

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

9th December 2020

SUMMONS

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillor Drewett (Chair), Councillors Bazan (Vice-Chair), Blackmore, Brice, Bryant, Fuller, King, Kirk, Oldrieve and Palmen **to be held on Microsoft MS TEAMS, on Tuesday 15th December 2020 at 19.00hrs.**

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

1. **APOLOGIES**

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

2. **MINUTES**

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on Tuesday 6th October 2020 (copy attached).
- b) **To consider** any questions arising from those minutes.

3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

To receive and note any announcements from the Chair of the meeting.

5. **OPEN FORUM**

To receive questions from the public which may be answered but not debated.

6. **THE HEAD OF CULTURAL & NEIGHBOURHOODS SERVICES REPORT**

To consider the Head of Cultural & Neighbourhoods Services report (copy attached).

7. **QUARTERLY MANAGEMENT ACCOUNTS (Report Item 10)**
 - a) **To consider** the 2nd Qtr accounts (copy attached)

8. **FINANCE – BUDGET 2021/2022 (Report Item 11)**

To consider the draft budget request to go forward to the Policy & resources Committee on 5th January.

9. **DATE OF NEXT MEETING**
 - a) **To note** the next meeting to be held on 30th March 2021 at 7.00pm on MS TEAMS.

10. **MEDIA RELEASES**

To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting: