

MINUTES

At the Full Council Meeting held in the Council Chamber, the Civic Centre, St Stephen's Place, Trowbridge on Tuesday 18th September 2018 at 19.00hrs.

Present:

Councillors: Bateman-Gay, Bazan, Beaver, Blackmore, Blakemore, Brice, Bridges, Cavill, Drewett (In the Chair), Fuller, David Halik, Deb Halik, King, Kirk, Oldrieve, Palmen, Payne and Whiffen.

Officers: Mr L Allan and Mrs T Carpenter (Minutes)

Public & Press: 9 members of the public, 1 press

3157 **APOLOGIES**

RESOLVED to accept apologies received with reasons for absence from Councillors Cooper and Kemp

3158 **MINUTES OF PREVIOUS MEETING**

RESOLVED to approve as a correct record the Minutes of the Full Council meeting held on 17th July 2018 copies of which had previously been circulated with the agenda.

b) There were no matters arising there from.

3159 **MINUTES OF COMMITTEES**

RESOLVED to receive reports, minutes and recommendations of Committees, as follows:

a) **Town Development Committee meetings held on 24th July, 21st August, and 11th September 2018**

There were no questions to Councillor Whiffen, Chair of the committee.

b) **Leisure & Information Services Committee meeting held on 28th August 2018**

There were no questions to Cllr David Halik, Chair of the committee

c) **Policy & Resources Committee meeting held on 4th September 2018**

Cllr Payne reported that Wiltshire Council are considering loan support to Salisbury Museum of £500,000 at a meeting to be held next week. Cllr Payne suggested that the Town Clerk writes to Wiltshire Council expressing the town council's discontent, particularly in light of Trowbridge Museum having had their grant funding cut to zero. The Chair supported the proposal, commenting that Trowbridge Museum has suffered since day one.

RESOLVED That the Town Clerk writes to Wiltshire Council expressing the town council's discontent at their proposal to offer a cash loan of £500,000 to Salisbury Museum in the light of reducing grant funding to Trowbridge Museum to zero.

3160 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3161 **COMMUNICATIONS BY THE MAYOR**

a) The Mayor's Engagement list was noted. The Mayor thanked the Deputy Mayor for standing in on occasions.

3162 **OPEN FORUM**

The Chair invited Wiltshire Cllr Jonathan Seed, (Vice-Chair of Melksham Area Board), to speak. Cllr Seed referred to the Town Clerk's recommendation for Wiltshire Council Electoral Division arrangements, which proposes a new division to include five parishes, which currently form part of Melksham Community Area. He expressed his surprise that there had been no prior consultation with other towns and parish councils. Councillor Seed enquired why the Town Council had not undertaken consultation with the communities involved.

The Town Clerk responded that he had prepared his report on the understanding that unless you put forward a proposal for the whole area, it is unlikely the Local Government Boundary Commission for England (LGBCE) would give it much consideration.

Initials.....dated.....

The Town Clerk also said that as this was a response to a consultation by the LGBCE and every parish and town council, individual councillors and members of the public have an opportunity to respond by 5th November, then it would not be appropriate for responding organisations such as Trowbridge Town Council to consult on its own response to the consultation.

3163 **POLICE MATTERS**

Inspector James Williams and PC Charlotte Chilton attended, tendering apologies from Inspector Andy Fee. Inspector Williams reported that he is currently working in this area for two months, having previously worked as a sergeant in Melksham on strategic projects. Referring to Inspector Fee's report he re-iterated that the police are continuing their work on modern slavery, adding that the Assistant Chief Constable had sent a congratulatory letter of thanks to PC Charly Chilton on her modern slavery report; the police continue to strive to drive out drugs, noting that drug users are now travelling away to get their drugs. He urged anyone with any concerns on vulnerable people in their area to report them to the police. Overall the police are managing with the resources they have. He invited questions from Members.

Cllr Kirk, whilst understanding the limited resources available, re-iterated his feelings on the police not enforcing car parking offences and enquired if a private police person could be used to enforce traffic regulations. Following decriminalisation some years ago, it was noted that councils can now enforce traffic regulations, however Inspector Williams confirmed that if a police officer witnesses obstruction then the police would take action, but obstruction had to involve another road user being obstructed. He noted that many of these traffic parking offences are occurring due to the lack of yellow lines being installed by Wiltshire Council and he suggested the town council may wish to take this matter up with Wiltshire Council.

Cllr Payne expressed his concern yet again that he had still witnessed drug dealing on the streets throughout the summer, and the regular boy racers returning to West Ashton Road, Bradley Road and Stallard Street, some vehicles having defective lights. He urged the police to clamp down on these boy racers to reduce harm to the general public. Inspector Williams reported that the police are tackling the drug dealing via tactics, assuring members that there is a team solely based on that activity. He urged everyone to report the boy racer incidents on 101 which will allow the police to put resources in. He confirmed that if the police need to instigate an operation based on evidence then they will do so.

The Chair thanked Inspector James Williams for taking questions on Inspector Fee's report.

3164 **REVIEW OF WILTSHIRE COUNCIL ELECTORAL DIVISIONS**

Members considered the recommendation prepared by the Town Clerk, a copy of which had previously been circulated with the Agenda. The Town Clerk confirmed that all 98 divisions are within the 10% limit above or below the average electorate and are based on the 2024 forecast. The 7 divisions/wards proposed for the town remain, (Adcroft, Central, Drynham, Grove, Lambrok, Park and Paxcroft), with some adjustments to some internal boundaries, with some wards losing streets and some gaining streets.

He reported that Semington and West Ashton have communicated with the Town Clerk confirming that they don't wish to be moved from Melksham Area Board to Trowbridge Area Board, but the Town Clerk advised that Area Board allocations will be subject to further consultation by Wiltshire Council following the final conclusions of the LGBCE.

