



The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

14th July 2021

SUMMONS

To all members of the Council: Councillors: Allsworth, Bates, Beaver, Blackmore, Blakemore, Bridges, Bryant, Cave, Cavill, Cooper, Halik, Hill, Hoar, Jacob, Edward Kirk, Emily Kirk, Lincoln, Palmen, Piazza, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to **The Meeting of Trowbridge Town Council** to be held on **Tuesday 20th July 2021**, at 19:00 at **The Lansdown Hall, Civic Centre**.

Yours faithfully,

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. If you want to join this meeting please e-mail info@trowbridge.gov.uk General Enquiries: 01225 765072

AGENDA

This meeting will be recorded.

1. **APOLOGIES**

- a. **To receive** apologies from those unable to attend.
- b. **To consider for acceptance** apologies received with reasons for absence.

2. **MINUTES OF PREVIOUS MEETING**

- a. **To read and approve** as a correct record the Minutes of the Council meeting held on **18th May 2021** (Copy attached). Copies of these Minutes have been circulated and Standing Order A6.5.2 provides that they may therefore be taken as read.
- b. **To read and approve** as a correct record the Minutes of the Extra Council meeting held on **22nd June 2021** (Copy attached). Copies of these Minutes have been circulated and Standing Order A6.5.2 provides that they may therefore be taken as read.
- c. **To consider any matters** relating to those minutes.

3. **MINUTES OF COMMITTEES**

To receive and consider reports, minutes and recommendations of Committees already circulated, enclosed herewith or to be circulated. There have been the following meetings since the last meeting of Council.

- a. **Leisure & Information Services Committee 29th June**
Questions to the Chair – Cllr Bates

- b. **Town Development Committee** 25th May and 15th June
Questions to the Chair – Cllr Bryant.
- c. **Policy & Resources Committee** 1st June
Questions to the Leader – Cllr Palmen.
- d. **Museum Committee** 22nd June
Questions to the Chair – Cllr Bridges
- e. **Neighbourhood Services Committee** 22nd June
Questions to the Vice Chair – Cllr Cooper

4. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** from members and officers (as per the agenda) as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Local Government Act 2000 and the Trowbridge Town Council Code of Conduct in respect of members.
- b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered.

5. COMMUNICATIONS BY THE MAYOR

To receive such communications as the Mayor may wish to lay before the Council.

- a. Mayor's Engagements (copy attached)

6. PUBLIC OPEN FORUM

To allow questions from the public which may be answered but not debated.

7. POLICE MATTERS

To receive a report from Sergeant Charlotte Chilton (copy attached).

8. QUESTIONS FROM COUNCILLORS

To consider questions received from councillors by the deadline: **NONE**

9. HM LAND REGISTRY – PARCEL OF LAND AT GROVE RECREATION GROUND

To consider the following report and RECOMMENDATION:

Report: A small triangle of land (indicated in yellow on the plan below) at Grove Recreation Ground, behind the children's play area, was incorporated into the garden of a neighbouring property many years ago and the Town Council has never disputed the fence line. The area of land is approximately a three metre triangle which would be difficult to maintain and would be likely become an area of brambles which would otherwise need to be maintained at the council's expense. The owners of the neighbouring property, in which garden it is now incorporated, have applied to the Land Registry for adverse possession to formalise the arrangement.

RECOMMENDATION: That the council raises no objection or challenge to the application for adverse possession of a small triangle of land adjacent to Grove Recreation Ground.



10. **DORIC PARK 3GATP**

To consider: The Town Clerk's report:

That at the Western Area Planning Committee on Wednesday 9th June 2021 the town council's application for a 3G-ATP at Doric Park and associated facilities was approved with conditions. The Town Council's consultants are now in the process of securing suitable tenders. Given the delays experienced in obtaining planning permission and the impact of inflation and in particular building cost inflation has had, combined with the additional elements incorporated into the scheme to achieve planning permission and the addition of solar panels on the building, it is likely that there will be additional cost pressure once tenders are received. Current interest rates for a 30-year loan from HM Treasury are 2.17% for an advance of £2.4million, which would result in a repayment of £109,263.90 per annum (Total £3,277,917). The Business Plan shows that the average annual income estimated across years 2 to 5 is £245,359 and average operating and replacement costs are £116,617 which leaves a net contribution towards financing the project of £128,742, which would leave a net contribution towards the council's finances of £19,478 per annum. There is a risk that our client base will not be sustained in the longer term, but this is a low risk and the Business Plan shows that over the full term of the loan it is likely that the facility will fully cover its costs on reasonably conservative estimates. The suggested loan repayments are around £3,000 per annum more than the earlier Business Plan.

And RECOMMENDATION:

That further to the resolution of the Council on 21st July 2020;

- a). The consultation has been completed.
- b). Trowbridge Rugby Football Club has approved the deal and we are in the process of concluding a legal agreement with them to cover access, lease of a strip of additional land and a number of other operational arrangements;
- c). Planning permission has been granted
- d). Tenders are due to be received shortly
- e). Therefore, subject to receipt of suitable tenders the Council approves that an application for borrowing approval be submitted for up to £2.4million at an annual cost (current fixed interest rates over 30 years of 2.17%) resulting in repayments of £109,264 per annum.

11. PARLIAMENTARY CONSTITUENCY REVIEW

To consider the proposal that Trowbridge would be included in a Trowbridge and Warminster Constituency.

12. TOILETS WORKING GROUP

To consider the reappointment of three councillors to the Toilet Working Group to report to the Policy & Resources Committee:

Cllr Bryant is the only returning member.

