

## Town Clerk's Report to Policy & Resources Committee, Tuesday 11<sup>th</sup> January 2022 (Supplement 1.)

**2.1.11 Service Delegation & Asset Transfer From Wiltshire Council (SDAT)** Following a meeting between the Town Clerk and the Director Highways & Transport at Wiltshire Council a meeting has been arranged to discuss the transfer of services from Wiltshire Council to Trowbridge Town Council later this week. The meeting will consider the list included in the original report at section 3.2.2 as follows:

The following potential transfers are factored into the long-term financial plan based on an estimate of around £400,000 - £500,000 per annum revenue costs commencing 2022.

- Litter bins and emptying service
- Barrow operative street cleaning service
- Recreation grounds
  - Stallards (asset transfer would include Judo Club, old Innox Hall site and Bradford Road car-park);
  - Seymour; and
  - Elm Grove (expected following improvement as part of housing development to include new sports pitches and changing rooms, car park and allotments).
- Paxcroft Brook open space, (incl. Cricket Ground.)
- Biss Meadows.
- Grass cutting, tree maintenance and hedge trimming.
- Trowbridge Cemetery at The Down.
- Fly-tipping and Roadkill.
- Wednesday Market.

TTC would also be interested in delegation of street trading licensing and has indicated that it would not wish to take over the Down Cemetery. No cemeteries have as yet been transferred from WC to town and parish councils. Car-parks are classed as strategic assets by WC and therefore not up for transfer. The following towns have completed a full transfer: Salisbury, Devizes and Chippenham. Bradford on Avon's package has been approved by WC but has not yet been completed. The majority of town councils have not taken responsibility for a full range of assets and services from WC, including some of those that have had significant increases in Council Tax in recent years.

### 2.1.12 Wiltshire Council Area, Town & City Council 'Band-D' Council Tax Charges 2021/2022

The figures below have been updated with the latest information from other towns. Cricklade, Mere and Durrington have not yet provided any indication of likely precept for 2022/23 on their web-sites.

Council	2021/22	2022/23	Change	Band D 2021	Total '21	Total '22
Chippenham*	£270.44	£278.28	2.90%	12349.77	£ 3,339,872	£ 3,436,694
Bradford on Avon	£216.90	£236.42	9.00%	4082.94	£ 885,590	£ 965,289
Salisbury*	£208.00	£233.00	12.02%	14731.41	£ 3,064,133	£ 3,432,419
Marlborough	£214.11	£224.11	4.67%	3504.70	£ 750,391	£ 785,438
Corsham	£210.15	£220.30	4.83%	4947.67	£ 1,039,753	£ 1,089,972
Malmesbury	£214.84	£219.14	2.00%	2172.47	£ 466,733	£ 476,075
Royal Wootton Bassett	£211.62	£216.62	2.36%	4737.94	£ 1,002,643	£ 1,026,333
Calne	£215.57	£215.57	0.00%	6075.77	£ 1,309,754	£ 1,309,754
Warminster	£208.09	£215.21	3.42%	6157.26	£ 1,281,264	£ 1,325,104
Cricklade	£207.72	£214.16	3.10%	1547.13	£ 321,370	£ 331,332
Westbury	£178.20	£208.92	17.24%	5112.62	£ 911,069	£ 1,068,129
Trowbridge	£167.46	£200.10	19.49%	11740.34	£ 1,966,037	£ 2,349,242
Melksham	£164.08	£193.62	18.00%	5510.24	£ 904,120	£ 1,066,893
Devizes*	£179.74	£186.92	3.99%	5889.47	£ 1,058,573	£ 1,100,860
Tidworth	£170.00	£176.07	3.57%	2872.54	£ 488,332	£ 505,768
Wilton	£153.98	£157.71	2.42%	1615.51	£ 248,756	£ 254,782
Mere	£136.49	£140.72	3.10%	1190.64	£ 162,510	£ 167,548
Ludgershall	£132.02	£134.10	1.58%	1733.81	£ 228,898	£ 232,504
Amesbury	£123.24	£128.25	4.07%	4383.82	£ 540,262	£ 562,225
Durrington	£ 81.90	£ 84.44	3.10%	2414.45	£ 197,743	£ 203,874

