

MINUTES

At a meeting of the Leisure & Information Services Committee held on MS TEAMS on Tuesday 22nd February at 19.00hrs.

Present: Councillors: Allsworth, Bates (Chair), Cavill (substitute for Jacobs), Halik, Hoar, Edward Kirk, Emily Kirk, Palmen, Trigg and Vigar.
Officers: H Bell (Head of Leisure & Information Services), A Quick (Minutes).
Members of Public: 0 Members of the press: 0

1132 APOLOGIES

- a) **Apologies were received** from Cllr Jacobs, substituted by Cllr Cavill.
- b) **Apologies were accepted** with reasons for absence.

1133 MINUTES

- a) **RESOLVED to approve as a correct record the Minutes of the meeting held on Tuesday 7th December 2021.** Approved by Cllr Palmen, seconded by Cllr Trigg.
- b) There were no questions.

1134 DECLARATIONS OF INTEREST

No Declarations of Interest were received.

1135 CHAIR'S ANNOUNCEMENTS

The Chair presented a statement from Cllr Cooper regarding the Doric Park Working Group. Cllr Edward Kirk responded that he could not engage with the working group, because Cllr Cooper stipulated he had to use a Town Council email address, which he doesn't use. Cllr Kirk only uses the Wiltshire Council email address.

The Mayor confirmed that 166 tickets have been sold for the Civic Dinner. Thanks were given to Allsworth Flooring and Trowbridge Ford. We are delighted with the number of attendees.

1136 OPEN FORUM

None.

1137 THE LEISURE SERVICES DEPARTMENT REPORT

The committee considered the Head of Services Report, copies of which had been circulated with the Agenda.

1.1.1 Markets – Cllr Trigg asked if we can have some commitment when we will bring this back to this committee? HOS agreed on 27th September meeting.

1.2.3 Her Majesty Queen Elizabeth II – Cllr Vigar asked if locals will be encouraged to run their own events? HOS stated The Big Lunch community packs will be available that residents can download for the Bank Holiday weekend. Cllr Cavill congratulated Vicky Spriggs & the team for their work on Uniformed Services Day. Cllr Palmen asked about the constitution for this event? Cllr Cavill stated it is an informal event without bureaucracy. Cllr Palmen advised that next year it will be advisory role, not TTC running the event. HOS stated a constitution is being written. TTC will continue to lead on the services day but after the event we can discuss how to go forward.

1.2.5 Trowbridge Carnival Parade – Cllr Edward Kirk stated there were ongoing issues, have they been resolved? HOS confirmed they have.

1.2.6 Remembrance Sunday – Cllr Edward Kirk suggested we run this as a formal event with apologies of absence as attendance has been quite poor previously.

2.3 Mayoral Cadet - Cllr Trigg asked for an explanation. Cllr Bates explained this was initiated at the last Remembrance Sunday giving the cadets an opportunity to be interviewed and

gain experience with the Mayor at events. We had a meeting with the cadets regarding safeguarding etc.

2.15.2 Data Breaches – Cllr Edward Kirk asked if this is a normal number of breaches? HOS responded yes, these figures are what we should expect.

Young People - Cllr Hoar asked about the Youth Council? Cllr Palmen advised this has happened at Wiltshire level. Cllr Hoar congratulated Ben Deadman & the TIC team for all their hard work getting raffle prizes etc.

2.10 Information Centre Refresh – Reception area is much improved on arrival at TIC.

2.13 Twinning – Discussions are being held about the possibility of coming over for Queen's Jubilee.

Crisp Packet Recycling – Cllr Hoar highlighted that Aby and the team have taken on the recycling and are doing an excellent job.

Football – Cllr Trigg asked if we will see more varied sports over time? HOS said yes, this will happen and we need to expand our delivery of different sports. We need to determine how we will manage this in terms of time available.

5.5 Trowbridge Sports Forum – Cllr Edward Kirk asked for an explanation. HOS clarified it is an opportunity to discuss all ideas in terms of grants and we hope to go out to sports clubs to get them all to work together. Before Covid it was running for 6/7 years but needed to get funding in therefore needed to be refreshed. We need to increase the number of clubs involved so it wasn't just the same people involved all the time. Cllr Edward Kirk asked if WASP is linked to this? HOS confirmed it is 2 separate groups. WASP look after sports participation across Wiltshire and we use them to support the sports forum as they have expertise. There were approx. 11 groups in the sports forum prior to Covid. Cllr Cavill asked for a summary list of achievements in terms of the sports forum. Cllr Edward Kirk asked if all sports clubs could issue an automatic invitation to join the sports forum? HOS agreed this can be done.

