



Report to Museum Committee, Tuesday 14th December 2021

Clare Lyall - Curator and Head of Cultural and Neighbourhood Services
Hannah Lyddy - Museum Manager
David Birks - Learning and Outreach Officer
Beatrice Bush - Apprentice Learning and Outreach Officer
Nikki Ritson – Collections and Exhibitions Officer
Andrea Bartlett - Retail and Income Generation Officer
Hannah Randall - Morris - Museum Assistant
Kathy Davis – Museum Assistant

Engagement figures this quarter (Sep, Oct, Nov): Visitors: 4216, Schools: 381, Other Groups: 925,

I. STAFFING/ TRAINING

1.1 Staff - Hannah Randall- Morris and Kathy Davis have now begun their Museum Assistant roles with us. They are proving a great support already and we are thrilled to have them join us.

1.2 Volunteers - We have welcomed 3 new volunteers to the team this quarter, including our youngest ever at 14, who will join us as part of her Duke of Edinburgh Award scheme.

1.2.2 Newsletter – We will now be sending out a bi monthly newsletter to our volunteer team. We want to make sure they are up to date with everything and feel included as part of the team. Our first issue was sent on 25th Nov.

1.2.3 Phil Lucas – Our dear friend and Museum volunteer for almost 15 years Phil Lucas passed away in October. He will be sorely missed by everyone at the Museum.

1.2.4 Volunteers Christmas Party – Our volunteers and Friends Christmas party took place on 3rd December. We all enjoyed drinks and a buffet and the return of David’s famous Christmas quiz.

1.3 Internship - Now that we have reopened we have rekindled our partnership with Advanced Studies England. This is a Bath organisation that places Interns from Colleges across the United States at Museums and cultural institutions in Wiltshire and Somerset. We have previously hosted two interns and have now been selected to host a student from Oberlin College in Ohio who will start her placement with us in February 2022.

1.4 Staff Training- NR and HanR attended digital marketing training organised and paid for by the chamber of commerce. They have taken over marketing for the website (HanR) and Social Media (NR). They will be reporting the training back to the rest of the team.



1.5 Value Exchange – The Council received volunteer support for the Museum and its activities equating to £15,540 (Front of House: 648 hrs - £12,960, Learning & Outreach: 54 hrs - £1080, Collections: 75 hrs - £1,500).

2. OPERATIONAL

2.1 Audio/Visual Equipment/Blinds (Area Board Grant) – Following the successful Area Board application we have started spending the grant funding. The bulk of the grant has gone on audio-visual equipment for the Learning Hub including a large 86” HD TV for viewing films and presenting during talks, and a mobile interactive touchscreen to support school (and other workshop) delivery. These have only been installed a couple of weeks but have already been used on numerous occasions and they are already proving their worth. The funding also paid for blinds in the Learning Hub in order to reduce the glare from the sun and help stop the room overheating. The blinds are already making the room easier to use.



2.2 Forward Plan – We have begun work in earnest on our new 5 year Forward Plan which will go to Committee at the March meeting for ratification. I have attached a draft of the document so far as an appendix (Appendix A) to this report so you can get a sense of it. The timescale for ratification and submission as part of Accreditation will be quite tight next year so please do let me know at this meeting or call me at the Museum if there is anything in there that you would like to discuss. Thank you.

3. COLLECTIONS

3.1 Emergency Plan- Hannah Randall has started working with the collection as part of her Museum Assistant role. She has been taking the lead in creating a new Emergency Plan, another document to support our accreditation return. As part of this exercise she has been putting together Emergency Plan boxes (containing object salvage equipment), placed at various key sites across the Museum. (see Appendix B for Emergency Plan Document).

3.2 Accessioning- Due to our closure and having to put collecting partially on hold, lots of donations have been made and collected by the museum since reopening. This caused a bit of a backlog in accessioning. The backlog is almost fully worked through; the next step is to put the new objects onto our database. *Email Nikki if you are interested in hearing about our recently accessioned objects.*

3.3 Ken Rogers- NR and HL visited Ken Rogers, Local historian and Archivist at home. We discussed the origins of the Museum and the Friends, and will visit him again to record some oral histories with him (we’ve already recorded 3 times with Ken, but there is always more we want to hear!).

