



The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

16th June 2021

SUMMONS

To all members of the Council: Councillors: Allsworth, Bates, Beaver, Blackmore, Blakemore, Bridges, Bryant, Cave, Cavill, Cooper, Halik, Hill, Hoar, Jacob, Edward Kirk, Emily Kirk, Lincoln, Palmen, Piazza, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to **The Meeting of Trowbridge Town Council** to be held on **Tuesday 22nd June 2021**, at 19:00 (following the Museum Committee) in the **Council Chamber at the Civic Centre**.

In order to manage social distancing, it would be appropriate if those councillors who are not members of either the Museum Committee nor the Neighbourhood Services Committee did not attend this meeting. The meeting will still be quorate and is expected only to last a few minutes.

Yours faithfully,

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the restrictions imposed to control the pandemic, public access will be limited. **Please contact info@trowbridge.gov.uk by 16:00 on Friday 18th June if you wish to attend this meeting in person. Where it is not possible for you to attend, due to reaching the capacity limit, access will be available online via Microsoft TEAMS: please go to the Town Council Website – Your Council – [Meetings](#) to find the link.**

AGENDA

This meeting will be recorded.

1. **APOLOGIES**

- a. **To receive** apologies from those unable to attend.
- b. **To consider for acceptance** apologies received with reasons for absence.

2. **DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** from members and officers (as per the agenda) as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Local Government Act 2000 and the Trowbridge Town Council Code of Conduct in respect of members.
- b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

To note that all Declarations have now been received by the Town Clerk.

4. PUBLIC OPEN FORUM

To allow questions from the public which may be answered but not debated.

5. ANNUAL ACCOUNTS 2020/21

In accordance with the *Local Audit and Accountability Act 2014* Trowbridge Town Council, is a smaller authority and as such is required to complete an Annual Governance and Accountability Return (AGAR) by the end of June each year, in relation to the accounts for the previous financial year.

a) To consider for approval Section 1 - Annual Governance Statement 2020/2021, to be signed by the Chair and Town Clerk.

b) To consider for approval Section 2 - Accounting Statements 2020/21, as signed by the RFO and to be signed by the Chair.

RECOMMENDATION: That the council approves section 1 and section 2 of the AGAR 2020/21.

AMENDMENT:

To consider the following amendment proposed by Councillor Edward Kirk:

That the following words are added to the resolution:

That the Town Council recognises that a total furlough claim of £293,012 is included within the accounting figures for this period and that the decision regarding making this financial claim with HMRC was made exclusively by the Town Clerk without consultation with Councillors.

Town Clerk's comment:

The Town Clerk consulted with a number of officers and with the Leaders (Cllr Fuller and Cllr Palmen) and with the Mayors (Cllr Cavill and Cllr Fuller) as well as, together with Cllr Palmen, attended a meeting with the Leader (Cllr Whitehead) and CEO (Mr. Herbert) of Wiltshire Council during the first lockdown, to confirm that Trowbridge Town Council was making furlough claims on the same basis as Wiltshire Council.

6. DATE OF NEXT MEETING

Tuesday 20th July 2021.

7. MEDIA RELEASES

To consider if the Council should make a press/social media release regarding any of the issues considered by this meeting.

RECORDED VOTES

Y – For

N – Against

A - Abstain

Councillor			
Allsworth			
Bates			
Beaver			
Blackmore			
Blakemore			
Bridges			
Bryant			
Cave			
Cavill			
Cooper			
Halik			
Hill			
Hoar			
Jacob			
Lincoln			
Edward Kirk			
Emily Kirk			
Palmen			
Piazza			
Trigg			
Vigar			