

## MINUTES

At the Full Council Meeting held on Microsoft TEAMS on Tuesday 17<sup>th</sup> November 2020 at 19.00hrs.

### **IN ATTENDANCE:**

**Councillors:** Bates, Bazan, Beaver, Blackmore, Blakemore, Brice, Bryant, Cavill, Cooper, Drewett, Fuller (In the Chair), Halik, Hill, Hoar, King, Kirk, Oldrieve, Palmen, Piazza and Whiffen.

**Officers:** Mr L. Allan (Town Clerk/RFO), Mrs A Quick (Minutes).

**Public & Press:** Wiltshire Councillors: J. Trigg & E. Clark,

Public: P. Egan, P. Jubbie, L. Marshall, M. McLaughlin, B. Mitchell, Inspector G. Hughes and Sgt. L. Williams (Police).

Press: G. Baker (Nub News), J Baker (Wiltshire Times).

### **3404 APOLOGIES**

**RESOLVED** to approve apologies from Cllr Bridges.

### **3405 MINUTES OF PREVIOUS MEETING**

a) **RESOLVED** to approve as a correct record the Minutes of the Annual Council meeting held on 15<sup>th</sup> September, copies of which had previously been circulated with the Agenda.

b) Publication of accounts

i) **RESOLVED:** To note that following the resolution at the last meeting Trowbridge Town Council now publishes at least five years' worth of Annual Governance and Accountability Returns (AGAR) on its website.

### **3406 MINUTES OF COMMITTEES**

**RESOLVED** to approve the following reports, minutes and recommendations of Committees already circulated:

a) **Leisure & Information Services Committee** meeting, 22nd September.

b) **Town Development Committee** meetings, 29th September, 20<sup>th</sup> October & 10<sup>th</sup> November.

Cllr Piazza asked about the Town Development committee minutes which are missing points E & D. Town Clerk will look into this and check whether the correct comments were submitted as per the minutes.

c) **Museum Committee** meeting, 6<sup>th</sup> October.

d) **Neighbourhoods Committee** meeting, 6<sup>th</sup> October.

e) **Policy & Resources Committee** meeting, 3<sup>rd</sup> November.

Cllr Kirk highlighted that Agendas and accompanying documents are not being published on the website ahead of meetings. Cllr Fuller asked if this is a legal requirement? Town Clerk stated it is a legal requirement that Agendas are posted in a public place or, during Covid, on the website as an alternative if the noticeboard cannot be accessed.

### **3407 DECLARATIONS OF INTEREST**

a) There were no declarations of interest.

b) There were no Dispensation Requests received by the Town Clerk and not previously considered.

### **3408 COMMUNICATIONS BY THE MAYOR**

The Mayor reported on his attendance at the following events;

- Attended the reception of Duchess of Cornwall to thank the people of Wiltshire including the diligent staff at the Civic Centre helping during this difficult time.
- Apologies for not attending the war memorial due to self-isolation. Thanks to Steven for standing in and to all for remembering the days.

Initials.....dated.....

- A complaint was received from a member of the public in that the Clerk misled members regarding Parliamentary rules during the P&R committee. This will be investigated by the Mayor and members of the Clerk's panel.

## 3409 PUBLIC OPEN FORUM

### Questions from the public were received as follows:

Paul Egan – From the information supplied, Active Trowbridge subsidies have seen TTC giving out over £10,000 out of Council Tax payers money to schools outside the town council area. Other schools such as The Mead, Castle Mead, Larkrise and Holbrook have received nothing. Please could Cllrs respond as to why they voted against Cllr Kirk's motion to abolish these subsidies? Cllr Fuller stated this is the Councillors' personal opinion. Cllr Bates reiterated that some Trowbridge schools are not using Active Trowbridge. Some schools such as Hilperton, West Ashton and Staverton come under the Trowbridge Collaborative. It is evident that not all children get their 1<sup>st</sup> choice of school. We are looking into the matter of subsidies but it is always clear cut. Cllr Cavill agreed that it is complicated and is happy to discuss in more detail outside the meeting.