\* Agreed transfers from Wiltshire Council

Averages						
Weighted Mean <sup>1</sup>	£ 196.24	£ 211.06	7.55%	£ 102,771	£ 20,167,804	£ 21,690,233
Mean	£ 183.23	£ 194.18	5.98%			
Median	£ 193.73	£ 211.54	9.19%			

*1. The Weighted Mean uses 2021 Band D figures and could vary slightly based on changes to the 2022 Band D*

TROWBRIDGE TOWN COUNCIL STRATEGY SAYS:

Keep the town council's share of the council tax below the average for town and city councils in Wiltshire.

In 2021 a number of Wiltshire Parish Councils also charged more than £100 Band D: Chippenham Without, Kington St Michael, Maiden Bradley, Purton, Seagry, Tisbury, West Dean, Wingfield and Winterbourne Stoke. The average Wiltshire parish & town council Band D Council Tax was £131.31.

## Ten Year change.

The following page shows the change in Council Tax over the past ten years for town and city councils in Wiltshire as well as those for the other elements of Council Tax.

Town/City Council	Band D Charge											Latest	10 year change	
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2011-21	2012-22
Warminster	£ 72.06	£ 72.05	£ 73.70	£ 81.07	£ 82.39	£ 87.17	£ 93.80	£ 124.13	£ 127.96	£ 191.75	£ 208.09	£ 215.21	198.65%	198.70%
Westbury	£ 67.07	£ 70.11	£ 71.74	£ 78.60	£ 87.75	£ 101.38	£ 113.58	£ 129.58	£ 132.94	£ 172.46	£ 178.20	£ 208.92	165.69%	197.99%
Amesbury	£ 47.14	£ 54.90	£ 57.95	£ 57.95	£ 60.95	£ 71.77	£ 87.20	£ 88.21	£ 98.07	£ 116.27	£ 123.24	£ 128.25	161.43%	133.61%
Tidworth	£ 66.89	£ 78.93	£ 100.84	£ 103.68	£ 118.58	£ 121.33	£ 124.95	£ 135.29	£ 148.70	£ 155.96	£ 170.00	£ 176.07	154.15%	123.07%
Salisbury	£ 85.00	£ 90.00	£ 90.00	£ 105.00	£ 105.00	£ 105.00	£ 123.00	£ 208.00	£ 208.00	£ 208.00	£ 208.00	£ 233.00	144.71%	158.89%
Bradford on Avon	£ 89.02	£ 88.95	£ 91.12	£ 102.10	£ 110.90	£ 118.89	£ 140.37	£ 174.42	£ 185.39	£ 216.90	£ 216.90	£ 236.42	143.65%	165.79%
Melksham	£ 68.42	£ 68.42	£ 69.79	£ 86.87	£ 87.82	£ 95.09	£ 115.49	£ 140.78	£ 153.12	£ 160.45	£ 164.08	£ 193.62	139.81%	182.99%
Chippenham	£ 131.56	£ 134.29	£ 136.55	£ 150.92	£ 152.41	£ 156.60	£ 169.13	£ 174.20	£ 239.61	£ 262.05	£ 270.44	£ 278.28	105.56%	107.22%
Wilton	£ 76.62	£ 81.71	£ 91.65	£ 96.39	£ 103.71	£ 114.84	£ 123.48	£ 128.28	£ 137.43	£ 150.53	£ 153.98	£ 157.71	100.97%	93.01%
Ludgershall	£ 66.49	£ 70.12	£ 71.68	£ 76.86	£ 85.74	£ 94.08	£ 99.49	£ 100.97	£ 104.65	£ 116.39	£ 132.02	£ 134.10	98.56%	91.24%
