



Civic Centre  
St Stephen's Place  
TROWBRIDGE,  
Wiltshire.  
BA14 8AH

[info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

22<sup>nd</sup> September 2021

## SUMMONS

To members of the Leisure & Information Services Committee: Councillors: Allsworth, Bates (Chair), Halik, Hoar, Jacob (VC), Edward Kirk, Emily Kirk, Palmen, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to a meeting of the **Leisure & Information Services Committee** to be held on **Tuesday 28<sup>th</sup> September 2021 at 19.00hrs** in the Council Chamber, The Civic, St Stephens Place, Trowbridge.

Yours faithfully

Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the restrictions imposed to control the pandemic, public access will be limited. **Please contact [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk) by 16:00 on 6<sup>th</sup> September if you wish to attend this meeting in person. Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS:** please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

## AGENDA

**This meeting will be recorded.**

### 1. **APOLOGIES**

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** apologies received with reasons for absence.

### 2. **MINUTES**

- a) **To approve** as a correct record Minutes of the meeting held on Tuesday 29<sup>th</sup> June 2021.
- b) **To consider** any questions arising from those minutes.

### 3. **DECLARATIONS OF INTEREST**

**To receive** Declarations of Interest not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

**4. CHAIR'S ANNOUNCEMENTS**

**To note** any announcements from the Chair.

**5. OPEN FORUM**

**To receive** questions and comments from the public, these may be answered but not debated.

**6. THE LEISURE SERVICES DEPARTMENT REPORT**

**To consider** the Head of Leisure & Information Services Report (copy attached).

**7. QUARTERLY MANAGEMENT ACCOUNTS**

**To consider the Q1 Accounts** for this committee (Report Item 1.1) (included in the report)

**8. DATE OF NEXT MEETING**

**To note** the next meeting to be held on Tuesday 7<sup>th</sup> December 2021 at 19.00hrs

**9. MEDIA RELEASES**

**To consider** if the Council should make a press or social media release regarding any of the issues considered by this meeting.

*To all Councillors for information.*