7.1 Doric Park – Cllr Edward Kirk asked what the remaining money has been spent on, could he have a breakdown? HOS stated the document sent out by the Town Clerk today details the figures spent. **A more detailed breakdown of this expenditure can be provided.** Cllr Edward Kirk queried how the money is spent previous to the working party being formed? **Questions will be passed to the Town Clerk after the meeting for answering.** Cllr Edward Kirk sent questions to the public works loan board as he was advised. HOS advised when Doric Park was 1st looked at there were potentially another 13 acres in the future. They are looking at putting in a planning application for houses and a school so not on the cards currently.

8.3 Labyrinth Challenge – HOS highlighted tickets are selling well.

9.10 Tennis – Cllr Trigg asked how many households pay £40? HOS will find out & feedback info. **Memberships to be added to each report going forward.** Cllr Trigg asked about the number of schools take up for tennis. HOS replied we don't know this yet but 2 schools have signed up.

9.1.5 Trowbridge Bowls Club – Cllr Bates attended a positive meeting with the Facilities Manager. Thank you to K. Buckingham and C.Maddox for their hard work.

9.2 Play Streets - Cllr Vigar advised that beginning of the summer term would be perfect for this to encourage children to walk to school. HOS highlighted that an avatar has been developed using parents' phones. Details and dates will be provided asap.

9.6 Studley BMX Track – Cllr Trigg asked for timeframe? HOS hopes to get indication from the Facilities Manager next week.

Flooding issues - Cllr Edward Kirk asked for an update. Cllr Vigar advised this is water which drains from the football ground, residents were worried about flooding but this didn't happen. The Groundsman is looking to retire so please contact TTFC if any interest.

HOS gave thanks to James Current from Trowbridge Ford for fully funding the replacement Active Trowbridge uniforms.

1138 GREENSQUARE TENANTS' HEATING ISSUES

The council considered the following motion submitted by Cllr Cave, referred from Policy and Resources Committee on 11th January 2022;

MOTION:

- a) *Trowbridge Council take a proactive approach to residents potentially in a crisis by contacting all Greensquare Accord Social Housing residents and asking the aforementioned questions.*
- b) *If residents respond with heating or hot water concerns, then Trowbridge Council will individually contact Greensquare Accord on their residents' behalf and ask for these concerns to be resolved as a priority.*
- c) *Trowbridge Council will continuously chase any reported heating/hot water concerns with Greensquare Accord until they have resolved.*

The Committee considered the **RECOMMENDATION** and it was;

RESOLVED: Problems related to GDPR means that access to names of Greensquare tenants will not be available to the Town Council and it would be more appropriate for individual Wiltshire Councillors to discuss issues with Greensquare.

A discussion was held between Councillors. Cllr Cavill asked what responsibility does Wiltshire council have for heating issues for residents controlled by a private company? Cllr Vigar suggested it is not an issue for councils to resolve. Cllr Edward Kirk advised that he has had residents with issues and he feels it is the councillor's responsibility to help/advise.

Cllr Cavill and Cllr Kirk abstained as Selwood are not mentioned.

All others voted in **FAVOUR**.

1139 QUARTERLY MANAGEMENT ACCOUNTS (REPORT ITEM 11.1)

The Committee considered the **Q3 Accounts** included in the report and it was;

RESOLVED to approve the 3rd Qtr Accounts, copies of which had been previously circulated with the Agenda.

Cllr Halik asked that injuries at work vs personal injuries to be defined in figures going forward.

1140 DATE OF NEXT MEETING

NOTED: the next meeting to be held on Tuesday 22nd February 2022 at 19.00hrs, at The Civic, Trowbridge.

1141 MEDIA RELEASE

The committee **RESOLVED** to make a media release on;

- Last chance to book Civic Dinner.
- Press Release regarding Working Group.

Meeting closed at 20.06 hrs

Signature.....Date.....