Paul Jubbie – There has been discussion and subsequent media about Standing Orders. According to Government toolkit for Town and Parish Councils, any Standing Order adopted by a Council must not have the effect of overriding or conflicting with other requirements of legislation. Copyright Legislation says to the extent at any terms purport to prevent or restrict which would not infringe copyright then they would become un-enforceable. So the Standing Order put forward tonight would not be enforceable. Are the Council going to take some legal advice on this? Wiltshire Council's rule is not as a Standing Order, just guidance. This will be discussed at the appropriate agenda item.

Ernie Clark – Doric Park development, how did you ensure that people that voted more than once only had their first vote counted? There were lots of sporting groups, what proportion of the responses came from those groups? Town Clerk responded that we used normal limits within the software which can only be used once to vote. We don't have number of sporting groups which voted.

Brian Mitchell - Congratulations were given to the Council at the Cenotaph on Sunday. It is an important time of the year and it was good to have respect and attendance from members of the council. Cllr Brice stated he was unable to attend due to self-isolation. Cllr Clive Blackmore was unable to attend the War Memorial due to social distancing and Covid. Is it correct that Trowbridge rate payers are subsidising other schools? Why are we building a sports facility out of town using rate payers' money? Can a Councillor attend any committee meetings which he does not sit on? Cllr Fuller responded yes Cllrs can attend all meetings and ask questions. What is the point of public questions if they cannot be debated? Cllr Fuller responded that the Council will note these questions.

## 3410 POLICE MATTERS

Cllr Fuller welcomed Inspector Gill Hughes. Inspector Hughes introduced herself as the new Inspector in Trowbridge. Thanks was passed on from Andy Fee on his retirement. They worked closely together so Inspector Hughes has a great understanding of what is happening in Trowbridge and is excited to be here.

A Police Report was received from Sergeant Leighton Williams;

Covid patrols are still using educate, encourage and enforce. Very few breaches have had to be addressed in terms of personal and businesses. Initial contact has been positive. Prior to lockdown we were visiting licensees in terms of 10pm closure, most of which were adhering to the rules. There has been an increase to antisocial behaviour in some of the parks at Leapgate. Foot patrols have been present around the estate by Budgens. Speeding issues remain a priority and we have requested help alongside the community speed watch team.

Cllr Hoar has received complaints around the main park regarding drinking. Is it possible to increase patrols in this area? Sgt. agreed yes this is possible and it is an area where we are already present and are aware of the PSPO issue. We are heightening our presence in the park.

Initials.....dated.....

Cllr Bryant mentioned a lack of lights on bicycles which is a significant issue. There is now the problem of e-scooters where people are riding without lights, insurance etc. Please can you give us the police response to weed as it is detected anywhere in Trowbridge, is it being addressed? Sgt. stated they are addressing the lack of insurance for e-scooters and FPN are given to cyclists when necessary and appropriate. Cannabis is a Class B drug and is dealt with appropriately. There is concern for our young police officers doing stop and search. There is a drive to ensure that stop & search is used carefully and appropriately. Cannabis is dealt with productively and proactively by stop and search and targeting organised criminal gangs.

Cllr Palmen asked about personal properties holding parties etc. Is it right to advise neighbours to report to 101. Sgt. advised that a 101 call doesn't necessarily warrant a police officer but where there is a continuous breach they will attend. Inspector Hughes advised there is an online reporting system and the process is that a supervisor needs to check this every half an hour. Cllr Palmen requested the URL for this online system.

Cllr Kirk asked about an antisocial residential issue, Cannabis or CBD, how can we identify the difference? Sgt suggested that the police would see the difference between old fashioned cannabis but it would have to be addressed hands on.

Cllr King asked about incidents with e-scooters going too fast on Cockhill. In Broadmead Estate there was an e-scooter riding near children, what can we do about this? Sgt. Stated that we unable to pursue e-scooters so there needs to be an updated policy. There is a drive by the Government to make them legal.

Mr Egan stated that as a resident of Cockhill we have a major speed problem. Coming out of Trowbridge it is particularly dangerous. Assistance on tackling this issue with this was requested. Sgt agreed that speeding is a priority for the town. We support community speed watch teams, is this established? Cllr King stated that we have to keep stopping due to the virus. We are waiting for the jackets, badges etc. Sgt asked where he could safely bring in speeding vehicles at Cockhill? Cllr King will email the Sgt with the location and risk assessment. P. Egan suggested he could use his private drive if required.