13. MOTION 2107071416 - FAIRTRADE

To consider the following motion proposed by Cllr Cooper.

Preamble: Fairtrade is a movement which seeks to support producers in the developing countries. Fairtrade's core aim is to assist producers, whether farmers, growers or artisans, in earning a fair day's pay for a fair day's work. Fairtrade producers together supply not just foodstuffs such as tea, coffee, cocoa, bananas and nuts; but more refined produce such as cotton and oil and manufactured produce such as chocolate and cosmetics, all ethically sourced, produced and marketed. For the farmers and workers involved, Fairtrade means workers' rights, sustainable employment, safer working conditions and fairer pay. For consumers it means higher quality, ethically sourced products. There are 1.7m farmers, growers and artisans and 1,411 producer organisations working worldwide to Fairtrade standards. In 2018, in addition to all these individuals and groups being assured fair returns for their work, Fairtrade contributed an additional £166.2m towards community development projects in the form of Community Premiums. Fairtrade is a global movement with a strong UK presence represented by the Fairtrade Foundation. The Fairtrade logo is now universally recognised as being an assurance of ethical trading standards. Trowbridge has been a Fairtrade Town since 2009, and with the continuing support of every Town Council since then has been privileged to have always had the serving Mayor as the Trowbridge Fairtrade Group's honorary President. The Trowbridge Town Fairtrade community group works with the Town Council, local businesses, schools, churches and other community groups in the Town to promote the principles and ethos of Fairtrade.

MOTION: That Trowbridge Town Council reasserts its continuing support for the aims and efforts of the Trowbridge Fairtrade Group and the wider Fairtrade Foundation.

Town Clerk's Comments: I have made some minor amendments to make this motion appropriate and recommend that it be adopted so that the new council can incorporate it into the Council Strategy.

14. MOTION 2107082259 WORLD CUP QATAR 2022

To consider the following motion proposed by Cllr Piazza.

Preamble: Football has the power to change the nation. During Euro 2020, the England Football Team raised morale through lifting the country up, taking us to our first final since 1966. The result of their efforts, during a time of pandemic, was phenomenal, with leaders such as Gareth Southgate showcasing the best of what this country has to offer. The economic impact of a tournament such as this is also well known, with the local economy in particular benefiting. We have all watched in horror as the hospitality sector has suffered this year and in 2020, so to watch England supporters fill local pubs and restaurants during games has been fantastic; however, this benefit does not stop at the hospitality sector. The feel-good factor boosts consumer sentiment generally, and whilst it may not change the fundamentals, it leads to a mini-spending boom as people who are happier tend to spend more. It is also a boost for productivity in the workplace.

Trowbridge Town Council, regretfully, were unable to display the Euro 2020 final inside The Civic or Trowbridge Park due to numerous reasons, such as a lack of time to prepare and COVID-19 restrictions in place; however, staff should be celebrated for working hard to try and attempt to

organise an event; knowing this, I am fully confident that given the time available, Trowbridge Town Council staff could organise an even better showcase of a football tournament in the future. Therefore, Trowbridge Town Council should now think about making preparations for the World Cup, as a result of England's success at the Euros. The World Cup is only a year away and is scheduled to be played close to Christmas time, (with the final scheduled for Sunday 18th December). We should capitalise on our nation's success, and prepare in advance of time, as the football fans of Trowbridge have demanded it.

MOTION: That Trowbridge Town Council schedules preparations for showcasing the Qatar 2022 World Cup, exercising full use of facilities such as the Civic Centre to display the event.

Town Clerk's Comments: I recommend that the Council supports the principle of this motion and refers it to the Civic Board for further consideration.

15. CATERING VAN

We have received an enquiry from a catering van operator requesting a licence for a trading pitch in the Town Park. They have requested a place between the corner of the Sensory Garden and Memorial. They offer Greek Pastries, Coffee and Cakes. The Neighbourhood Services Committee as responsible for the maintenance of the Town Park and asked that the matter be referred to Full Council. The Leisure Services Committee considered the matter, as it has responsibility for relationships with lessees, licensees and traders. They referred the matter to Full Council.

The conditions applicable to any licence, if agreed, are for the council to determine, including the range of goods sold and the location and times of operation. For example, the location could be further away from the memorial, operating days could exclude 11th November and second Sunday in November.

Wiltshire Council currently charges an annual fee of £4133.00 for a Street Trading Licence and an admin fee of £413.30

To consider the following;

RECOMMENDATION: That the council determines the application and any conditions.

16. SEALING OF DOCUMENTS

To approve the sealing of the following:

NONE.

17. DATE OF NEXT MEETING

Tuesday 21st September 2021.

18. MEDIA RELEASES

To consider if the Council should make a press/social media release regarding any of the issues considered by this meeting.

- Recorded Votes
- Doric Park
- Fairtrade
- New Constituency boundary proposals
- World Cup Qatar

19. EXCLUSION OF PUBLIC AND PRESS

That; in accordance with the Public Bodies (Admission to Meetings) Act 1960, it would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted; and therefore the meeting do resolve that the public and press be temporarily excluded and be instructed to withdraw.

20. COMPLAINT – APPEAL

To consider the following complaint appeal:

Separate PRIVATE & CONFIDENTIAL REPORT

RECORDED VOTES

Councillor			
Allsworth			
Bates			
Beaver			
Blackmore			
Blakemore			
Bridges			
Bryant			
Cave			
Cavill			
Cooper			
Halik			
Hill			
Hoar			
Jacob			
Edward Kirk			
Emily Kirk			
Lincoln			
Palmen			
Piazza			
Trigg			
Vigar			

	For	Against	Abstain
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