

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

9th December 2020

SUMMONS

To members of the Museum Committee: Councillors; Bates, Bridges (Chair), Cavill, Blackmore, Blakemore (Vice Chair), Halik, Hill, Kirk, Palmen and Piazza
Friends of the Museum Co-opted members: Mr K Hartley, Mr P Lucas, Mrs H Montague-Smith, Mr T Porter, and M/s Hannah Randall-Morris

Dear Councillor/Co-opted Member,

You are hereby summoned to a meeting of the **Museum Committee** to be held on **Tuesday 15th December 2020 at 6.30pm on MS Microsoft TEAMS.**

Yours faithfully,

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.
Enquiries, Tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. **ATTENDANCE**
 - a) **To receive** apologies from those members unable to attend.
 - b) **To consider for acceptance** those apologies received with reasons.
2. **MINUTES**
 - a) **To approve** as a correct record the Minutes of the meeting held on 6th October 2020 (previously circulated).
 - b) **To consider** any questions arising from those minutes.
3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.
4. **CHAIR'S ANNOUNCEMENTS**
 - a) **To receive and note** any announcements from the Chair of the meeting.
5. **OPEN FORUM**

To receive any questions from the Public, which may be answered but not debated.

Museum Committee 15th December 2020

6. **CURATOR'S REPORT**
To consider the Curator's Report (copy attached).
7. **QUARTERLY MANAGEMENT ACCOUNTS (Report item 11)**
To consider the 2nd Qtr Accounts (copy attached)
8. **MUSEUM BUDGET 2021/2022 (Report Item 12)**
To consider the draft budget request to go forward to the Policy & resources Committee on 5th January.
9. **FRIENDS OF TROWBRIDGE MUSEUM**
To consider a report from Friends of Trowbridge Museum.
10. **DATE OF NEXT MEETING**
To note the date of the next meeting to be held on Tuesday 30th March 2020 at 6.30pm on MS TEAMS.
11. **MEDIA RELEASE**
To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

To all other councillors for information.