Mr Jubbie asked about pavement parking. Government are looking at this and he asked if Trowbridge police are looking at this too? Could Sgt submit a response to the public consultation? Sgt will pass this on to the traffic team and will response to this himself if necessary.

Cllr Fuller thanked the police officers for their attendance.

## 3411 QUESTIONS FROM COUNCILLORS

Questions submitted by Councillors were considered and answered:

a) **PARK STORAGE UNIT – Question from Councillor Kirk:**

**Question** - Please can the Town Clerk confirm what will be stored in the Park Storage Unit and its intended use?

**Reply from the Town Clerk** - I have previously replied to this question from Cllr Kirk and once again refer him to the planning application.

b) **PARK STORAGE UNIT – Question from Councillor Kirk:**

**Question** - If Active Trowbridge is being reduced significantly and all the ground maintenance/street scene is contracted out off site – what will be the new purpose of this £500,000 storage facility?

**Reply from the Town Clerk** - In his preamble Councillor Kirk doesn't make the assumption that any contracted service will be located off-site but in the actual question he does make that assumption. When one makes assumptions, one makes a mistake or fails to understand the current situation or the likely future scenario. The contractors who currently look after the Park as part of the Grounds Maintenance contract have always utilised some of the storage facilities in the Park and still do. Whilst it is therefore possible that all services will be contracted out in future it is unlikely that this would result in there being no requirement for some of the contractor's staff and equipment to be located in the Park Storage Unit and that this would be taken into account in any specification and tender invitation. The purpose of the Park Storage Unit will remain as it currently is.

Initials.....dated.....

c) **MUSEUM LEASE – Question from Councillor Kirk:**

**Questions** - However, please can this be confirmed, in case I have missed a section somewhere saying we have agreed to exclude sections 24 to 28 (of the Landlord and Tenant Act 1954)? Please can the full details of the rent and service charge payable be itemised within the museum budget documents and what provision are we making for any rent/service charge increases over the full lease/loan period?

**Town Clerk's Response** – The Town Council met the requirements of the Ministry of Housing, Communities and Local Government and of Her Majesty's Treasury. If anyone is concerned about the rules regarding approval by them of the loans they would be advised to contact the Ministry, the Treasury and the Council's External Auditors: PKF Littlejohn.

I can confirm that the Museum lease at the Shires is NOT excluded from the (Landlord and Tenant Act 1954) and therefore has security of tenure. It should also be noted that a condition of planning consent for the Shires was that the owners provided a home for a Museum.

There are no greater details of the rent and service charges, these are included in the budget under Museum Facilities within the Facilities Department.

Cllr Cavill stated that the following questions have already been discussed and asked for all questions to be noted en-bloc, seconded by Cllr King.

**RESOLVED to Note the above questions and move to the next item of business.**

3412 **DORIC PARK PROJECT**

a) **Views of Councillors on the project**

Mr Jubbie asked about the consultation for Doric Park but it only asked which method of borrowing they prefer. A full consultation is required. Cllr Kirk stated surveys need to correctly conduct a survey to be valid. Cllr Piazza suggested survey monkey is unreliable as respondents can answer numerous times. Cllr Fuller advised that we are still waiting for the rugby club to hold their AGM so there is plenty of time to submit emails. Town Clerk asked why people which were against the project didn't respond negatively numerous times? Cllr Piazza responded that they are honest. Cllr Palmen believes that the survey used was fit for purpose.

Cllr Whiffen asked to move on to the next point, seconded by Cllr Brice.

