

Civic Centre  
St Stephen's Place  
TROWBRIDGE  
Wiltshire  
BA14 8AH

8<sup>th</sup> December 2021

## SUMMONS

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillors Allsworth, Blackmore, Bryant, Cave, Cavill (Chair), Cooper (Vice Chair), Lincoln, Palmen, Piazza and Vigar **to be held in the Trowbridge Museum, The Shires Shopping Centre, Trowbridge, on Tuesday 14<sup>th</sup> December 2021 at 7pm immediately following the Museum Meeting.**

Yours faithfully



Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the restrictions imposed to control the pandemic, public access will be limited. **Please contact [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk) by 16:00 on 13<sup>th</sup> December if you wish to attend this meeting in person.** Those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

## AGENDA

### 1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

### 2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on [Tuesday 5<sup>th</sup> October 2021](#).
- b) **To consider** any questions arising from those minutes.

### 3. DECLARATIONS OF INTEREST

**To receive** Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

## 4. **CHAIR'S ANNOUNCEMENTS**

To receive and note any announcements from the Chair of the meeting.

## 5. **OPEN FORUM**

To receive questions from the public which may be answered but not debated.

## 6. **ACTIONS FROM PREVIOUS MEETING**

- a) Update on Park Access for Park Club
- b) Update on Old Farm Close Play Area

## 7. **QUARTERLY MANAGEMENT ACCOUNTS**

- a) To consider the 2nd Qtr accounts (Appendix A).

## 8. **DATE OF NEXT MEETING**

- a) To note the next meeting to be held on 22<sup>nd</sup> March 2022 at 7.00pm on MS TEAMS.

## 9. **MEDIA RELEASES**

To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting:

## 10. **EXCLUSION OF PUBLIC AND PRESS**

That; in accordance with the Public Bodies (Admission to Meetings) Act 1960, it would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted; and therefore the meeting should resolve that the public and press be temporarily excluded and be instructed to withdraw.

## 11. **OFFICERS REPORT**

Consideration of the Facilities Managers Report on Grounds Maintenance (Report not available to public due to commercially sensitive content)

## 12. **DRAFT BUDGET 2022-2023**

To note the Draft Budget 2022-2023 (Appendix B).