



Civic Centre
St Stephen's Place
TROWBRIDGE,
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

23rd June 2021

SUMMONS

To members of the Leisure & Information Services Committee: Councillors: Allsworth, Bates (Chair), Halik, Hoar, Jacob (VC), Edward Kirk, Emily Kirk, Palmen, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to a meeting of the **Leisure & Information Services Committee** to be held on **Tuesday 29th June 2021 at 19.00hrs** in the Civic Centre, St Stephens Place, Trowbridge.

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business.

Enquiries Tel: 01225 765072 or e-mail: info@trowbridge.gov.uk

AGENDA

This meeting will be recorded.

1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** apologies received with reasons for absence.

2. MINUTES

- a) **To approve** as a correct record Minutes of the meeting held on Tuesday 9th March 2021.
- b) **To consider** any questions arising from those minutes.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To note any announcements from the Chair.

5. **OPEN FORUM**

To receive questions and comments from the public, these may be answered but not debated.

6. **THE LEISURE SERVICES DEPARTMENT REPORT**

To consider the Head of Leisure & Information Services Report (copy attached).

7. **ARMED/UNIFORMED SERVICES DAY (Report Item 6.3.3)**

To consider the HOS report and the following

RECOMMENDATION:

That the committee considers the council's support for EITHER:

- a. Armed Forces Day on Saturday 26th June 2022 OR
- b. Uniformed Services Day on Saturday 10th September 2022

AND also supports Armed Forces Day on Saturday 25th June 2023.

8. **TROWBRIDGE FUTURE (Report Item 2.3.1)**

To consider the following;

RECOMMENDATION: That Active Trowbridge provides one hour of free sports coaching at Longfield Community MUGA, Studley Green MUGA and Seymour MUGA to run alongside Trowbridge Future youth sessions over the Summer Holidays.

9. **DORIC PARK 3G-ATP (Report Item 2.4.2)**

a) To note that planning permission has now been granted, following consideration by the Western Area Planning Committee on 9th June.

b) To consider the following **RECOMMENDATION** from the Environmental Working Group:

Trowbridge Town Council Environmental Working Group recommends that the Trowbridge Town Council Leisure & Information Services committee ask the appropriate officers to investigate and cost up the installation of solar panels on the roof of the building as part of the Doric Park 3G-ATP project and that once this information is known that the Council considers inclusion of this additional cost in the loan application for the project so solar panels can be installed during construction.

10. **STRATEGY (Report Item 2.4.1)**

RECOMMENDATION – to consider and approve the HOS Leisure Services 2021 – 2025 strategy for Trowbridge Town Council.

11. **CATERING VAN (Report Item 5.6.2)**

To consider the following;

RECOMMENDATION: That the application for a catering vehicle licence for the Park is referred to full council on 20th July for a decision.

12. OPENING OF THE INFORMATION CENTRE (Report Item 7.7)

To consider the following;

RECOMMENDATION: The Information Centre is closed on Saturdays and instead will attend the Weavers Market, Innox Mill Market, Town Market, to provide outreach and cross promote the Town Council and re-engage with our community.

13. QUARTERLY MANAGEMENT ACCOUNTS

To consider the Q4 Accounts for this committee (Report Item 1.1) (copy attached).

14. DATE OF NEXT MEETING

To note the next meeting to be held on Tuesday 28th September 2021 at 19.00hrs

15. MEDIA RELEASES

To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

To all Councillors for information.