



**Trowbridge  
MUSEUM**

Civic Centre  
St Stephen's Place  
TROWBRIDGE  
Wiltshire  
BA14 8AH  
[info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

16<sup>th</sup> June 2021

## SUMMONS

To members of the Museum Committee: Councillors; Blackmore, Blakemore (Vice Chair), Bridges (Chair), Cavill, Cooper, Halik, Hill, Lincoln, Palmen & Piazza.

Friends of the Museum Co-opted members: Mr K Hartley, Mr P Lucas, Mrs H Montague-Smith, Mr T Porter, and M/s Hannah Randall-Morris (To be updated following the AGM at the end of June 2021).

Dear Councillor/Co-opted Member,

You are hereby summoned to a meeting of the **Museum Committee** to be held on **Tuesday 22<sup>nd</sup> June at 6.30pm in the Civic Centre, St Stephen's Place, Trowbridge.**

Yours faithfully,

Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries, Tel: 01225 765072 or e-mail: [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

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## AGENDA

### 1. **ATTENDANCE**

- a) **To confirm co-opted members** of the Museum Committee appointed by the Friends of Trowbridge Museum (after the AGM – Date TBC):
- b) **To note** that co-opted members will need to complete a **Register of Interests** which the Council Secretary will provide.
- c) **To receive** apologies from those members unable to attend.
- d) **To consider for acceptance** those apologies received with reasons.

### 2. **MINUTES**

- a) **To approve** as a correct record the Minutes of the meeting held on 30<sup>th</sup> March 2021 (previously circulated).
- b) **To consider** any questions arising from those minutes.

3. **DECLARATIONS OF INTEREST**

**To receive** Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

a) **To receive and note** any announcements from the Chair of the meeting.

5. **OPEN FORUM**

**To receive** any questions from the Public, which may be answered but not debated.

6. **CURATOR'S REPORT**

**To consider** the Museum Report (copy attached).

7. **QUARTERLY MANAGEMENT ACCOUNTS (Report item 10)**

**To consider** the 2020/21 Q4 Accounts (copy attached as appendix to the report)

8. **FRIENDS OF TROWBRIDGE MUSEUM**

**To consider** a report from Friends of Trowbridge Museum.

9. **DATE OF NEXT MEETING**

**To note the date of the next meeting** to be held on Tuesday 5<sup>th</sup> October 2021 at 6.30pm

10. **MEDIA RELEASE**

**To consider** if the Council should make a press or social media release regarding any of the issues considered by this meeting.

**Museum Re-opening**

*To all other councillors for information.*