

MINUTES

At the Full Council Meeting held in the Council Chamber, the Civic Centre, St Stephen's Place, Trowbridge on Tuesday 17th July 2018 at 19.00hrs.

Present:

Councillors: Bateman-Gay, Bazan, Blackmore, Brice, Bridges, Cavill, Cooper, Drewett (In the Chair), Fuller, David Halik, Deb Halik, Kemp, King, Kirk, Oldrieve, Palmen, Payne and Whiffen.

Officers: Mr L Allan and Mrs T Carpenter (Minutes)

Public & Press: 23 members of the public, 1 press

3144 **APOLOGIES**

RESOLVED to accept apologies received with reasons for absence from Councillor Beaver.

3145 **MINUTES OF PREVIOUS MEETING**

RESOLVED to approve as a correct record the Minutes of the Annual Council meeting held on 15th May 2018 and the Extra Full Council (Accounts) - venue amended to Pitman Room, held on 26th June 2018; copies of which had previously been circulated with the agenda.

b) There were no matters arising there from.

3146 **MINUTES OF COMMITTEES**

RESOLVED to receive reports, minutes and recommendations of Committees, as follows:

a) **Policy & Resources Committee meeting held on 26th June 2018**

There were no questions.

b) **Town Development Committee meetings held on 22nd May, 12th June and 3rd July 2018.**

There were no questions.

c) **Museum Committee meeting held on 10th July 2018**

There were no questions.

d) **Neighbourhood Services Committee meeting held on 10th July 2018.**

Cllr Kirk requested that the committee considers employing a private company to enforce litter enforcement laws.

RESOLVED to add to the Agenda for the next Neighbourhoods Committee meeting on 25th September 2018.

e) **Leisure Services Committee meeting held on 19th June 2018**

Cllr Fuller presented the minutes. There were no questions.

3147 **DECLARATIONS OF INTEREST**

a) Cllr Kemp – pecuniary interest as employed on freelance basis by Town Hall Arts to run a weekly workshop.

Cllrs Brice, Drewett, David Halik & Deb Halik – non pecuniary interest recorded as members of the Town Hall Friends, although it was noted the group is not currently active.

b) Cllr Kemp applied for a dispensation from the requirements of S31 and the Trowbridge Town Council Code of Conduct to allow her to participate in the meeting in relation to Agenda Item 8 – Trowbridge Town Hall Arts – Financial Support as follows:

“I have been employed (and may be employed in the future) on a freelance basis by Town Hall Arts. I am an associate artist there and have been supported in kind on previous projects”. The committee

RESOLVED to approve Cllr Kemp's Dispensation request and that the dispensation should remain in place until the next election.

3148 **COMMUNICATIONS BY THE MAYOR**

a) The Mayor's Engagement list was noted. The Mayor thanked the Deputy Mayor for standing in on occasions

b) The Mayor informed the council that Trowbridge Civic Centre has been awarded a Certificate of Excellence by Trip Advisor

Initials.....dated.....

c) The Mayor, Cllrs Bridges and Cavill, the Curator, members of the Museum Committee and volunteers received a cheque for £150,000 towards the Museum Project on behalf of the Friends of Trowbridge Museum from the Chair of the Friends, Helen Montague-Smith.

Cllr Fuller thanked the Friends for all the help they give and in particular for their very generous donation which will help the Museum to complete the Onwards & Upwards project. Cllr Bridges reported that over £90,000 was from a bequest from Mary Pearce, a former Chairman of the town council, who first set up the museum.

3149 **OPEN FORUM**

Brian Mitchell noted the Mayor was not wearing his Chain of office. The Mayor expressed his apologies. Mr Mitchell also noted the PA system was not working. The Town Clerk apologised. He confirmed it had been repaired but on setting up earlier this evening it was noted that it was still not working correctly and had therefore been removed for further investigation.

3150 **POLICE MATTERS**

Inspector Andy Fee's apologies were noted, and that of PC Charlotte Chilton who was attending the Police Cadet Awards event this evening in the Civic Centre. The Chair welcomed PC Lee Pelling to the meeting.

PC Pelling re-iterated that the emphasis currently is on the 'County Lines' which is a national problem re drug dealers coming in to the area. The police are protecting more vulnerable people, two closure orders have been issued and they are currently looking at a third, and one in Westbury. Significant arrests have been made in Bristol and London. PC Pelling re-iterated that it is a very powerful piece of legislation. Police rely on public information re vulnerable people – be vigilant.

