

The Civic Centre  
St Stephen's Place  
TROWBRIDGE  
Wiltshire  
BA14 8AH

[info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk)

24<sup>th</sup> November 2021

## SUMMONS

To members of the Town Development Committee: Councillors; Beaver (Lambrok), Bridges (Park), Bryant (Chair) (Drynam), Cave (Park), Cooper (Park), Hill (Vice Chair) (Grove), Jacob (Paxcroft), Emily Kirk (Paxcroft), Palmen (Central), Piazza (Drynam).

Dear Councillor,

You are hereby summoned to a meeting of the **Town Development Committee** to be held on **Tuesday 30<sup>th</sup> November 2021 at 19:00hrs.**

Yours faithfully,



Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. To ensure COVID-19 public health guidance is adhered to, a capacity limit for public attendance at this meeting will be in place. You must contact the email address above no later than **5pm on Monday 29<sup>th</sup> November** if you wish to attend this meeting. Places will be allocated on a first come first served basis. To ensure safety at the meeting, all members of the public are expected to adhere to the following public health arrangements to ensure the safety of themselves and others:

- Do not attend if presenting symptoms of, or have recently tested positive for COVID-19
- Follow one-way systems, signage and instructions
- Maintain social distancing
- Wear a face-mask (unless exempt)

Where it is not possible for you to attend due to reaching the safe capacity limit, alternative arrangements are available; You may submit questions in writing and the meeting will also be accessible via MS TEAMS. Online attendance will not facilitate contributions to the meeting.

Please go to the Town Council Website – Your Council – [Meetings](#) to find the MS TEAMS link.

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## AGENDA

**This meeting will be recorded.**

### 1. **APOLOGIES**

- a. **To receive** apologies from those unable to attend.
- b. **To consider for approval** those apologies received with reasons for absence.

### 2. **MINUTES**

- a. **To approve** the minutes of the meeting held on [9<sup>th</sup> November 2021](#).
- b. **To note** any matters arising.

### 3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.

### 4. **CHAIR'S ANNOUNCEMENTS**

To note any announcements made by the Chair.

### 5. **OPEN FORUM**

a. To allow questions from members of the public, these may be answered but not debated.

b. To receive a presentation from Nick Wilson of Wiltshire Wildlife Trust regarding proposals for the Town Park Pond.

### 6. **PLANNING APPLICATIONS - DEFERRED**

To consider any applications deferred from previous meetings:

### 7. **PLANNING APPLICATIONS - NEW**

To consider any new [Planning Applications](#) validated by Wiltshire Council and not previously considered and to make such recommendations and observations as the Committee may decide. See link above and WEEKLY LISTS.

### 8. **PLANNING APPLICATIONS - REVISED**

To consider any revised applications received:

### 9. **PLANNING APPLICATIONS – [WILTSHIRE COUNCIL DECISIONS](#)**

To consider any significant planning decisions of Wiltshire Council: See WEEKLY LISTS.

### 10. **APPEALS**

To consider any appeals information received from Wiltshire Council:

### 11. **LICENSING**

To consider any licensing applications:

### 12. **ENFORCEMENT & OTHER MATTERS**

Highway & Street-care matters should be reported to Neighbourhood Services via [report@trowbridge.gov.uk](mailto:report@trowbridge.gov.uk)

To consider updates on previously advised issues:

a. **Silverthorne Passage** – No progress to report on removal of waste bins and cooking oil.

b. **40 Ashton Street** - gas cylinders and waste bins on the highway.

c. **Polebarn Road** – shrubbery overhanging pavement.

d. **Narrow Wine Street** – lack of street lighting – potential CATG project?

e. **Town Park** – street lamps not working.

f. **Commercial Waste** – potential for policy to restrict collection times.

## 13. **COMMUNITY AREA TRANSPORT GROUP**

The next meeting is due to be held on 16<sup>th</sup> December.

To consider new proposals received from councillors and the public.

- A. **Boundary Walk** – Request for installation of new road nameplate to point visitors to the front doors of 27-34 Boundary Walk.  
**RECOMMENDATION – Support.**
- B. **Westfield Close** – Request for parking bay markings.  
**RECOMMENDATION – Support.**
- C. **Manor Road Bus Shelter** – Request for new bus shelter on Selwood land and approved by Selwood.  
**RECOMMENDATION – Support.**
- D. **Chilmark Road and Broadmead** – Request for BUS STOP road markings to avoid parked cars at a number of bus stops on this route.  
**RECOMMENDATION – Support.**
- E. **Aldeburgh Place** – Additional barriers needed on footpath link to Regent's Place.  
**RECOMMENDATION – Support.**
- F. **Westcroft Street** – Reconfiguration of pavement to reduce slope.  
**RECOMMENDATION – Support as major scheme submission.**
- G. **Union Street** – Installation of roundabout at junc. with Timbrell Street and removal of parking.  
**RECOMMENDATION – DO NOT SUPPORT.**
- H. **Leap Gate** – Reduction of 40mph speed limit to 30mph and improved 30mph signs.  
**RECOMMENDATION - Support**
- I. **Hilperton Road** – Pedestrian Crossing near Victoria Road junction.  
**RECOMMENDATION: Support.**

## 14. **WAITING RESTRICTIONS**

Will be considered at the December meeting.

## 15. **STRATEGIC PLANNING**

To consider any matters relating to strategic planning.

**Wiltshire Local Plan Review**. Consultation end date was 9<sup>th</sup> March. The council submitted its final response to the consultation with significant objections and alternative suggestions our response is available via this link to the town council website:

<https://www.trowbridge.gov.uk/wp-content/uploads/2021/03/210302-Trowbridge-Town-Council-Wiltshire-Local-Plan-Review-Consultation-Response.pdf>

Cabinet considered the latest information on 29<sup>th</sup> June, following the consultation. Full report available here:

<https://cms.wiltshire.gov.uk/documents/s190574/Wiltshire%20Local%20Plan%20Review%20Update.pdf>

Wiltshire Council has now published all of the responses to the consultation.

<https://www.wiltshire.gov.uk/planning-policy-local-plan-review>

Look for the following section in the above web link:

### **Local Plan Review Consultation Jan - March 2021**

A meeting with representatives from Hilperton, Staverton and Semington was held on 1<sup>st</sup> October with Cllrs Palmen, Hill and the Town Clerk. The meeting shared current thinking, a review of the consultation responses and the potential for joint future working. The Policy & Resources Committee approved a recommendation that other similar meetings are arranged in future. A meeting is being arranged with North Bradley, Southwick and West Ashton w/c 13<sup>th</sup> December.

**16. CORRESPONDENCE**

**To consider** the following correspondence:

- a. Matters relating to trees at Trowbridge Lodge Park.**

**17. ROAD CLOSURE**

**To note the following:**

- a.** Road closure decisions are circulated to councillors.
- b.** Road closure applications are included on this agenda.

**18. DATE OF NEXT MEETING**

**Future Meetings:**

**21<sup>st</sup> December**

**4<sup>th</sup> January 2022 (2 weeks)**

**26<sup>th</sup> January**

**15<sup>th</sup> February**

**8<sup>th</sup> March**

**29<sup>th</sup> March**

*To all other members of the council for information.*