Mere	£ 72.32	£ 74.56	£ 76.72	£ 91.19	£ 93.77	£ 102.87	£ 107.23	£ 117.99	£ 124.97	£ 132.68	£ 136.49	£ 140.72	88.73%	88.74%
Corsham	£ 116.68	£ 116.68	£ 122.84	£ 136.76	£ 136.76	£ 144.47	£ 149.46	£ 153.52	£ 168.74	£ 199.09	£ 210.15	£ 220.30	80.11%	88.81%
Marlborough	£ 119.41	£ 121.71	£ 126.26	£ 145.82	£ 149.33	£ 156.73	£ 182.67	£ 187.97	£ 195.13	£ 206.37	£ 214.11	£ 224.11	79.31%	84.13%
Devizes	£ 104.80	£ 105.50	£ 107.82	£ 122.85	£ 125.11	£ 143.04	£ 148.04	£ 153.77	£ 159.71	£ 176.11	£ 179.74	£ 186.92	71.51%	77.18%
Durrington	£ 47.86	£ 47.86	£ 59.76	£ 50.35	£ 51.14	£ 52.31	£ 52.63	£ 54.21	£ 58.75	£ 70.41	£ 81.90	£ 84.44	71.12%	76.43%
<b>Trowbridge</b>	<b>£ 114.71</b>	<b>£ 119.93</b>	<b>£ 122.63</b>	<b>£ 137.92</b>	<b>£ 139.64</b>	<b>£ 139.64</b>	<b>£ 144.64</b>	<b>£ 148.99</b>	<b>£ 153.98</b>	<b>£ 164.98</b>	<b>£ 167.46</b>	<b>£ 200.10</b>	<b>45.99%</b>	<b>66.85%</b>
Cricklade	£ 146.48	£ 150.15	£ 153.31	£ 161.61	£ 166.31	£ 174.10	£ 178.73	£ 185.47	£ 196.72	£ 203.79	£ 207.72	£ 214.16	41.81%	42.63%
Malmesbury	£ 169.11	£ 169.11	£ 172.32	£ 172.32	£ 177.49	£ 189.59	£ 194.59	£ 199.51	£ 205.49	£ 210.63	£ 214.84	£ 219.14	27.04%	29.58%
Royal Wootton Bassett	£ 186.78	£ 184.28	£ 184.28	£ 189.91	£ 189.81	£ 189.81	£ 194.81	£ 199.81	£ 204.81	£ 209.81	£ 211.62	£ 216.62	13.30%	17.55%
Calne	£ 201.94	£ 199.94	£ 199.94	£ 199.94	£ 210.33	£ 210.31	£ 210.31	£ 210.31	£ 210.31	£ 215.57	£ 215.57	£ 215.57	6.75%	7.82%
Wiltshire Council	£ 1,222.43	£ 1,222.43	£ 1,222.43	£ 1,222.43	£ 1,222.43	£ 1,271.20	£ 1,334.63	£ 1,414.57	£ 1,456.87	£ 1,515.00	£ 1,590.60	£ 1,670.13	30.12%	36.62%
Wiltshire Police	£ 157.77	£ 157.77	£ 157.77	£ 160.92	£ 163.98	£ 167.10	£ 170.27	£ 182.27	£ 206.27	£ 216.27	£ 231.27	£ 238.44	46.59%	51.13%
Fire & Rescue	£ 62.38	£ 62.38	£ 62.38	£ 63.62	£ 64.88	£ 69.21	£ 70.59	£ 72.70	£ 74.87	£ 76.36	£ 77.88	£ 80.29	24.85%	28.72%
<b>Total in Trowbridge</b>	<b>£ 1,557.29</b>	<b>£ 1,562.51</b>	<b>£ 1,565.21</b>	<b>£ 1,584.89</b>	<b>£ 1,590.93</b>	<b>£ 1,647.15</b>	<b>£ 1,720.13</b>	<b>£ 1,818.53</b>	<b>£ 1,891.99</b>	<b>£ 1,972.61</b>	<b>£ 2,067.21</b>	<b>£ 2,188.96</b>	<b>32.74%</b>	<b>40.09%</b>
CPI	3.10%	5.20%	2.20%	2.70%	1.20%	-0.10%	1.00%	3.00%	2.40%	1.70%	0.50%	3.10%	24.69%	21.54%
£ 100.00	£ 103.10	£ 108.46	£ 110.85	£ 113.84	£ 115.21	£ 115.09	£ 116.24	£ 119.73	£ 122.60	£ 124.69	£ 125.31	£ 129.20	21.54%	19.12%