3.4 Mash Tun Magazines- The Ushers Mash Tun magazines that were deaccessioned following the last committee meeting have been transferred to the National Brewery Centre and added to their historic collection.

3.5 Conservation. During the summer pests (insects!) were visible in the museum, which caused slight concern. The areas were treated, objects quarantined and pest traps were put out. The precautions seem to have had an affect following recent checks. We are a part of the South West Federation of Museums and Galleries 'pest partners' scheme and so receive free advice and resources to support our pest management programme.

3.6 Research- We have had 18 enquiries – 10 questions and 8 donation requests. This includes an interesting enquiry about a development happening on Studley mills and to the former bridge house. Ken is helping with this.

3.6.1 Historic Trowbridge – Local resident Pete Brook is currently uploading images from our photographic collection to 'Historic Trowbridge' on Facebook (crediting the Museum). They have been garnering a lot of interest, and helps make our collection more accessible to the public. They have garnered 1915 likes so far!

3.7 Collections Development Policy (AGENDA ITEM 7) – At our last Committee meeting our CDP was approved. It has since been discussed that section 8.1 of the policy needed further clarification to be in accordance with the Council scheme of delegation. The amended suggested wording on acquisitions is below:

8.1 The policy for agreeing acquisitions is:

The Museum holds monthly Collections meetings, these meetings are attended by the Museum Manager, Collections and Exhibitions Officer, Retail and Income Generation Officer, two Councillors and up to 3 Friends members. Any potential acquisitions that are outstanding are discussed. Final decisions are made by the Officers in accordance with the delegated authority and are made based on whether the object is relevant according to our policy and collecting area.

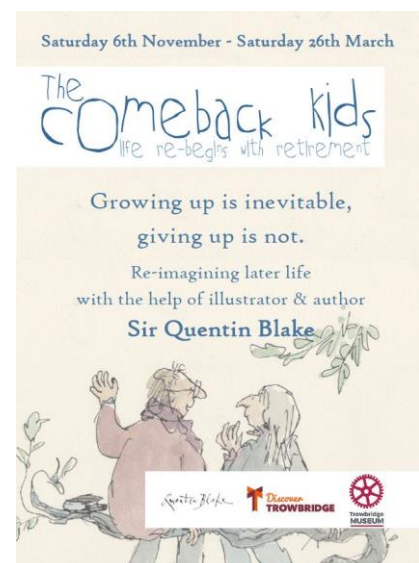
RECOMMENDATION That Trowbridge Museum's Collections Development Policy is approved.

EXHIBITIONS

4.1 The Comeback Kids - Illuminating the over looked was de-installed ready for 'The Comeback Kids'. This exhibition highlights later life and how fulfilling it can be. It is supported by art work, collections and poetry created by those in retirement alongside signed original prints by Sir Quentin Blake.

The exhibition will continue to grow with work created in sessions at Mill Street (Alzheimer's support) Day Care Centre.

4.2 The Friends Case - The Friends case currently has Jill Hillman's beautiful restored Teddy bear exhibition for Christmas.



4.3 Christmas - Picture Perfect Christmas is a small display showing images from our collection relating to the festive period with text panels on the history and traditions of Christmas throughout the world. It is on display in our Community Exhibition space.

4.4 Snapshot - 'Snapshot' a photography exhibition and WEFT (West of England Festival of Textiles) will be our 2 main temporary exhibitions for 2022.

5. LEARNING & OUTREACH

We are now operating a full Learning and Outreach Service with schools visiting, holiday workshops for children and families taking place and lots of lifelong learning sessions planned. This quarter we have facilitated **35** workshops, which has resulted in **1048** participants and we have generated **£734** (gross) income.

