

The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

2nd January 2019

SUMMONS

To members of the Policy & Resources Committee: Councillors: Brice, Blakemore, Bridges, Drewett, Fuller(Chair), David Halik, Kirk (Vice Chair), Oldrieve, Payne and Whiffen.

Dear Councillor

You are hereby summoned to a meeting of the **Policy & Resources Committee which is to be held on Tuesday 8th January 2019 at 19.00hrs**, in the Pitman Room, Civic Centre, St Stephen's Place, Trowbridge.

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. APOLOGIES

- a) **To receive** apologies from those unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. MINUTES

- a) **To approve as a correct record** the Minutes of the meeting held on 6th November 2018.
- b) **To receive** any questions arising from those minutes.
- c) **To receive the minutes of the Civic Board** held on 27th November 2018.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To receive any announcements which the Chair may wish to put to the meeting.

5. OPEN FORUM

- a) **To receive questions from the public**, these may be answered but not debated.

6. TOWN CLERK'S REPORT

To consider the Town Clerk's Report (copy attached).

7. TROWBRIDGE TOWN HALL ARTS TASK & FINISH GROUP (TTHATFG) (Report Item 7.8)

To consider the Town Clerk's report and **RECOMMENDATIONS:**

That the Policy & Resources Committee makes the following RECOMMENDATION to Council.

That Trowbridge Town Hall Trust is offered a grant of £20,000 in 2019/2020 split into four quarterly payments of £5000 each, paid in April 2019, July 2019, October 2019 and January 2020. On condition that:

- A. Prior to the first payment being made, Trowbridge Town Hall Trust introduces a membership arrangement whereby volunteers, members of the public and corporate bodies can become members of the Trust through payment of a subscription and therefore attend and vote at Annual General Meetings and other similar meetings of the Trust.**
- B. Prior to the second payment being made, Trowbridge Town Hall Trust introduces changes to facilitate greater transparency to the processes for the appointment of Trustees, as approved by Trowbridge Town Council and the Charity Commission. (For example, this may include changes to the constitution to allow for Trustees to be appointed by Trowbridge Town Council, by Friends of Trowbridge Community Sensory Garden (registered charity 1106281), by User Organisations, by members at the Annual Meeting of the Trust and by co-option by the existing Trustees.)**
- C. That none of the grant provided by Trowbridge Town Council is used to pay salaries.**

8. MATERNITY CARE (Report Item 8.2.1)

To consider making a formal response to the NHS Clinical Commissioning Group (CCG) and the Town Clerk's **RECOMMENDATION**

That, having considered the presentation given to the council and the evidence provided in the reports and consultation documents, whilst the Town Council regrets the closure of the Maternity Unit at Trowbridge, it is clear that the evidence indicates that the success of Midwife-Led maternity care, pioneered at Trowbridge, is now being demonstrated in other locations and settings as the future preferred service model, and that offering this choice to pregnant mothers alongside general hospital obstetrics units is offering the best range of options and reducing risk, whilst retaining choice, and therefore Trowbridge Town Council supports the proposal by Wiltshire CCG to establish an Alongside Midwifery Unit at the Royal United Hospital in Bath.

9. POLICIES (Report Item 1.3)

- a) Grievance
- b) Leavers
- c) Recruitment
- d) Publication Scheme
- e) Risk Management
- f)
- g) Buying & selling of annual leave

10. RISK & AUDIT PANEL (Report Item 2.2)

- a) To note** the notes of the Risk & Audit Panel meeting held on Wednesday 2nd January 2019 (copy to be circulated).

11. PAYMENT OF ACCOUNTS

To consider for approval payments and receipts made since the last meeting of the Council recorded on the Cash Receipts and Payments Records by the Finance Officer and to confirm the action of Councillors Bridges & Kirk in signing the Cash Payments and Receipts Records.

	<u>Payments</u>	<u>Receipts</u>
October	£404,182.74	£585,723.19
November	£ to be reported	£ to be reported

12. DEFERRED CORE GRANT APPLICATIONS (Report Item 2.4) (copies sent electronically)

To consider the following (when reviewing and adopting the revised Grants Policy for 2019/20, which will inform the Budget for 2019/20)

a) Core Grant requests

- Cyber Café for disabled people (Disabled online)
- Back on Track Stroke Rehab Service
- Wiltshire Mind
- Grants Policy

13. BUDGET 2019/20 (Report item 2.5)

To consider the Budget 2019/20 and the RFO's
RECOMMENDATION

That the Committee approves the following **RECOMMENDATION** to Council:

a. That the Council approves the department Budgets for 2019/20 as detailed on the budget spreadsheets, totalling	£1,824,052
b. That the Council approves that the contribution to General Reserves for 2019/20 be	£40,000
c. That the Committee recommends to Council therefore a total budget requirement for 2019/20 of	£1,864,052
And that this is funded in part through estimated income for 2019/20 from Community Infrastructure Levy of	(£66,460)
Leaving a net precept requirement for 2019/20 of	£1,797,592
Which results in an increase of £4.99 (within the government's limit for District Councils) on the Trowbridge Town Council 'Band D' Council Tax Charge, to	£153.98
Which is less than £3 per week.	

14. PRESS RELEASES

To consider if the Committee should make a press or social media release regarding any of the issues considered.

- Budget 2019/20
- Maternity Care

15. DATE OF NEXT MEETING

Tuesday 5th March 2019 at the Civic Centre, St Stephen's Place, Trowbridge.