



The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

22nd April 2022

SUMMONS

To all members of Trowbridge Town Council: Councillors: Allsworth, Bates, Beaver, Blackmore, Blakemore, Bridges, Bryant, Cave, Cavill, Cooper, Halik, Hill, Hoar, Jacob, Edward Kirk, Emily Kirk, Lincoln, Palmen, Piazza, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to **An Extraordinary Meeting of Trowbridge Town Council** to be held on **Tuesday 3rd May 2022 at 19:00hrs**, prior to the Policy & Resources Committee, at The Civic, Trowbridge.

Yours faithfully,

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the pandemic, public access will be limited. **Please contact info@trowbridge.gov.uk by 16:00 on 2nd May if you wish to attend this meeting in person. Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS:** please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

AGENDA

1. **APOLOGIES**

- a. To receive apologies from those unable to attend.
- b. To consider for acceptance apologies received with reasons for absence.

2. **DECLARATIONS OF INTEREST**

- a) To receive **Declarations of Interest** from members and officers (as per the agenda) as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Local Government Act 2000 and the Trowbridge Town Council Code of Conduct in respect of members.
- b) To consider any **Dispensation Requests** received by the Town Clerk and not previously considered.

3. **EXCLUSION OF PUBLIC AND PRESS**

RECOMMENDATION: That; in accordance with the **Public Bodies (Admission to Meetings) Act 1960**, it would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted; and therefore the meeting should resolve that the public and press be temporarily excluded and be instructed to withdraw.

4. **DORIC PARK PROJECT - APPOINTMENT OF MAIN CONTRACTOR**

To consider the appointment of a Main Contractor for the Doric Park project.

(Private and Confidential Report will be circulated to councillors).

RECOMMENDATION: That the Council appoints the Main Contractor as detailed in the commercially confidential report, subject to approval of AGENDA items 7 & 8 below.

5. **READMISSION OF THE PUBLIC & PRESS**

To readmit the public and press following conclusion of commercially confidential business and to commence the TEAMS meeting for those unable to attend in person.

6. **PUBLIC OPEN FORUM**

To allow questions from the public which may be answered but not debated.

7. **DORIC PARK PROJECT – CONFIRMATION TO PROCEED**

To consider confirmation by the Council to proceed with the DORIC PARK ARTIFICIAL TURF PITCH and associated landscaping, parking, buildings etc. project.

Further to the resolution of the Council on 21st July 2020:

RESOLVED: That; subject to confirmation of tenders, planning approval and public consultation; the Town Council submits a borrowing approval application to MHCLG for up to £2.2million for the Doric Park 3G – Artificial Turf Pitch Project.

And That the Council notes the following:

Based on the latest information from HM Treasury this equates to an annual repayment, including interest of £104,398.74 over a 30-year term at an interest rate of 2.48%. This equates to a total of £3,131,962.20 including interest and repayments.

And, the borrowing application, if approved, would not be taken until the financial situation of the town council resulting from the impact of the pandemic and the future financial security of the council is understood. And that a final decision on progressing the project would be subject to the decision of Full Council.

Agenda item 4 above RECOMMENDS the appointment of a Main Contractor based upon an approved and fully assessed tender.

Planning permission was approved on 10th June 2021.

Public consultation is being undertaken between 22nd April 2022 and 2nd May 2022.

IMPACT ASSESSMENT

Equalities: The proposed facilities meet all of the requirements of the Football Foundation, Rugby Football Union and Sport England to be fully inclusive and will provide a facility which is better suited to meet the needs of a range of abilities compared to existing grass-based facilities and such facilities located further away.

Climate: Whilst the facility will use traditional construction materials and plastic in the pitch, it will be to national standards. The facility is located close to current bus routes which are some of the best in the local area as well as good cycle route infrastructure and is easily accessible to a large proportion of the Trowbridge and surrounding area population and should result in lower emissions as users will not need to travel to other similar facilities further afield.

Ecology: The planning application has been subject to a range of ecology reports and additional requirements, and is approved by Natural England.

Staff: The facility will require one full-time and one part-time member of staff and the costs associated with these are included in the business plan.

Legal: The development has received planning permission and other statutory permissions and is subject to a legal agreement with Trowbridge Rugby Football Club.

Risk: The risks are associated with reduced levels of demand relative to the business plan. We have held detailed discussions with user groups and believe that the pragmatic middle ground position of the business plan is realistic and limits the level of risk to the council.

Benefit to Trowbridge: This type of facility is much in demand in the Trowbridge area and will complement the existing grass pitch facilities and the proposed additional grass pitches. We have received many positive comments from a range of residents regarding the proposal.

Finance: The following agenda item for financing the project is presented to the Council:

RECOMMENDATION: That the Council:

Proceeds with the DORIC PARK ARTIFICIAL TURF PITCH PROJECT including associated landscaping, parking, buildings etc.

Completes the agreement with Trowbridge Rugby Football Club.

Confirms with the main contractor appropriate preparatory works which can be undertaken prior to receipt of borrowing approval in order to meet the timescales for completion prior to September 2023 and within the available funds.

8. DORIC PARK PROJECT - BORROWING APPROVAL

To consider funding for the DORIC PARK ARTIFICIAL TURF PITCH PROJECT and submission of a borrowing approval application.

(The full Project Report is attached and the 'PWLB loan estimates' is also attached).

OPTIONS: Alternative options for funding the project would need to be based upon funding the project over a shorter period of time and therefore having a greater impact on the Council Tax precept. This would mean that the majority of residents in Ashton Park and other areas of new development would make little, if any, contribution to the facility but would benefit from reduced Council Tax Charges in future years when the facility was making a positive financial contribution, whereas existing residents of the town would be making a significant contribution immediately. An alternative for future projects is that the council increases the Council Tax to set aside a Capital Reserve which can be used to fund or contribute to capital projects.

RECOMMENDATION: That; further to approval of the recommendations above; The Town Council updates its on-hold borrowing approval application to DLUHC, now revised to be for a maximum of £3.9million for the Doric Park Artificial Turf Pitch Project.

The Council notes the following:

Based on the latest information from HM Treasury this equates to an annual repayment, including interest, of £150,804 over a 50-year term at an interest rate of 2.99%. This equates to a total of £7.54million including interest and repayments.

Following receipt of borrowing approval the loan will be taken with the Public Works and Loans Board (Debt Management Office – DMO) when required and will be lower than the maximum if options such as Solar PV and environmental alternative carpet-infill are not taken up.

9. DATE OF NEXT MEETING

Town Council Annual meeting Tuesday 17th May 2022.

10. MEDIA RELEASES

To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

RECOMMENDATION: Doric Park project.