5.1 School Workshops – We have been busy leading workshops for primary classes (**14** workshop; **292** pupils/**62** adults) with local history featuring in nearly all our sessions. Bellefield Primary visited so they could learn all about the First World War and the Second World War. Activities included character challenges, rationing and opportunities to examine some of the military-related objects on display, as well as guided walks to see some of the sites in the town connected to the two conflicts. Holt Primary requested a workshop that focused on the woollen trade with an emphasis on the industry in Holt – we were able to put on a really good workshop that involved using maps to trace the industry in the village together with a fleece to fabric activity and another guided walk (these are proving very popular additions to our offering). Oasis Academy have been regular users over the last few years and this term they asked if we could lead some sessions on the Saxons. We have put together a fascinating workshop that makes use of the area's weaving heritage together with a new volunteer's skills (and extensive resources) in leading a Saxon battle activity, complete with shield walls and charges! We also hosted a Home Education group who clubbed together to organise a Victorian Mill/Woollen industry workshop. Activities included a session on steam engines using a Mamod demonstration model. We have had other enquiries from home education groups including one interested in a regular arts and craft workshop. We have had meetings with lots of teachers following our initial Twilight session in July which has generated lots of bookings, including our first ever Bronze Age workshop, Christmas, more Saxons and Toys and Games.



5.2 October Half Term – We had an exciting programme of activities and workshops for children and families over the October half term, including woven Trick or Treat Bags, Sun Printing, Devilish Door Plaques, a Scrap Medieval Make and a day of Pumpkin Carving for the Shires management. **287** people attended at an average of **57**. We have noticed a general reduction in attendance during the autumn half terms, possibly due to more families taking holidays at this time and the generally mild weather we now have in October that encourages outdoor trips.

5.3 Lifelong Learning – This quarter we have delivered four talks to various clubs including a local group of National Trust volunteers, Trowbridge Rotary Club, Trowbridge Tangent Ladies group (including a tour of the

museum) and a residents group from Applegate House (independent living accommodation). We receive frequent requests to lead talks for local groups and have several planned for next year.

5.4 Medley Sessions – Beatrice’s Medley sessions are going really well with a lovely mix of activities including crafts, museum trails and outside walks. There are seven regular participants and three to four accompanying support workers. Medley is a Wiltshire Council day centre for adults with learning disabilities based at County Hall.

5.5 Children’s Clubs – We have received several visits from Rainbows and the Young Archaeologists Club this quarter. Now we have a new arrangement with the Shires regarding after hours opening sessions such as these are much easier to organize. The YAC are looking to visit again to do something a little more historical than hunting for museum mice!

5.6 Not In A Pub Quiz – This is continuing each month but will probably end with this December’s Christmas quiz. A decision is still to be taken on whether or not it will resume in the new year at Leykers.

5.7 Under 5’s provision – We have wanted for some time to improve our provision for the under 5’s. It is really important that all children grow up feeling comfortable, welcome and able to access Museums and Culture. Beatrice is working on a new session that will be called Little Bobbins. This will be planned and resourced in the winter ready for launching in April. If anyone has any resources or old toys for example that they wish to donate to us for these sessions let us know.

5.8 Apple Festival – David and Beatrice took part in the annual Trowbridge Apple Festival in October, organized by the Big Community Grow. This year they recreated their Tudor apple stall which gave visitors the opportunity to sample some authentic Tudor apple recipes such as apple snow, a salad of apples and onions and apple frutours (fritters). The event was really well attended despite the torrential rain and lots of apple fritters were fried without setting off the fire alarms in the venue!

5.9 Ken Follet (and other visitors) – David spent some time with famous author Ken Follett who was keen to discover exactly how the Spinning Jenny worked, as he is researching and writing a new book that is based on the C18th woollen industry in Wiltshire. Mr Follett spent a couple of hours viewing and discussing the Jenny and other woollen machines and went away with a better understanding of how the technology worked. He made a very generous donation on leaving and also sent signed copies of his book to Hannah and David as a thank you.



5.10 Volunteers – Several new volunteers have started shadowing and delivering activities. Kevin Wright and James Smith observed our WWI sessions and Janet Mitchell has helped out during some holiday crafts. James Smith has lots of experience delivering immersive education sessions (from his time as a teacher and re-enactor) and we are very keen to fit his skills into our existing workshops.

5.11 Education Leaflet – Our new education leaflet was printed in September. It outlines the service we offer across schools and lifelong learning and will be sent out to local schools on a regular basis. It has been designed to have a shelf life of several years so prices are included on a separate insert.

6. RETAIL AND INCOME GENERATION

6.1 Shop sales - The Museum enjoyed a busy October half term with good shop sales, making the total taken to date (20.11.21) £9162.00

6.1.2 Museum shop Sunday - The shop will be opening on Sunday 28 November 11.30am - 3.30pm to take part in the international 'Museum Shop Sunday' event, offering a free hot drink with transactions over £20.