RESOLVED: That the documents below form the basis of the formal submission to the Local Government Boundary Commission for England (LGBCE) from Trowbridge Town Council.

- a. **WC Review TTC Proposal 98 v5 with 2024 forecast**
- b. **Wiltshire Map proposed 2021 electoral divisions**
- c. **Proposed Trowbridge Ward Boundaries**

3165 **NEIGHBOURHOOD PLAN - COMMISSIONING OF HERITAGE APPRAISAL**

The council considered the Town Clerk's report which was previously circulated with the Agenda.

Initials.....dated.....

The Town Clerk noted that the town council is not anticipating any further charges over and above those we are expecting and confirmed he would keep councillors updated with responses to the Survey Monkey to see the analysis. He asked councillors to circulate the link to the survey as much as possible. He also confirmed the likely timetable is expected to be two years, so looking at completion by 2020, which includes a timetable for the Inspector to submit a report and the referendum. Currently on target.

RESOLVED to appoint Armour Heritage Ltd to undertake a Heritage Appraisal at a total cost of £3725 + VAT.

3166 **STREET CLEANSING SERVICES**

Cllr Payne reported on the deterioration of street cleaning in our town. Cabinet member at Wiltshire Council, Cllr Wayman couldn't give the town council a sub-contract but had suggested we could top up the service, however Cllr Payne felt the Town Council needed to do it all. Wiltshire Council have removed £535,000 from their street scene budget. Whilst the town council has some money in our budget to do some street cleansing, he had spoken to Cllr Fuller and the Town Clerk regarding the possibility of buying a mechanical street sweeper at an approximate cost of £35,000/£40,000, which would also require a driver, maintenance and secure parking. He felt strongly that we cannot allow the town to deteriorate and that if Wiltshire Council cannot provide this service or allocate monies to it then we should evaluate the cost during our budget process.

Cllr Payne made a formal proposal.

Cllr Kirk asked if it could be considered in conjunction with training an enforcement officer to issue fixed penalty littering and possibly parking notices and reduce issues.

Cllr Brice seconded Cllr Payne's proposal and welcomed it. Cllr Fuller expressed his support for Cllr Payne's proposition and suggested the town council could also look into the problems Cllr Kirk has highlighted, bearing in mind what is available to us. The Town Clerk confirmed there are other parish and town councils who employ someone to issue fixed penalty notices, however he was unsure on parking enforcements but would explore this possibility.

Cllr King felt the council should put more pressure on i-d verde, and that more clarification and control is required on who is doing what work i.e. the barrowman, parish steward or grounds maintenance. A vote took place on the proposal and it was

RESOLVED that the town council considers the enhancement of street cleansing services by the purchase of a mechanical sweeper, the appointment of an operative, and that the necessary funds approved be made available in the Budget for 2019/20.

3167 **PLANNING APPLICATIONS FOR WORKS TO TREES**

RESOLVED That the Town Council submit a motion to the National Association of Local Councils (NALC) that they seek a change in the planning regulations to make it a requirement that for planning applications relating to works to trees, photographic evidence showing the tree and any relevant details must be provided as part of an application and to request that Wiltshire Council change their validation accordingly.

3168 **MEDIA**

a) **NOTED** the Press Release list which had been previously circulated with the agenda.

b) **RESOLVED to make the following press releases:**

- **Salisbury Museum grant funding**
- **Neighbourhood Plan and link for consultation - Highlight the survey**
- **Review of street cleaning**

3169 **DATE OF NEXT MEETING**

NOTED the next meeting will be on Tuesday 20th November 2018 in the Council Chamber, The Civic Centre, St Stephen's Place, Trowbridge.

The meeting closed at 20.04hrs.

Signed Date

FULL COUNCIL MEETING 18TH SEPTEMBER 2018

ACTION LIST

| ACTION | BY WHOM | DATE COMPLETED |
|--|---------|----------------|
| RESOLVED That the Town Clerk writes to Wiltshire Council expressing the town council's discontent at their proposal to offer a cash loan of £500,000 to Salisbury Museum in the light of reducing grant funding to Trowbridge Museum to zero. | LA | 25/9/18 |
| <u>REVIEW OF WILTSHIRE COUNCIL ELECTORAL DIVISIONS</u> RESOLVED That the documents below form the basis of the formal submission to the Local Government Boundary Commission for England (LGBCE) from Trowbridge Town Council. a) WC Review TTC Proposal 98 v5 with 2024 forecast b) Wiltshire Map proposed 2021 electoral divisions c) Proposed Trowbridge Ward Boundaries | LA | |
| <u>NEIGHBOURHOOD PLAN - COMMISSIONING OF HERITAGE APPRAISAL</u> RESOLVED to appoint Armour Heritage Ltd to undertake a Heritage Appraisal at a total cost of £3725 + VAT. | LA/CL | 20/9/18 |
| <u>STREET CLEANSING SERVICES</u> RESOLVED that the town council considers the enhancement of street cleansing services by the purchase of a mechanical sweeper, the appointment of an operative, and that the necessary funds approved be made available in the Budget 2019/20/. | LA/CL | |
| <u>PLANNING APPLICATIONS FOR WORKS TO TREES</u> RESOLVED That the Town Council submit a motion to the National Association of Local Councils (NALC) that they seek a change in the planning regulations to make it a requirement that for planning applications relating to works to trees, photographic evidence showing the tree and any relevant details must be provided as part of an application and to request that Wiltshire Council change their validation accordingly. | LA | |
| RESOLVED to make the following press releases: <ul style="list-style-type: none"> • Salisbury Museum grant funding • Neighbourhood Plan and link for consultation - Highlight the survey • Review of street cleaning | LA | |