul style="list-style-type: none"> • All county matters – CCG & advertise consultation ongoing and council to make decision at January Full Council meeting • Closure Larkrise Special School • Sale of car park • Decision on toilets – ask public for their views within press release 	LA (all)	
<ul style="list-style-type: none"> • Liberty of the Town – it was noted that this was granted to the Royal Wiltshire Yeomanry (RWY) back in the 60s/70s. Mr Mitchell suggested it might be appropriate, in view of the importance placed upon the Royal Artillery's receipt of the Freedom of the Town in 2014, that the council might wish to consider inviting representation from the RWY at a future event. 	LA/HB/AC	