6.1.3 We have prepared the shop area ready for Christmas, moving units to make room for an expanded greeting cards area, and more space for visitors to move around and browse.



Best sellers this quarter have included:

The New Book by Ken Rogers – The Four Lost Houses

Trowbridge Museum branded products

Christmas cards and advent calendars

Toys and Games

Woollen and felted items

6.2 Fundraising - Andrea successfully applied for the ACE (Association of Cultural Enterprises) membership bursary (worth £160.00), this gives the team access to free online training covering all areas of income generation, as well as help and advice from other members of the community whilst also raising our profile within the museum / heritage sector.

6.2.2 An application has been submitted to the New Stories New Audiences grant (for £4500) from the Alfred Gillet Trust, (administered by AIM) to fund a project to reach out to underrepresented audiences in the town and improve communication about the museum and its services. Decisions will be made in December and notification will be in January 2022.

7. RESEARCH LIBRARY

7.1 Library Development - We have now had confirmation from the National Guild of Weavers Spinners and Dyers for the 'Stuart Groom' collection of books to be rehomed at the museum. A meeting was held with The Vice Chair – Janet to discuss logistics and details, and the books will be delivered early in the new year, when the shelves are in place.

7.1.2 Andrea is in the process of obtaining quotes from library shelving suppliers, and also had a phone meeting with Tim Burge to discuss the training needed for MODES, to design and build a specific database for this collection of books.

8. MARKETING

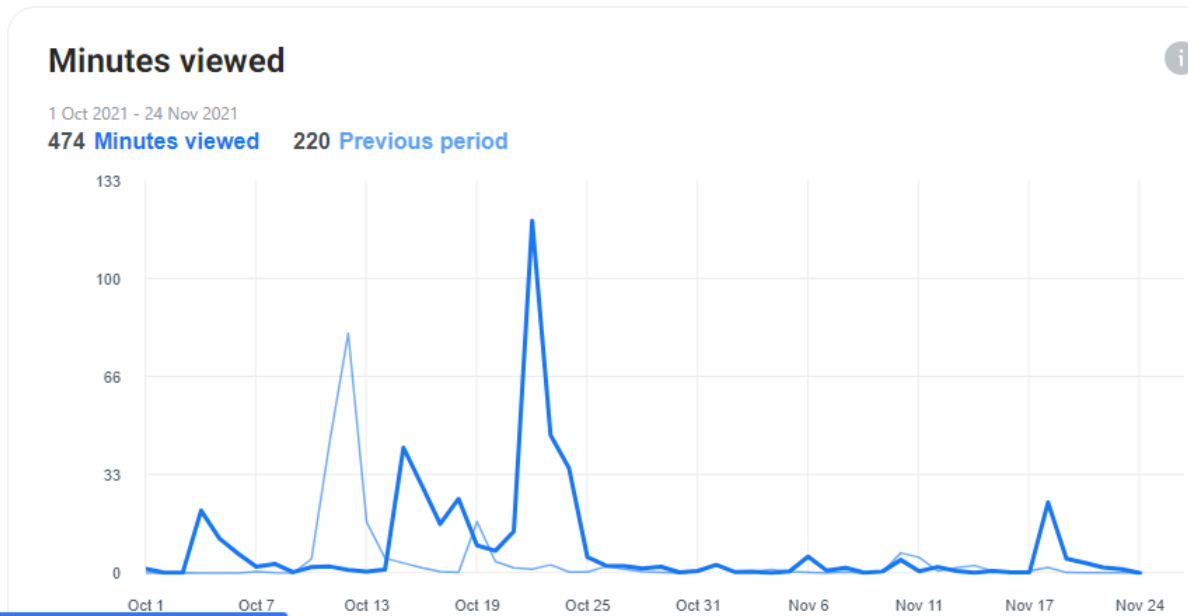
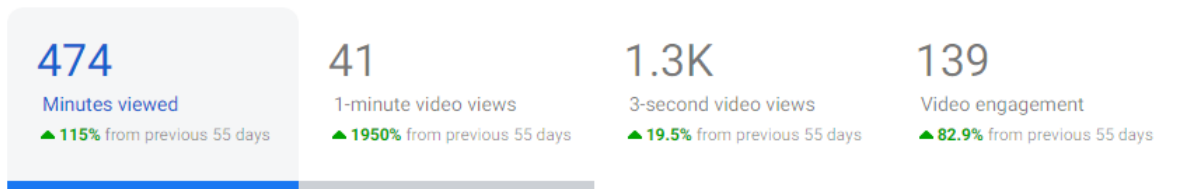
8.1 Website - HanR received training from Ant Balzan from Brightside on updating and maintaining the website and has now taken over the day to day running of the website.

