

The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH

info@trowbridge.gov.uk

2nd March 2022

SUMMONS

To members of the Town Development Committee: Councillors; Beaver (Lambrok), Bridges (Park), Bryant (Chair) (Drynam), Cave (Park), Cooper (Park), Hill (Vice Chair) (Grove), Jacob (Paxcroft), Emily Kirk (Paxcroft), Palmen (Central), Piazza (Drynam).

Dear Councillor,

You are hereby summoned to a Meeting of the **Town Development Committee** to be held on **Tuesday 8th March 2022 in the Civic Centre at 19:00hrs.**

Yours faithfully,



Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the pandemic, public access will be limited. **Please contact info@trowbridge.gov.uk by 16:00 on 7th March if you wish to attend this meeting in person. Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS:** please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

AGENDA

This meeting will be recorded.

1. **APOLOGIES**
 - a. **To receive** apologies from those unable to attend.
 - b. **To consider for approval** those apologies received with reasons for absence.

2. **MINUTES**
 - a. **To consider for approval** the delegated decisions from: [4th January 2022, 25th January 2022 & 15th February 2022](#)
 - b. **To note** any matters arising.

3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

To note any announcements made by the Chair.

5. **OPEN FORUM**

To allow questions from members of the public, these may be answered but not debated.

6. **PLANNING APPLICATIONS - DEFERRED**

To consider any applications deferred from previous meetings: None.

7. **PLANNING APPLICATIONS - NEW**

To consider any new [Planning Applications](#) validated by Wiltshire Council and not previously considered. See link above and [New Applications](#).

8. **PLANNING APPLICATIONS - REVISED**

To consider any revised applications received:

9. **PLANNING APPLICATIONS – WILTSHIRE COUNCIL DECISIONS.**

To consider any significant planning decisions of Wiltshire Council:
See [New Applications](#).

10. **APPEALS**

To consider any appeals information received from Wiltshire Council:
Appeal Ref:

11. **LICENSING**

To consider any licensing matters.

Ahmed Ali Nagraj of 32 Woolpack Meadows
46 Fore Street (Catering van outside HSBC)

Application: To extend the hours of Late Night Refreshment to Fri and Sat – 05:00 hrs & Sun – 23:00 hrs to 03:00 hrs

Note: the current licence comprises of LNR for the following times:-

- Mon to Thu – 23:00 hrs to 03:00 hrs
- Fri and Sat – 23:00 hrs to 04:00 hrs

12. **ENFORCEMENT & OTHER MATTERS**

Highway & Street-care matters should be reported to Neighbourhood Services via

To consider updates on previously advised issues:

- Silverthorne Passage** – Will be addressed when Neighbourhood Services take on service delegation from Wiltshire Council in December 2022 regarding removal of waste bins and cooking oil. **Facilities Manager to note.**
- Narrow Wine Street** – lack of street lighting – potential CATG project – **Cllr Palmen to pursue.**
- Commercial Waste** – potential for policy to restrict collection times. E.g. Union St, Church Walk, Red Hat Lane. **Wiltshire Councillors to consider through Area Board.**
- 81 Whiterow Park** – separation of single dwelling into two dwellings - reported to enforcement – enforcement taking action when appropriate.
- St James' Chambers** – windows boarded up and exposed cables – conservation officer has responded.
- Rosefield House** – Satellite Aerial. Reported to enforcement.
- Hilbury Court** – new roadside wall to be completed – Reported to enforcement.

13. **WAITING RESTRICTIONS**

All Waiting Restriction requests considered so far this year have been forwarded to Wiltshire Council.

Additional Waiting Restrictions received:

a. **Westbourne Gardens** – south side to extend double yellow lines to cover whole of the driveways to No1a and No1.

RECOMMENDATION – Support and forward to Wiltshire Council.

b. **Edington Drive/Wiltshire Drive junction** – Double yellow lines on Wiltshire Drive between parking lay-by and Baydon Close.

14. **STRATEGIC PLANNING**

To consider any matters relating to strategic planning.

Wiltshire Local Plan Review. Consultation end date was 9th March. The council submitted its final response to the consultation with significant objections and alternative suggestions our response is available via this link to the town council website:

<https://www.trowbridge.gov.uk/wp-content/uploads/2021/03/210302-Trowbridge-Town-Council-Wiltshire-Local-Plan-Review-Consultation-Response.pdf>

Cabinet considered the latest information on 29th June, following the consultation. Full report available here:

<https://cms.wiltshire.gov.uk/documents/s190574/Wiltshire%20Local%20Plan%20Review%20Update.pdf>

Wiltshire Council has now published all of the responses to the consultation.

<https://www.wiltshire.gov.uk/planning-policy-local-plan-review>

Look for the following section in the above web link:

Local Plan Review Consultation Jan - March 2021

A meeting with representatives from Hilperton, Staverton and Semington was held on 1st October 2021 with Cllrs Palmen, Hill and the Town Clerk. The meeting shared current thinking, a review of the consultation responses and the potential for joint future working. A meeting has now been held with North Bradley, Southwick and West Ashton on 2nd March.

15. **CORRESPONDENCE**

To consider the following correspondence:

a. **Matters relating to trees at Trowbridge Lodge Park.**

16. **ROAD CLOSURE**

To note the following:

a. Road closure decisions are circulated to councillors.

b. Road closure applications are included on this agenda.

Please note that Stallard Street is due to be closed this evening at the railway bridge.

17. **DATE OF NEXT MEETING**

Tuesday 29th March 2022

All meetings are now anticipated to be face to face meetings at the Civic Centre:

19th April

10th May

31st May

21st June

12th July

2nd August (FM)

23rd August

13th September

To all other members of the council for information.