**RESOLVED to move to item (b).**

b) **Recent media coverage of the project and comments by Councillors**

**RESOLVED: To note the following reported by the Town Clerk.**

I. **Investments by the Town Council.**

- On 9<sup>th</sup> October, Cllr Piazza, said in a post on Facebook and in an article published by Trowbridge Nub News, that the Town Council's investment in purchasing the freehold of Woodmarsh football ground with a 30-year loan was "a brilliant example of a loan done well."
- He also said that the Town Council's Doric Park 3GATP project, involving investment over a 30-year period; "seems a bit bonkers".
- He also suggested that he had reached that conclusion because he is "not keen on investing in a project outside Trowbridge".
- And that he needed to see "multiple guaranteed income streams".
- Is he able to confirm to the council if the Woodmarsh Football Ground, in your words; a brilliant example of a loan done well, is inside Trowbridge or outside Trowbridge
- Is he able to confirm what guaranteed income stream was in place when the Town Council took the loan and purchased the freehold of Woodmarsh?
- Can he now clarify whether he thinks investing in a project outside Trowbridge is bonkers or brilliant?
- Can he now clarify whether he thinks investing in a project which doesn't have guaranteed income streams is bonkers or brilliant?
- Will he now place a post on Facebook clarifying his views and confirming whether he thinks these investments by the town council are both 'bonkers' or both 'brilliant'?

Initials.....dated.....

**The Actual Facts**

Woodmarsh football ground is in the parish of North Bradley, therefore it is outside Trowbridge.

The loan for the freehold purchase of Woodmarsh was taken in December 2016 and the lease with Trowbridge Town Football Club was signed in 2018, therefore there was no guaranteed income stream in place when the loan was taken and the land purchased.

**2. Decision Making by the Town Council**

- On 14<sup>th</sup> November Cllr Piazza said in a post on Facebook, when referring to the work undertaken on the 3G-ATP project that; “THIS IS ALL WITHOUT ASKING THE PUBLIC AND COUNCILLORS HAVEN’T VOTED TO APPROVE”.
- Why did he not check if this statement was right or wrong before publishing it, as the public were consulted for the Wiltshire Playing Pitch Strategy and councillors have voted on a number of occasions?
- Will he now correct this mistake?

**The Actual Facts**

The Council approved the purchase of the land on 19<sup>th</sup> March 2013.

**RESOLVED to approve the RECOMMENDATION from the Policy & Resources Committee held on Tuesday 12<sup>th</sup> March 2013: That the Town Council proceeds with the purchase of the land at Paxcroft described in the report, for the development of sports pitches and associated facilities for £75,000.**

The **Wiltshire Playing Pitch Strategy** (following a six-week period of public consultation November 2016 to January 2017 it was adopted by the Cabinet of Wiltshire Council on 7<sup>th</sup> February 2017 <https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=10315&Ver=4> ) identifies, over the medium/long term (3-6/ 6+years), the need for at least 1 full size 3G pitch in the Trowbridge Community Area and as an action the Strategy refers to “site search (potentially adjacent to Trowbridge RUFC)”. A 2019 review of the Strategy identified the progress that had been made with proposals for the site.

• **Football:** there is an issue in respect of access to AGP provision both for training and, increasingly for match play. Based on calculations (explained in **Appendix B**) there is a requirement of **1.1** full-size 3G pitch to meet the training needs of teams in the area. Demand will be bolstered by future population growth. There is no such existing venue in the area. There might be potential to replace the existing surface of the sand-based AGP and John of Gaunt School, but see comments under Hockey.

Where?	What?	When	Partners
Site search (potentially adjacent to Trowbridge RUFC.	<b>Football:</b> A new football and pitch sports hub for Trowbridge that could provide at least 1 full-size 3G pitch, grass pitches, ancillary provision. Space should be found for at least 2 extra adult pitches and 3 x 11v11 youth pitches (the latter would offer flexibility in marking out).	Medium / Long (Short =0-3 years; Medium = 3-6 years; Long = 6+ years)	FA , Trowbridge Town Council, Wiltshire Council, Developer contributions

The current Strategy 2017–2021 (adopted at full council on 18<sup>th</sup> July 2017) states:

Trowbridge Town Council recently purchased the freehold of Woodmarsh to secure the future of Trowbridge Town Football Club. The Council remains committed to securing additional land in the community area for grass pitches but in the short term can now proceed with the development of an all-weather pitch at Doric Park. This can be done in conjunction with the Football Foundation, Rugby Football Union and other organisations as well as partly funded by existing S106 planning contributions. The Town Council will continue to scrutinise Wiltshire Council’s Health & Well-being Centre proposals for Bythesea Road and will also need to consider if the Town Council has a role to play in its management, as it is established.