8.2 The latest exhibitions and workshops have been added to events page and news stories about upcoming events are starting to be added to the news page. Corrections have been made where things had been updated incorrectly or with missing information.

8.3 Plans are in place for more content on the news page to be added to keep the public up to date about what is happening at the museum and the possibility of adding blog posts has been discussed.

8.4 HanR has also been trained on how to maintain our Ticketsource page and has updated this for the Christmas workshops.

8.5 Social media Following the training our social media will attempt to be more brand focused, with clear brand visuals. We are seeing an increase of interaction over social media.



8.6 Bumbledust shop - The museums shop has now got its own Instagram page; we aim to brand the as a shop as a destination in its own right, full of bespoke products and unique but affordable gifts.

9. PARTNERSHIP WORKING

9.1 Friends of Trowbridge Museum - The FOTM have been discussing ideas to develop an area on the upper gallery. This will become our 'Community and Friends' area and will have a comfy sofa, cloth banners and a 'quiet' area for anyone who feels they need a moment of pause.

10. QUARTER 2 ACTUALS (AGENDA ITEM 9)

Museum Quarter 2 Actuals 2021-22						
101	Museum Operation	Qtr 2 Actuals 2021/2022	Qtr 2 Budget 2021/2022	Variance Favourable (Adverse)	Annual Budget 2021/2022	Notes
	EXPENDITURE					
4001	Staff-Salaries	£66,948	£70,962	£4,014	£142,390	
4002	Employers NI	£5,427	£5,532	£105	£11,102	
4003	Pension	£10,584	£13,980	£3,396	£28,051	
4008	Staff-Training	£400	£576	£176	£1,153	
4009	Staff-Travelling	£0	£288	£288	£576	
4016	Cleaning Services/ Materials	£144	£102	-£42	£200	
4022	Postage	£7	£0	-£7	£0	
4024	Subscriptions	£536	£624	£88	£1,250	
4032	Marketing	£7,359	£5,918	-£1,441	£10,000	
4036	Equipment purchases	£1,925	£498	-£1,427	£1,000	
4037	Equipment Maintenance	£263	£120	-£143	£250	
4053	Loan Repayments Interest	£11,461	£11,472	£11	£22,949	
4054	Loan Repayments Capital	£13,265	£13,356	£91	£26,708	
4071	CRB/DBS	£0	£108	£108	£220	
4101	Conservation	£291	£1,004	£713	£2,000	
4102	Cost of Temp. Exhibitions	£1,919	£2,400	£481	£4,000	
4104	Insurance-Exhibits (Jelf)	£1,096	£1,374	£278	£2,750	
4106	Education Expenses	£1,735	£2,502	£767	£5,000	
4169	Refreshments/Water	£42	£102	£60	£200	
4196	Shop Stock	£5,240	£6,000	£760	£10,000	
4199	Events and Catering	£2,522	£2,250	-£272	£4,500	
4302	Stock Movement	-£2,509	£0	£2,509	£0	
4912	TFR From earmarked reserve	£0	-£10,002	-£10,002	-£20,000	
	Sub-Total Expenditure	£128,655	£129,166	£511	£254,299	
	INCOME					
1001	Grants	£0	£40,002	-£40,002	£80,000	
1002	Donations	£759	£1,500	-£741	£3,000	
1011	Education	£280	£3,498	-£3,218	£7,000	
1112	Shop	£7,787	£7,998	-£211	£16,000	
1113	Workshops	£0	£1,500	-£1,500	£3,000	
1114	Collections	£35	£252	-£217	£500	
1121	Events and Fundraising	£6,279	£4,998	£1,281	£10,000	
	Sub-Total Income	£15,140	£59,748	-£44,608	£119,500	
	Net Actual Costs	£113,515	£69,418	-£44,097	£134,799	