The police are continuing to look at anti-social behaviour and identify hotspots in the lead up to the school holidays, working alongside Youth Offending, Motivate and Social Services. The Youth Offending team have got the lead. Much co-ordinated work goes on behind the scenes. Police deliver education into schools on drugs and knife crimes etc. Using head cameras is proving very positive on recording anti-social behaviour and the police have a proactive strategy through project Albatross and are currently planning for the summer months.

Cllr Brice reported that whilst it is good to see figures on the report, there are no 'outcomes' as to whether these crimes have been cleared up. PC Pelling reported that there are lots of different ways of recording and detection is one of those; the police don't look to achieve clear ups and an offence may not proceed to prosecution, but might be handled through Youth Offending to steer them in the right direction.

ACTION: PC Pelling to take this request back to Inspector Fee.

Cllr Kirk reported he had noted some illegal car parking and on reporting it at the police station was referred to Wiltshire Council. He enquired as to whether the police still placed letters onto windscreens of cars parked illegally, and if they could enforce those matters and monitor it. PC Pelling reported they had carried out letter drops in areas where prolific issues occurred, however he urged everyone to report such incidences, and to take photos, and confirmed that whilst resources are wide spread, police will target specific areas. Each individual parking infringement has to be looked at individually. Noting comments that cars are driving through red lights, again PC Pelling urged councillors to report such incidences at the time so that a unit can respond.

The Chair thanked PC Pelling for standing in for Inspector Fee and answering questions.

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3151 **TROWBRIDGE TOWN HALL ARTS – FINANCIAL SUPPORT**

The Chair invited Colin Kay to give a brief presentation on the Trowbridge Town Hall Arts. Colin gave a brief history of the set-up, explaining that the Town Hall Trust and Trowbridge Arts is a single organisation. He reported their two main objectives are the restoration of the Town Hall and the provision of activities based around Arts. They had made three successful bids to run activities. The Friends of the Town Hall was a separate constituted group, however due to a disagreement on direction, the Friends have been much less active. However, over 40 volunteers have been recruited by the Trust.

They applied for funding to become part of the National Portfolio organisation but were unsuccessful despite meeting all the criteria. As they didn't have enough reserves, early in their career, they applied again in December, and were again unsuccessful despite having even better ratings. It is a very competitive process and it was felt they were asking for core funding not projects so they sought other avenues of funding, making bids to a variety of organisations, successfully gaining £10k; they worked with local business, and the Trowbridge Chamber of Commerce sponsored an event, raising £5k, and West Wilts Micros have given support in kind. Despite this they are £20k short. They then mounted a press campaign, but found no significant donor. They then met with the Local Enterprise Partnership and Wiltshire Council, who looked for alternative sources of revenue. Discussions are underway with the possibility of working with a new partner 'Eat That Frog' who will add £25k to their income which will reduce their dependence on public funding, but there will be costs. They are liaising with J D Wetherspoon and intend to carry out a feasibility study with a view to taking on a catering outlet within the former pub.

Colin summarised by saying that the future could be bright for Trowbridge or, if Town Hall Arts closes, the town could be left with a derelict building.

The Chair thanked Colin for his presentation.

The Chair reported that the Policy & Resources committee had asked Full Council to consider approving a £30,000 grant in support of Trowbridge Town Hall Arts. £10,000 as per budget and an additional £20,000 from reserves and anticipated savings in other areas of the council.

Cllr Kirk moved we retain the original budget plan. It was seconded.

Cllr Payne moved an amendment as follows, which was seconded by Cllr Brice:-

"In addition to the £10k which is allocated in the budget, I believe that it is important that Trowbridge Town council assess the best way forward in dealing with the future of the Town Hall Arts (TH Arts) and, ultimately the retention of the Town Hall for Arts and Community use.

To this end, I would suggest that the Town Council demonstrates its support for the TH Arts by approving the grant of an extra £20,000 to be given during the current financial year. However, I would propose that we give the money in 3 tranches - £7k in July, £6k in October and the final £7k in February 2019.

Additionally, in order that the Town Council can identify a policy for future support of TH Arts, a Task and Finish Group be set up of 6 members to report to Policy & Resources Committee on a number of issues; these to include:

- 1. To assess the resilience and achievability of the existing TH Arts budget and projections.*
 - 2. The ability to identify new income streams both commercially and in grant form for TH Arts*
 - 3. To encourage ways in which the Friends of Trowbridge Town Hall and TH Arts can be reunited to work together towards a common goal.*
 - 4. To identify ways in which greater community use of the Town Hall could be achieved thereby retaining the Town Hall, in public ownership, as Sir Roger Brown intended.*
 - 5. To produce a written report to P & R so that a recommendation be made to council (before the budget for 2019/20 is finalised) as to whether or not longer term grant support be considered and at what level.*
- Obviously the terms of reference for any Task & Finish Group would need to be established and a strict timetable for reporting back identified."*

Initials.....dated.....