## **4. TOWN COUNCIL PROJECTS**

### **4.1 SPORTS PITCHES PROJECTS**

#### **4.1.2 Doric Park 3GATP –**

Since the budget and committee report were issued it has become apparent that the draft budget papers issued for the Leisure & Information Services Committee on 7<sup>th</sup> December and the final detailed budget papers issued to councillors for this meeting did not match the Budget Summary issued with the main meeting papers in respect of the Doric Park budget estimates.

The current estimate of the annual loan repayments (including interest) for Doric Park is £110,000 as indicated on the Budget Summary which was included at the end of the original report.

The draft budget issued to Leisure & Information Services and also circulated to councillors for this meeting had included one of a number of scenarios, which had been prepared for the budgeting process. This was the worst case scenario, based upon the original tender returns received for the project. All of the scenarios tested resulted in a net zero impact or net positive financial contribution to the council over the life of the project. In addition, all of the scenarios tested resulted in a net zero impact on the 2022/23 budget requirement.

Building cost inflation in 2021 has been resulting in costs which are 9.1% higher than those expected for projects estimated in 2020 and the estimate for 2022 is 5.3%

The most likely scenario based upon the expectation of re-tendering using traditional construction methods is that the amount that the project will require as loan finance will increase significantly but until such time as tenders are received we will not know the overall impact and requirement. The Budget has to be completed prior to conclusion of tenders and is therefore based upon a known-unknowns' basis and is therefore an estimate. If the council needs to borrow more than the £2.4million that it has already approved there will need to be further consideration by the council and approval of the revised borrowing application amount.

It is not possible to present a budget which is based only on confirmed, known and certain elements. There will always need to be estimates and expectations.

The fair scenario for the Doric Park project based upon our estimates and expectations is included below and has been incorporated into the budget and has no overall impact on the budget and precept requirement for 2022/23 and the future years included in the medium term plan.

This assumes a borrowing requirement of £3.2million which accounts for the levels of building inflation being experienced in recent years and estimated by our consultants for the current year as well as the additional pressure from planning conditions with respect to bat mitigation, drainage surveys and archaeology assessments.

Whilst this is a significant increase from the £2.4 million borrowing already approved by the council, the business plan scenarios which have been tested result in a net positive contribution for the council over the life of the loan and no impact on the council tax, based upon the loan being spread over a longer period.