102	Museum Project	Qtr 2 Actuals 2021/2022	Qtr 2 Budget 2021/2022	Variance Favourable (Adverse)	Annual Budget 2021/2022	Notes
	EXPENDITURE					
4056	Legal/ Professional Fees	£37,938	£0	-£37,938	£0	
4191	Equipment & Materials	£6,553	£0	-£6,553	£0	
	Sub-Total Expenditure	£44,491	£0	-£44,491	£0	
	INCOME					
1001	HLF Grant (recovered at 49%)	£24,737	£0	£24,737	£0	
	Sub-Total Income	£24,737	£0	£24,737	£0	
	Net Actual Costs	£19,754	£0	-£19,754	£0	
104	Grants Cultural	Qtr 2 Actuals 2021/2022	Qtr 2 Budget 2021/2022	Variance Favourable (Adverse)	Annual Budget 2021/2022	Notes
	EXPENDITURE					
4711	Grants Trowbridge Arts	£9,963	£10,000	£37	£10,000	
4730	Grants Historic Building	£0	£1,500	£1,500	£3,000	
	Sub Total Expenditure	£9,963	£11,500	£1,537	£13,000	
	SUMMARY FIGURES					
	Museum Qtr 2 (April '21 - Sept '21)	Actual	Budget	Variance		
	Gross Expenditure	£128,655	£129,166	£511		
	Income	£15,140	£59,748	-£44,608		
	Net	£113,515	£69,418	-£44,097		
	SUMMARY FIGURES					
	Museum Project Qtr 2 (April '21 - Sept '21)	Actual	Budget	Variance		
	Gross Expenditure	£44,491	£0	-£44,491		
	Income	£24,737	£0	£24,737		
	Net	£19,754	£0	-£19,754		
	SUMMARY FIGURES					
	Grants Cultural Qtr 2 (April '21 - Sept '21)	Actual	Budget	Variance		
	Gross Expenditure	£9,963	£11,500	£1,537		
	Income	£0	£0	£0		
	Net	£9,963	£11,500	£1,537		
	Total	£143,232	£80,918	-£62,314		

APPENDIX B

Cultural Services Budget		Printed 08 December 2021					
		done		done	done		
101	Museum Operation	Actual To Sept 20 (half year)	Actual To Sept 21 (half year)	Actuals Last year 2020/2021	Budget approved 2021/2022	Budget proposed 2022/2023	Difference
	EXPENDITURE						
4001	Staff-Salaries (230.5 hrs/wk)	£69,035	£66,948	£134,035	£142,390	£147,113	-£4,723
4002	Employer National Insurance	£5,743	£5,427	£11,340	£11,102	£12,828	-£1,726
4003	Pension	£11,959	£10,584	£22,642	£28,051	£21,726	£6,325
4008	Staff-Training (Project)	£0	£400	£300	£1,153	£1,080	£73
4009	Staff-Traveling (Project)	£150	£0	£235	£576	£540	£36
4016	Cleaning Mats	£0	£144	£0	£200	£220	-£20
4020	Miscellaneous	£131	£0	£42	£0		£0
4022	Postage	£0	£7	£8	£0		£0
4024	Subscriptions	£395	£536	£1,416	£1,250	£1,300	-£50
4026	Printing/Publicity (Project)	£505	£0	£604	£0		£0
4032	Marketing (Project)	£0	£7,359	£6,603	£10,000	£8,000	£2,000
4036	Equipment-Purchases (Project)	£0	£1,925	£5,526	£1,000	£1,000	£0
4037	Equipment Maintenance	£30	£263	£478	£250	£500	-£250
4053	Loan Repayments Interest	£11,983	£11,461	£23,386	£22,949	£22,227	£722
4054	Loan Repayments Capital	£20,445	£13,265	£26,005	£26,708	£27,430	-£722
4071	CRB/DBS	£0	£0	£0	£220	£220	£0
4101	Conservation & Collection Management (Project)	£0	£291	£0	£2,000	£4,000	-£2,000
4102	Cost of Temp.Exhibitions	£0	£1,919	£2,314	£4,000	£4,000	£0
4103	Equipment-Insurance DELETE	£185	£0	£1,505	£0	£0	£0
4104	Insurance-Exhibits (Jelf) now incorporated into main policy	£0	£1,096	£0	£2,750	£0	£2,750
4106	Education Expenses (Project)	£4,462	£1,735	£1,936	£5,000	£5,000	£0
4169	Refreshments/Water	£5	£42	£10	£200	£200	£0
4196	Shop Stock	£0	£5,240	£4,900	£10,000	£12,000	-£2,000
4199	Events and Catering	£0	£2,522	£1,560	£4,500	£4,000	£500
4302	Stock Movement	£0	(£2,509)	(£2,822)		£0	
4912	TFR from Earmarked Reserves	£0	£0	£0	(£20,000)	£0	
	Sub-Total Expenditure	£125,028	£128,655	£242,023	£254,299	£273,383	-£19,085
	INCOME						
1001	Grants	£0	£0	£0	(£80,000)	£0	-£80,000
1002	Donations	(£5,147)	(£759)	(£6,158)	(£3,000)	(£3,000)	£0
1011	Education	£0	(£280)	£0	(£7,000)	(£7,000)	£0
1112	Museum Shop	£0	(£7,787)	(£824)	(£16,000)	(£20,040)	£4,040
1113	Workshops	£0	£0	£0	(£3,000)	(£4,000)	£1,000
1114	Collections	£0	(£35)	(£767)	(£500)	(£500)	£0
1121	Events and Fundraising	(£4,378)	(£6,279)	(£5,378)	(£10,000)	(£13,000)	£3,000
	Sub-Total Income	(£9,525)	(£15,140)	(£13,127)	(£119,500)	(£47,540)	-£71,960
101	Net budgeted cost (Museum Operation)	£115,503	£113,515	£228,896	£134,799	£225,843	-£91,045