Councillors in favour of supporting the Town Hall Arts through additional financial support commented that the Town Hall is important to the town and town centre, that it is an investment in the town, and that the Arts is a really important feature. Cllr Palmen reported that the £20k is the money from the people. It's an investment to improve the arts provision and that the council supports and pays the salaries for a range of other activities and services across the town. He requested a recorded vote.

Cllr David Halik asked Colin and Tracy if the Town Hall Arts could cope with three separate payments. This was confirmed.

Cllr Kirk expressed his concern regarding the financial status and salary levels, stating he was not happy supporting such salaries from public funds.

Cllr Whiffen suggested the three areas of deprivation from whom we take council tax could not afford to use it, however Cllr Kemp highlighted that all members of the public are free to enter and see exhibitions, and that in addition the Town Hall Arts also runs outreach projects such as for LGBT, and those with learning difficulties.

Cllr Payne summed up prior to the vote; that it was refreshing to hear the support and the recognition of the importance of the Town Hall.

A recorded vote took place on the amendment, as follows:

Those in favour: Cllrs Bateman-Gay; Bazan; Blackmore; Brice; Bridges; Cavill; David Halik; Deb Halik; Kemp; King; Oldrieve; Palmen and Payne (13).

Those against: Cllrs Cooper; Drewett; Fuller; Kirk; and Whiffen (5).

Therefore, the amendment was carried.

A vote then took place on the substantive motion.

A recorded vote took place, as follows:

Those in favour: Cllrs Bateman-Gay; Bazan; Blackmore; Brice; Bridges; Cavill, Cooper; David Halik; Deb Halik; Kemp; King; Oldrieve; Palmen; and Payne (14).

Those against: Cllrs Drewett and Whiffen (2).

Abstentions: Cllrs Fuller and Kirk.

The substantive motion was carried and it was therefore

RESOLVED To approve a £30,000 grant in support of Trowbridge Town Hall Arts. £10,000 as per budget and an additional £20,000 from reserves in 3 tranches - £7k in July, £6k in October and the final £7k in February 2019. The town council to identify a policy for future support of TH Arts, a Task and Finish Group be set up of 6 members to report to Policy & Resources Committee on a number of issues; these to include:

- 1. To assess the resilience and achievability of the existing TH Arts budget and projections.**
- 2. The ability to identify new income streams both commercially and in grant form for TH Arts**
- 3. To encourage ways in which the Friends of Trowbridge Town Hall and TH Arts can be reunited to work together towards a common goal.**
- 4. To identify ways in which greater community use of the Town Hall could be achieved thereby retaining the Town Hall, in public ownership, as Sir Roger Brown intended.**
- 5. To produce a written report to P & R so that a recommendation be made to council (before the budget for 2019/20 is finalised) as to whether or not longer term grant support be considered and at what level.**

The terms of reference for any Task & Finish Group would need to be established and a strict timetable for reporting back identified.

Initials.....dated.....

3152 **PRESENTATION OF GRANT CHEQUES**

The Mayor presented grant cheques to representatives from the following organisations, who gave brief reports on how the funding they receive will be spent:-

a) **General Grants**

1. Group Five - £1000.00
2. Back on Track – Stroke Rehab Service - £250.00
3. Wiltshire Sight wkg in partnership with Vision West of England - £250.00
4. Friends of the Down Cemetery - £500.00
5. Revitalise Respite Holidays - £1000.00 – sent in post
6. Trowbridge Amateur Swimming Club - £1000.00 – sent in post
7. Wiltshire Race Equality Council - £500.00
8. Iford Arts - £400.00
9. Monday Wednesday Club - £1000.00
10. Alzheimer's Support - £1000.00
11. Multiple Sclerosis Therapy Centre - £250.00 – sent in post
12. Newtown Residents' Association - £100.00
13. The Halve - £150.00
14. The Cyber Café for Disabled people (Disabled on line) - £500.00
15. West Wiltshire Elblag Twinning Association - £100
16. Trowbridge/French Twinning Association - £100 – sent in post
17. Trowbridge/Leer Twinning Association – £100

b) **Core Grants**

1. Trowbridge Guild of Community Service - £500.00
2. HELP Counselling - £1000.00
3. Hub Management Committee (Seymour) - £1000.00
4. Wiltshire Mind - £500.00
5. Wiltshire Citizens Advice - £5000.00
6. Trowbridge Area Community Link Scheme (TACLS) - £1000.00

Cllr Brice left the meeting at 20.51 hrs

3153 **DESTINATION MANAGEMENT**

The Town Clerk gave a brief introduction to Destination Management provided by Visit Wiltshire, with the option of extending membership to the wider Great West Way initiative.