Initials.....dated.....

### 13. DEVELOPMENT OF NEW SPORTS FACILITIES

**Trowbridge Town Council will support and if necessary be actively involved in:**

- a. Provision of an all-weather pitch at Doric Park in conjunction with national sports funders and other organisations.**
- b. Development of the Health & Well-being Centre by Wiltshire Council in the town centre.**

On 7<sup>th</sup> November 2017 the Policy & Resources Committee considered a report and recommendation on taking the project forwards and it was:

**RESOLVED: That the Town Council confirms the appointment of the 3G pitch national framework consultants QMP and RLF to undertake the preliminary stages of the work to develop a 3G pitch proposal for Doric Park to form the basis of a grant funding bid to the Football Foundation, a funding application for S106 contributions and to negotiate an access and land swap deal with Trowbridge Rugby Club. The cost of stages 1 to 4 for the two elements (buildings and pitch) is £114651.39 which will be recovered from the funding streams.**

This was then included in the 2018/19 budget. Since then, Wiltshire Council adopted the Trowbridge Bat Mitigation Strategy and despite assurances that it would not apply to our proposal for Doric Park and that is was adopted after we submitted the planning application Wiltshire Council have insisted on significant additional survey works and reports to accompany the Application to address bat mitigation measures. This has increased the cost and this has been reported to the council.

Cllr Kirk responded that this proves the consultation is not genuine as it was decided in 2013 and there is nothing that an elected member of the council can now do about it. He believes this is wholly wrong. Cllr Fuller highlights that we have not approved the loan being taken out yet and what the Town Clerk has presented is that this has been voted for throughout. It has been part of the council's strategy and we are moving forward with it. Cllr Cavill highlighted our role is to do what is best for the community and doesn't understand why this council should change decisions of previous councils. Cllr King asked how do we stop 'fake news' going out about the council? Cllr Fuller suggested this is a problem which should be discussed at P&R Committee. Cllr Bryant suggested that it can take a year to go through the monitoring officer which gives the opportunity to bring the council into disrepute. Cllr Brice proposed we move on from this issue. Cllr Palmen suggested we need to review our code of conduct to help address this type of problem as honesty, integrity and truth are essential for this council. This should be referred to the P&R Committee to address this issue fairly.

**RESOLVED: That the matter of incorrect statements by councillors will be considered at the next Policy & Resources Committee meeting.**

### 3413 COUNCIL TAX

**RESOLVED to note the following:**

**a)** The draft Council Tax Base for Trowbridge for 2021 (issued by Wiltshire Council) is 11,592.82 Band D Equivalents, 147 less than 2020 due to more families taking Council Tax Benefit due to pandemic. There's a caveat in that there might need to be an adjustment when approved by Wiltshire Council. Cllr Fuller asked if this includes the new areas from 1<sup>st</sup> April? Town Clerk responded yes.

**b) RESOLVED to note:** The following received from Wiltshire Council;

*The tax base figures [issued] on 4 November 2020 will be draft only. Whilst we do not usually expect the draft figures that we issue to you to change prior to formal approval which is planned early December 2020, we are seeing an increase in the number of households claiming Council Tax Reduction (CTR) which does affect the Council Tax Base. If numbers were to increase significantly between now and December this may trigger the need to recalculate the tax base. We are not anticipating at this point that there will be significant change to the tax base calculation. The draft tax base figures issued on 4 November 2020 may therefore be subject to change depending on the impact of the furlough scheme ending at the end of October and a possible increase in the number of households claiming CTR, and as a result we may need to issue revised tax base figures. We will either confirm no change to your draft tax base figure or a revised tax base no later than 4 December 2020, post the formal tax base setting decision. Therefore, all Parishes/Towns should consider the implications of the above when planning/setting their 2021/2022 Council Tax, . . .*

Initials.....dated.....

c) The Council considered arrangements for preparing and deciding on the budget and precept for 2021/2022.

**RESOLVED: That the other Group leaders be invited to offer an alternative budget to the Town Clerk for presentation to the Policy & Resources committee in January.**

d) Recent media coverage of Council Tax and comments by Councillors

**RESOLVED to note the following reported by the Town Clerk.**

- On 17th October Cllr Piazza said the following on Facebook; “Wiltshire Council can only increase the council tax by up to 4% each year. Trowbridge Town Council can increase the precept by whatever they like. It's not unheard of to have huge £100 increases in one year.”
- Can he confirm if Wiltshire Council has increased its portion of the Council Tax by more or less than Trowbridge Town Council in recent years?
- Is it right or wrong to say Wiltshire Council, has increased its portion of the Council Tax by no more than 4% each year?
- Can he explain if Trowbridge Town Council has ever increased the Council Tax paid by any householder in Trowbridge by £100 or more than £100?
- In the post on Facebook on 17<sup>th</sup> October he also said; “I commend the Wiltshire Times for reporting the factual truth.” Will he now ensure that the Wiltshire Times reports the actual truth by correcting his misleading statements?

**The Actual Facts were stated by the Town Clerk;**

*Trowbridge Town Council has never had a huge £100 increase in one year.*

*The largest increase in the Band D charge in any one year was £44.22*

*If there are any Band H houses in Trowbridge these will pay double the rate for a Band D property and therefore the largest increase in one year would have been £88.44*

*Wiltshire Council has increased its portion of the Council Tax by more than Trowbridge Town Council in 3 out of the last 5 years, including increases of over 4%*

*This equates to a total increase over the past five years for Wiltshire Council of 23.93%*

*Compared to Trowbridge Town Council's increase of 18.14%.*

Cllr Kirk stated that as we spread our loans over such a long period it makes it smaller. He asked for full access to the budget in order to make decisions ahead of the budget.

Cllr Bryant stated that the Council Tax £44 rise was in anticipation of taking over the Town Hall and there was a council tax reduction in the following year.

**3414 MOTION: 2009230854 ACTIVE TROWBRIDGE SUBSIDY  
WITHDRAWN**

**3415 MOTION: 2010280854 COMMUNICATION WITH WILTSHIRE COUNCIL - SCHOOL DINNERS  
WITHDRAWN**

Cllr Palmen congratulated Cllr Hoar and Emily Pomeroy-Smith for raising funds for Storehouse Food Bank.

**3416 MOTION 2010281426 BLOOD DONOR SESSIONS**

**The Council considered a MOTION, proposed by Cllr Piazza and seconded by Cllr Bazan:**

**MOTION: That Trowbridge Town Council allow NHS Blood and Transplant to use the Civic Centre for free when conducting donation sessions.**

Initials.....dated.....

Cllr Palmen thanked Cllr Piazza for acknowledging that The Civic is capable of making a profit and is a valuable location. Cllr Palmen proposed we put this forward to the management of the civic board. Cllr Piazza said; the public are having to contribute to the NHS and to The Civic Centre. We can delay this to Civic Board but it will cost the NHS between now and February. Cllr Kirk believes we are taking the monopoly on the civic as a venue. Cllr Kirk believed we have been charging too much for some time so allowing free use of the Civic is recompense. Cllr Bryant highlighted we are a public body with a business model to ensure an income. We employ people and we are in a very difficult situation at this time. He values the NHS but we have to consider TTC Officers and keeping them in employment. If Cllrs have an issue with the funding stream of the NHS please contact their MP. Cllr Hoar stated there is a circular economy and mentioned that Active Trowbridge teaches good health practices therefore supporting the NHS. Cllr Fuller highlighted the price we charge is miniscule compared to the expenditure of the NHS overall.

**A recorded vote was taken; 4 in favour, 15 against (see appendices).  
MOTION LOST.**

## **3417 MOTION 2010281427 FOODBANK DONATIONS**

**The Council considered a MOTION**, proposed by Cllr Piazza and seconded by Cllr Kirk;

**MOTION: That Trowbridge Town Council uses the funding originally budgeted for the Mayor’s Dinner in March 2021 and donates it to the Trowbridge Storehouse Foodbank, purchasing 55 food parcels for Christmas.**

Cllr Hill stated he supports this motion. Cllr Brice stated that it is the Mayor’s budget so he should decide. Cllr Whiffen stated we allocate a significant amount in grants so shouldn’t be setting a precedent. Cllr Fuller highlighted we donate a lot of money with grants, allowances and many other contributions. He stated the ticket sales and profit which the bar makes, subsidises the cost. In this awful year he would like to hold a small dinner to celebrate what the councillors and staff have achieved in the last 4 years. If it doesn’t get spent it will be kept for use in the future. Cllr Hoar asked about the charities involved and encouraged Cllrs to donate to the foodbank and share with residents.

**A recorded vote was taken; 5 in favour, 14 against, 1 abstain (see appendices)  
MOTION LOST**

## **3418 STANDING ORDERS**

**The following RECOMMENDATION was considered;**

**RECOMMENDATION: That the following changes to Standing Orders are approved.**

*A7.8 A person may not edit the film, recording or photographs in a way that could lead to misinterpretation of the proceedings. This includes editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being photographed, recorded or filmed.*

*A9.1 Except as provided by these Standing Orders, no motion may be moved unless the business to which it relates has been put on the Agenda by the Proper Officer or the mover has given notice in writing of its terms and has delivered the notice to the Proper Officer at least seven clear days before the next meeting. Clear days do not include the day of the notice or the day of the meeting, a Saturday, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning.*

*A25.2 If the Proper Officer receives a complaint that a councillor or non-councillor with voting rights has breached the council’s code of conduct the Proper Officer will refer the complaint to the Monitoring Officer of Wiltshire Council.*

*A25.4 If the Proper Officer considers that there are staff, employment and legal issues related to the complaint then, in addition to reporting the complaint to the Monitoring Officer, the Proper Officer will, subject to standing order A18 above, include a report of the matter on the agenda for the first available full council meeting.*

Initials.....dated.....



Cllr Kirk suggested that if we have received a complaint, why can't we be party to it now? Cllr Fuller stated the complaint was that the example given of what is used in Parliament. Town Clerk hasn't ever known it necessary to get a legal opinion on Standing Orders. Cllr Cavill highlighted this is simply a code of conduct in expectations of how to behave.

**A recorded vote was taken; 15 in favour, 4 against (see appendices)  
RESOLVED that the above changes to Standing Orders are approved.**

**3419 MOTION 2011042231 GROUNDS MAINTENANCE CONTRACTS**

**The Council considered a MOTION** proposed by Cllr Kirk and seconded by Cllr Cooper.

**MOTION: That the Town Council identifies the projected costs of all aspects of any transfer package as appropriate at a future date and obtains commercial bids in relation to the grounds maintenance and street scene contract prior to taking over a transfer package from Wiltshire Council.**

Cllr Kirk stated it took 1 year to conduct a devolution package. When we have the information we need to obtain some commercial bids to make an informed decision on this. Cllr Bryant doesn't understand the point of debating this motion. Cllr Whiffen suggested amending the motion to include no backhanders from the council.

**A recorded vote was taken; 17 in favour, 3 abstain (see appendices).**

**RESOLVED: That the Town Council identifies the projected costs of all aspects of any transfer package as appropriate at a future date and obtains commercial bids in relation to the grounds maintenance and street scene contract prior to taking over a transfer package from Wiltshire Council.**

**3420 MOTION 2011051102 DORIC PARK CONSULTATION**

**The Council considered a MOTION** proposed by Cllr Kirk and seconded by Cllr Piazza:

**MOTION: That with the Doric Park project and its associated borrowing of £2.2million, the Town Council conducts a proper consultation of residents at a cost of £4,500+VAT.**

Cllr Kirk suggested we should be asking residents those responsible for the loan. We should have a representative sample as other councils do. All member should be aware of the loan criteria. Cllr Brice advised that all of the 106 money is decided by the planning applications and it is to go towards sports pitches. It has gone through Wilts Council which is a long standing commitment that this should go ahead. Cllr Piazza asked if this is pre-determined? Cllr Fuller and Cllr Brice stated this is in our adopted plan. Town Clerk advised that pre-determined has a specific legal definition and is not appropriate in this case. Cllr Palmen suggested that for investment it is a step process which happens over time and there will be a further vote. Cllr Hoar advised that you have to spend money through the stages to test whether the project is viable so he doesn't understand the purpose of this motion and he asked Cllr Kirk's view on this, does he support it? Cllr Piazza asked why the survey wasn't done at the start of the project? Town Clerk advised that Wiltshire Council conducted a survey in 2016. Cllr Kirk summarised that he doesn't support the project as it is a council trying to operate a business outside the town boundary. He is not happy burdening the public without them having a say. He believes that if this consultation was conducted the response would be a no due to the small number of people who play football.