		Actual To Sept 20 (half year)	Actual To Sept 21 (half year)	Actuals Last year 2020/2021	Budget approved 2021/2022	Budget proposed 2022/2023	Difference
102	Museum Project						
	(Colouring below reflects HLF budget breakdown)						
	EXPENDITURE						
4056	Legal/Professional Fees	£37,026	£37,938	£0	£0		£0
4191	Equipment & Materials	£115,423	£6,553	£0	£0		£0
4901	TFR to CFR - Asset Purchase		£0	£375,906	£0		£0
4905	Assets funded from loans	(£136,939)	£0	(£136,939)			£0
4912	TRF from Earmarked reserves		£0	(£19,532)			£0
	Sub-Total Expenditure	£15,510	£44,491	£219,435	£0	£0	£0
	INCOME						
1001	HLF Grant (recovered at 49%)	(£253,769)	(£24,737)	(£215,185)	£0		£0
1002	Income Friends of Trowbridge Museum	(£4,250)		(£4,250)	£0		£0
	Sub-Total Income	(£258,019)	(£24,737)	(£219,435)	£0	£0	£0
102	Net budgeted cost (Museum Project)	(£242,509)	£19,754	£0	£0	£0	£0
		Actual To Sept 20 (half year)	Actual To Sept 21 (half year)	Actuals Last year 2020/2021	Budget approved 2021/2022	Budget proposed 2022/2023	Difference
104	Grants Cultural						
	EXPENDITURE						
4730	Grants Historic Building	£15,000	£0	£3,044	£3,000	£3,000	£0
4711	Grants Trowbridge Town Hall Trust	£3,044	£9,963	£15,148	£10,000	£10,000	£0
	Sub Total Expenditure	£18,044	£9,963	£18,192	£13,000	£13,000	£0
	INCOME						
1009	Income - Other	£0		£0	£0	£0	£0
	Sub Total Income	£0	£0	£0	£0	£0	£0
104	Net budgeted cost (Grants Cultural)	£18,044	£9,963	£18,192	£13,000	£13,000	£0
101	Net budgeted cost (Museum Operation)	£115,503	£113,515	£228,896	£134,799	£225,843	-£91,045
102	Net budgeted cost (Museum Project)	(£242,509)	£19,754	£0	£0	£0	£0
104	Net budgeted cost (Grants Cultural)	£18,044	£9,963	£18,192	£13,000	£13,000	£0
100	CULTURAL SERVICES	(£108,962)	£143,232	£247,088	£147,799	£238,843	-£91,045