A copy of Visit Wiltshire's Towns and Villages map was circulated at the meeting. Cllr David Halik suggested that the map should include Trowbridge as either the County Town or as a Magna Carta town. It was suggested the town council should consider producing an official Town Guide, which could be paid for by advertising. It was;

RESOLVED to add 'Town Guide' to the Agenda of the Leisure Services Committee meeting for their consideration at their next meeting on 28th August 2018.

A vote took place on the recommendation and it was

RESOLVED that the council recognises the opportunities for growing the visitor based economy of the town in future alongside the new Museum and other cultural activity and supports the town being a member of the Great West Way as well as Visit Wiltshire and approves the council being a member of both at a cost of £3260, with the additional expenditure in excess of budget being funded from savings elsewhere. The Museum will pay for their element of Visit Wiltshire membership (£400) and the town council will top-slice the Town Hall Arts element (£136) from the grant paid to Town Hall Arts.

Initials.....dated.....

3154 NAMING A CLASS 802 LOCOMOTIVE

RESOLVED to submit jointly with Curry Mallet the names of Henry de Bohun and William Malet for consideration in a GWR naming competition to take place in September 2019.

3155 MEDIA

RESOLVED to make the following press releases

- **Town Hall Arts**
- **Presentation of cheque by Friends of Trowbridge Museum (to include new co-opted members and value of volunteers)**
- **Update on play areas to public**
- **Grants**

3156 DATE OF NEXT MEETING

NOTED the next meeting will be on Tuesday 18th September 2018 in the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.

The meeting closed at 21.07hrs.

Signed Date

FULL COUNCIL MEETING 17TH JULY 2018

ACTION LIST

ACTION	BY WHOM	DATE COMPLETED
<p>TROWBRIDGE TOWN HALL ARTS – FINANCIAL SUPPORT -_RESOLVED To approve a £30,000 grant in support of Trowbridge Town Hall Arts. £10,000 as per budget and an additional £20,000 from reserves in 3 tranches - £7k in July, £6k in October and the final £7k in February 2019. The town council to identify a policy for future support of TH Arts, a Task and Finish Group be set up of (say) 6 members to report to Policy & Resources Committee on a number of issues; these to include:</p> <ol style="list-style-type: none"> 1. To assess the resilience and achievability of the existing TH Arts budget and projections. 2. The ability to identify new income streams both commercially and in grant form for TH Arts 3. To encourage ways in which the Friends of Trowbridge Town Hall and TH Arts can be reunited to work together towards a common goal. 4. To identify ways in which greater community use of the Town Hall could be achieved thereby retaining the Town Hall, in public ownership, as Sir Roger Brown intended. 5. To produce a written report to P & R so that a recommendation be made to council (before the budget for 2019/20 is finalised) as to whether or not longer term grant support be considered and at what level. <p>The terms of reference for any Task & Finish Group would need to be established and a strict timetable for reporting back identified.</p>	LA	
<p><u>DESTINATION MANAGEMENT</u> RESOLVED to add 'Town Guide' to the Agenda of the Leisure Services Committee meeting for their consideration at their next meeting on 28th August 2018.</p> <p>RESOLVED that the council recognises the opportunities for growing the visitor based economy of the town in future alongside the new Museum and other cultural activity and supports the town being a member of the Great West Way as well as Visit Wiltshire and approves the council being a member of both at a cost of £3260, with the additional expenditure in excess of budget being funded from savings elsewhere. The Museum will pay for their element of Visit Wiltshire membership (£400) and the town council will top-slice the Town Hall Arts</p>	<p>LA/TC/HB</p> <p>LA/CL</p>	

element (£136) from the grant paid to Town Hall Arts.		
NAMING A CLASS 802 LOCOMOTIVE RESOLVED to submit jointly with Curry Mallet the names of Henry de Bohun and William Mallet for consideration in a GWR naming competition to take place in September 2019.	LA	
RESOLVED to make the following press releases <ul style="list-style-type: none">• Town Hall Arts• Presentation of cheque by Friends of Trowbridge Museum (to include new co-opted members and value of volunteers)	LA	