



Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

9th January 2019

SUMMONS

To all members of Trowbridge Town Council: Councillors: Bateman-Gay, Bazan, Beaver, Blackmore, Blakemore, Brice, Bridges, Bryant, Cavill, Cooper, Drewett, Fuller, David Halik, Deborah Halik, Kemp, King, Kirk, Oldrieve, Palmen, Payne and Whiffen.

Dear Councillor,

You are hereby summoned to a **Full Council** meeting of Trowbridge Town Council to be held on **Tuesday, 15th January 2019**, at 19.00hrs, in the **Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge**.

Yours faithfully,

Lance Allan
Town Clerk

Enquiries to Lance Allan on 01225 765072 or email lance.allan@trowbridge.gov.uk

AGENDA

One minute's silence will be held in memory of former councillor Helen Osborn who passed away on Tuesday 18th December 2018

1. **APOLOGIES**

- a) **To receive** apologies from those unable to attend.
- b) **To consider for approval** apologies received with reasons for absence.

2. **MINUTES OF PREVIOUS MEETING**

- a) **To read and approve** as a correct record the Minutes of the Full Council meeting held on 20th November 2018; copies of these Minutes have been circulated and Standing Order 17 provides that they may therefore be taken as read.
- b) **To report and to note** any matters arising there from.

3. **MINUTES OF COMMITTEES**

To receive reports, minutes and recommendations from Committees already circulated, enclosed herewith or to be circulated and **to consider any questions** arising from them.

- a) **Leisure & Information Services Committee** meeting held on 27th November 2018
Questions to Councillor David Halik, Chair of the committee
- b) **Town Development Committee** meetings held on 4th & 18th December 2018, and 8th January 2019
Questions to Councillor Whiffen, Chair of the committee.
- c) **Museum Committee** meeting held on 11th December 2018
Questions to Councillor Bridges, Chair of the committee

- d) **Neighbourhoods Committee meeting held on 11th December 2018**
Questions to **Councillor Drewett**, Chair of the committee
- e) **Policy & Resources Committee meeting held on 8th January 2019**
Questions to **Councillor Fuller**, Chair of the committee.

4. **DECLARATIONS OF INTEREST**

- a) **To receive** Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members
- b) **To consider for approval** any Dispensation Requests received by the Town Clerk and not previously considered.

5. **COMMUNICATIONS BY THE MAYOR**

- a) **To receive** a list of events attended (copy attached).
- b) **To consider** any matters of significance to report.

6. **OPEN FORUM**

- a) **To receive any questions** from the public, which may be answered but not debated.

7. **POLICE MATTERS**

To receive a report from Inspector Andy Fee (copy attached).

8. **TROWBRIDGE TOWN HALL ARTS TASK & FINISH GROUP (TTHATFG)**

To consider the **RECOMMENDATION** from the **Policy & Resources Committee** at their meeting held on 8th January 2019:

That Trowbridge Town Hall Trust is offered a grant of £20,000 in 2019/2020 split into four quarterly payments of £5000 each, paid in April 2019, July 2019, October 2019 and January 2020. On condition that:

- A. **Prior to the first payment being made, Trowbridge Town Hall Trust introduces a membership arrangement whereby volunteers, members of the public and corporate bodies can become members of the Trust through payment of a subscription and therefore attend and vote at Annual General Meetings and other similar meetings of the Trust.**
- B. **Prior to the second payment being made, Trowbridge Town Hall Trust introduces changes to facilitate greater transparency to the processes for the appointment of Trustees, as approved by Trowbridge Town Council and the Charity Commission. (For example, this may include changes to the constitution to allow for Trustees to be appointed by Trowbridge Town Council, by Friends of Trowbridge Community Sensory Garden (registered charity 1106281), by User Organisations, by members at the Annual Meeting of the Trust and by co-option by the existing Trustees.)**
- C. **That none of the grant provided by Trowbridge Town Council is used to pay salaries.**

9. **PUBLIC TOILETS**

To consider the Town Clerk's report (copy attached) and **RECOMMENDATION** **That no further action is taken on the potential demolition of the public toilets in the Town Park until the results of discussions with other providers of publicly available toilets have been concluded.**

10. BUDGET 2019/20 (A recorded vote will be taken)

To consider the **RECOMMENDATION** from the Policy & Resources Committee at their meeting held on 8th January 2019:

- | | | |
|----|--|------------|
| a. | That the Council approves the department Budgets for 2019/20 as detailed on the budget spreadsheets, totalling | £1,824,052 |
| b. | That the Council approves that the contribution to General Reserves for 2019/20 be | £40,000 |
| c. | That the Committee recommends to Council therefore a total budget requirement for 2019/20 of | £1,864,052 |
| | And that this is funded in part through estimated income for 2019/20 from Community Infrastructure Levy of | (£66,460) |
| | Leaving a net precept requirement for 2019/20 of | £1,797,592 |
| | Which results in an increase of £4.99 (within the government's limit for District Councils) on the Trowbridge Town Council 'Band D' Council Tax Charge, to | £153.98 |
| | Which is less than £3 per week. | |

11. REPRESENTATIVES ON OTHER BODIES

a) To receive any reports from Representatives on other Bodies.

12. MEDIA

a) To note the Press Release list (copy attached)

b) To consider if the Council should make a press release or social media report regarding any of the issues considered by this meeting.

- Town Hall
- Public Toilets
- Budget 2019/20

13. DATE OF NEXT MEETING

To note the next meeting will be on Tuesday 19th March 2019 in the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.

