



Civic Centre  
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Wiltshire.  
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30<sup>th</sup> May 2022

## SUMMONS

To members of the Leisure & Information Services Committee: Councillors: Allsworth, Bates (Chair), Halik, Hoar, Jacob (VC), Edward Kirk, Emily Kirk, Palmen, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to a meeting of the **Leisure & Information Services Committee** to be held on **Tuesday 7<sup>th</sup> June at 19.00hrs** in the Council Chamber, The Civic, St Stephens Place, Trowbridge.

Yours faithfully

Lance Allan  
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the restrictions imposed to control the pandemic, public access will be limited. **Please contact [info@trowbridge.gov.uk](mailto:info@trowbridge.gov.uk) by 16:00 on 6<sup>th</sup> June if you wish to attend this meeting in person. Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS: please go to the Town Council Website – Your Council – [Meetings](#) to find the link.** Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

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## AGENDA

**This meeting will be recorded.**

### 1. **APOLOGIES**

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** apologies received with reasons for absence.

### 2. **MINUTES**

- a) **To approve** as a correct record Minutes of the meeting held on **22<sup>nd</sup> February 2022**.
- b) **To consider** any questions arising from those minutes.

### 3. **DECLARATIONS OF INTEREST**

**To receive** Declarations of Interest not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

To note any announcements from the Chair.

5. **OPEN FORUM**

To receive questions and comments from the public, these may be answered but not debated.

6. **QUESTIONS FROM COUNCILLORS**

To consider questions received by the deadline (Tuesday 24<sup>th</sup> May).

**NONE.**

7. **THE LEISURE SERVICES DEPARTMENT REPORT**

To consider the Head of Leisure & Information Services Report (copy attached).

8. **SUPPORT TO UKRAINIAN FAMILIES**

To consider the Head of Service's report (7.1.1) and the following:

**RECOMMENDATION – To provide half price holiday activities over the summer holidays to Ukraine families based in West Wiltshire as their preferred supplier.**

9. **MOTIONS**

To consider motions received by the deadline (Tuesday 24<sup>th</sup> May).

**NONE.**

10. **QUARTERLY MANAGEMENT ACCOUNTS (REPORT ITEM 10.2)**

To consider the End of Year Accounts for this committee (Appendix A in the report).

11. **DATE OF NEXT MEETING**

To note the next meeting to be held on Tuesday 27<sup>th</sup> September 2022 at 19.00hrs

12. **MEDIA RELEASES**

To consider if the Council should make a press or social media release regarding any of the issues considered by this meeting.

To all Councillors for information