

Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH

SUMMONS

8th June 2022

To all members of the Neighbourhood Services Committee.

Dear Councillor,

You are hereby summoned to a meeting of the Neighbourhood Services Committee: Councillors Allsworth, Blackmore, Bryant, Cave, Cavill (Chair), Cooper (Vice Chair), Lincoln, Palmen, Piazza and Vigar **to be held at The Civic, St Stephen's Place, Trowbridge, on Tuesday 14th June 2022 at 7pm immediately following the Museum Meeting.**

Yours faithfully



Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the restrictions imposed to control the pandemic, public access will be limited. **Please contact info@trowbridge.gov.uk by 16:00 on 13th June if you wish to attend this meeting in person.** Those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

AGENDA

1. APOLOGIES

- a) **To receive** apologies from those members unable to attend.
- b) **To consider for acceptance** those apologies received with reasons.

2. MINUTES

- a) **To approve** as a correct record the Minutes of the Neighbourhood Services Committee meeting held on [Tuesday 22nd March 2022](#).
- b) **To consider** any questions arising from those minutes.

3. DECLARATIONS OF INTEREST

To receive Declarations of Interest from members and officers not already included on the Register as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and with the provisions of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To receive and note any announcements from the Chair of the meeting.

5. OPEN FORUM

To receive questions from the public which may be answered but not debated.

6. FACILITIES MANAGER'S REPORT TO NEIGHBOURHOODS SERVICES

To consider the Facilities Manager's Report to Neighbourhoods Services report (copy attached).

7. SERVICE DELEGATION WORKING PARTY (SDWP) (Report Item 3.1)

Opportunity for the committee to discuss any details from the Working Party minutes.

8. NAMING OF PARK STORAGE FACILITY (Report Item 4.2)

RECOMMENDATION: That in recognition of Mrs Dorothy M Walker who gifted lower park 'known as lower court fields' to the town the Council names its storage facility 'Walkers Yard' which will be registered and sign posted for future deliveries.

9. BANDSTAND REFURBISHMENT (Report Item 8.2)

Following a public opinion poll this committee is asked to confirm the design to be included as part of the specification to tender refurbishment works. The details of the poll will be provided at the meeting, prior to making a decision on the following recommendation:

RECOMMENDATION:

1. To consider the results of the public poll and proceed with one of the designs.
2. That the steps should be built permanently as illustrated on the design to enhance health and safety and reduce installation costs.

10. ANTI-SOCIAL BEHAVIOUR & STREET CRIME WORKING PARTY (Report Item 8.3)

Opportunity for the committee to discuss any details from the Working Party minutes.

11. LH&FIG (REPORT ITEM 9.6)

To consider the report and the following:

RECOMMENDATION: That the committee approves the above allocations from the LH&FIG match funding budget for: The Halve, The Croft/Carlton Row and Hilperton Rd.

12. TRAFFIC COUNT & DATA ANALYSIS (Report Item 9.1)

To consider the report and the following:

RECOMMENDATION: That the committee approves a contribution of £150 for the data tube being placed as detailed in the email, funded from the LH&FIG match funding budget.

13. QUARTERLY MANAGEMENT ACCOUNTS

To consider the 4th Qtr accounts (Appendix 3).

14. DATE OF NEXT MEETING

To note the next meeting to be held on 11th October 2022 at 7.00pm at The Civic.

15. MEDIA RELEASES

To consider if the Council should make a press or social media releases regarding any of the issues considered by this meeting: