

MINUTES PUBLIC (To be replaced by full Private & Confidential minutes when contractual issues have been resolved).

At a meeting of the Neighbourhood Services Committee held on MS TEAMS Tuesday 14th December 2021 at 19.00 hrs.

Present: Councillors: Allsworth, Bryant, Cave, Cavill (Chair), Cooper, Lincoln, Palmen, Piazza and Vigar.
Officers: Mr K Buckingham (Facilities Manager), Mr C Maddox (Neighbourhoods Officer) and Mrs A Quick (Minutes).
Additional attendees: Cllr Jacobs, Cllr Hoar
Public: 0 Press: 0

1066 APOLOGIES

None.

1067 MINUTES

- a) **RESOLVED** to approve the Minutes of the [Neighbourhood Committee meeting held on Tuesday 5th October 2021](#).
- b) There were no questions arising from those minutes.

1068 DECLARATIONS OF INTEREST

There were no declarations of interest.

1069 CHAIR'S ANNOUNCEMENTS

Cllr Cavill introduced the meeting as very significant with the potential to make a difference to the vibrancy of Trowbridge.

1070 OPEN FORUM

None.

1071 ACTIONS FROM PREVIOUS MEETING

- a) Update on Park access for Park Club – We took the meeting with Greg the week after the last meeting. It was quickly resolved as it was essentially a taxi service so we agreed they can do a stop and drop. No problems since this meeting. They were given other options of available parking spaces if necessary.
- b) Update on Old Farm Close Play Area – At the last meeting it was agreed that we would replace the seesaw. It will be arriving in a couple of weeks from EU. If the site is looked after it is a very tidy site. It has been well maintained by residents and if decisions are made today this area will be fine.

1072 QUARTERLY MANAGEMENT ACCOUNTS

- a) **The Committee considered** the Q2 accounts and it was;

RESOLVED to approve the Q2 Accounts, copies of which had been previously circulated with the Agenda.

It was confirmed that 'donations' came from the money earned by the Speed Indicator Device being rented out. We are looking at another quote for a stonemason to repair the wall – approx. £16k.

Cllr Cave arrived at 19.12.

1073 DATE OF NEXT MEETING

Tuesday 22nd March 2021 at 7.00pm. Location TBC.

1074 MEDIA RELEASE

The Committee **RESOLVED** to approve the following press/social media releases:

- None

1075 EXCLUSION OF PUBLIC AND PRESS

It was agreed that the following issues are confidential and not for public circulation.

Cllr Piazza abstained.

1076 OFFICERS REPORT

The committee received and considered the report from the Facilities Manager on the future of the grounds maintenance services and potential for additional services to be transferred from Wiltshire Council in relation to the approved Strategy of the Council.

Due to the inclusion of contractual matters the full minutes are retained as Private & Confidential until contractual matters have been fully resolved.

1077 DRAFT BUDGET 2022-2023

The committee considered the impact of the above report on the budget requirement for the department and incorporated its preferred option into the budget request.

**The Committee considered the RECOMMENDATION and it was;
RESOLVED: That in accordance with the Town Council Strategy: . .**

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Recorded vote was taken
Cllr Piazza abstained.
All others voted in favour.

Signature..... Dated.....

The meeting closed at 20.37 hrs.