270	Doric Park was 526	Actual To Sept 20 (half year)	Actual To Sept 21 (half year)	Actuals Last year 2020/2021	Budget approved 2021/2022	Budget proposed 2022/2023	Difference
	<b>EXPENDITURE</b>						
4001	Staff Salaries,			£0	£9,781	£10,139	-£358
4002	Staff Nat. Insurance			£0	£159	£195	-£37
4003	Staff Pension			£0	£1,927	£1,896	£31
4008	Staff Training/Conference Fees			£0	£185	£185	£0
	Travel					£93	
	Clothing					£71	
4011	Rates	£766	£793	£1,531	£2,300	£2,500	-£200
4012	Water	£0	£13	£17	£350	£350	£0
4014	Electricity			£0	£4,000	£3,275	£725
4021	Telephone			£0	£600	£500	£100
4023	Stationary			£0	£140	£0	£140
4025	Insurance			£0	£3,000	£650	£2,350
4191	Equipment			£0	£10,300	£10,000	£300
4036	Capital Purchases (Sport Pitches) CAPITAL	£0		£0	£2,909,091	£3,668,875	-£759,784
4056	Legal & Professional Fees CAPITAL	£44,243	£5,150	£0	£290,909	£366,888	-£75,978
4019	Service Charges			£0	£4,327	£4,025	£302
4038	Maintenance			£0	£2,500	£4,400	-£1,900
2032	Publicity etc			£0	£800	£2,000	-£1,200
4053	Loan Repay Interest loan number ?			£0	£56,500	£59,000	-£2,500
4054	Loan Repay Capital loan number ?			£0	£50,000	£51,000	-£1,000
4145	Catering Expenditure			£0	£750	£1,000	-£250
4147	Equipment Replacement			£0	£1,500	£250	£1,250
4148	3G Sinking Fund			£0	£7,109	£0	£7,109
4149	Club House Sinking Fund			£0	£0	£0	£0
4912	TRF From Earmarked reserves CAPITAL	(£43,856)		(£51,093)	(£542,110)	+(£401,136)	-£140,974
4917	TRF From CIL reserves CAPITAL			£0	(£40,000)	(£20,000)	-£20,000
	<b>Sub- Total Expenditure</b>	<b>£1,153</b>	<b>£5,956</b>	<b>(£49,545)</b>	<b>£2,774,117</b>	<b>£3,766,155</b>	<b>-£992,038</b>
	<b>INCOME</b>						
1243	Fees				(£59,400)	(£63,747)	£4,347
1003	Sponsorship				(£2,500)	(£2,500)	£0
1001	Grant Income CAPITAL			£0	(£488,908)	(£488,908)	£0
1096	Loan CAPITAL				(£2,200,000)	(£3,200,000)	£1,000,000
1067	Room hire				(£9,000)	(£9,000)	£0
1127	Catering income				(£1,500)	(£2,000)	£500
	<b>Sub- Total Income</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>(£2,761,308)</b>	<b>(£3,766,155)</b>	<b>£1,004,847</b>
<b>270</b>	<b>Net budgeted cost (Doric Park)</b>	<b>£1,153</b>	<b>£5,956</b>	<b>(£49,545)</b>	<b>£12,809</b>	<b>£0</b>	<b>£12,809</b>
				<b>ACTUAL</b>	<b>ESTIMATE</b>	<b>BUDGET</b>	
	<b>Reserves Brought Forward</b>			<b>2020/2021</b>	<b>2021/2022</b>	<b>2022/2023</b>	
	Earmarked Reserves - DORIC PARK			£452,229	£401,136	£401,136	
	Earmarked Reserves - TENNIS COURTS					£3,000	
	Earmarked Reserves - WOODMARSH			£11,853	£10,553	£10,553	
	<b>RESERVES EXPENDITURE</b>						
	Contribution from Reserves - DORIC PARK			(£51,093)	£0	(£401,136)	
	Contribution from Reserves - TENNIS COURTS					(£3,000)	
	Contribution from Reserves - WOODMARSH			(£1,300)	£0	(£10,553)	
	<b>RESERVES INCOME</b>						
	Contribution to Reserves - DORIC PARK			£0	£0	£0	
	Contribution to Reserves - TENNIS COURTS				£3,000		
	Contribution to reserves - WOODMARSH			£0	£0	£0	
	<b>Net change in reserves</b>			<b>(£52,393)</b>	<b>£3,000</b>	<b>(£414,689)</b>	
	<b>Balance carried forward</b>			<b>£411,689</b>	<b>£414,689</b>	<b>£0</b>	