**A recorded vote was taken; 5 in favour, 14 against, 1 against (see appendices).  
MOTION LOST**

Initials.....dated.....

**3421 MOTION 2011051903 ACTIVE TROWBRIDGE**

**The Council considered a MOTION** proposed by Cllr Kirk and seconded by Cllr Cooper.

**MOTION:** That the Town Council writes to our neighbouring parishes with the cost of the Active Trowbridge subsidy (estimated figure for 2019/2020) for Schools within their boundary and requests a donation to towards this service.

Cllr Kirk requested the hours used for each school to be provided from 2017. The figures shown how much money is being subsidised. If we level up the schools it would cost the council £113,000. We are putting money to those pupils which go to school outside the parish which we shouldn't be doing. Our role is to support Trowbridge. Cllr Hoar questioned the attack on Active Trowbridge which is adverse against the motion regarding Blood Donor Service as it is a positive step in keeping children healthy. Cllr Hoar suggested Cllr Kirk is striving to bring the employees down to 1 or 2. TTC is a service, not a business.

**A recorded vote was taken; 17 in favour, 3 abstain (see appendices)**

**RESOLVED:** That the Town Council writes to our neighbouring parishes with the cost of the Active Trowbridge subsidy (estimated figure for 2019/2020) for Schools within their boundary and requests a donation to towards this service.

**3422 DATE OF NEXT MEETING**

**Tuesday 19<sup>th</sup> January 2021.**

**3423 MEDIA RELEASES**

Provide correct information to the press (Town Clerk).

Take an item to P&R Committee for review of the management of these meetings in terms of 3<sup>rd</sup> party comments and timekeeping (Cllr Bryant)

Review the Code of Conduct (Cllr Palmen)

**RESOLVED to approve:** press/social media releases

**Meeting Closed at 22.40**

**Signature .....**

Initials.....dated.....

# Trowbridge Town Council

Full Council meeting 17<sup>th</sup> November 2020

Working with the Community

NAME	BLOOD DONOR	FOOD BANK	STANDING ORDERS	GROUNDS MAINTENANCE CONTRACTS	DORIC PARK CONSULTATION	ACTIVE TROWBRIDGE
Bates	Red	Red	Green	Green	Red	Green
Bazan	Green	Green	Yellow	Green	Green	Green
Beaver	Red	Red	Green	Yellow	Red	Yellow
Blackmore	Red	Red	Green	Green	Red	Green
Blakemore	Red	Red	Green	Green	Red	Green
Brice	Red	Red	Green	Green	Red	Green
Bridges	Grey	Grey	Grey	Grey	Grey	Grey
Bryant	Red	Red	Green	Yellow	Red	Green
Cavill	Red	Red	Green	Green	Red	Green
Cooper	Green	Green	Red	Green	Green	Green
Drewett	Red	Red	Green	Green	Red	Green
Fuller	Red	Red	Green	Yellow	Red	Yellow
Halik	Grey	Yellow	Red	Green	Green	Green
Hill	Red	Green	Green	Green	Yellow	Green
Hoar	Red	Red	Green	Green	Red	Green
King	Red	Red	Green	Green	Red	Yellow
Kirk	Green	Green	Red	Green	Green	Green
Oldrieve	Red	Red	Green	Green	Red	Green
Palmen	Red	Red	Green	Green	Red	Green
Piazza	Green	Green	Red	Green	Green	Green
Whiffen	Red	Red	Green	Green	Red	Green

Lost

Lost

Carried

Carried

Lost

Carried

For	Against	Abstain	Absent
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Initials.....dated.....