



The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire.
BA14 8AH
info@trowbridge.gov.uk

15th June 2021

SUMMONS

To all members of the Council: Councillors: Allsworth, Bates, Beaver, Blackmore, Blakemore, Bridges, Bryant, Cave, Cavill, Cooper, Halik, Hill, Hoar, Jacob, Edward Kirk, Emily Kirk, Lincoln, Palmen, Piazza, Trigg and Vigar.

Dear Councillor,

You are hereby summoned to **An Extraordinary Meeting of Trowbridge Town Council** to be held on **Tuesday 21st June 2022**, at 19:00 (Prior to Town Development) in the **Council Chamber at the Civic Centre**.

Yours faithfully,

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the restrictions imposed to control the pandemic, public access will be limited. **Please contact council.secretary@trowbridge.gov.uk by 16:00 on Friday 20th June if you wish to attend this meeting in person. Where it is not possible for you to attend, due to reaching the capacity limit, access will be available online via Microsoft TEAMS: please go to the Town Council Website – Your Council – [Meetings](#) to find the link.**

AGENDA

This meeting will be recorded.

1. **APOLOGIES**

- a. **To receive** apologies from those unable to attend. **Cllrs Lincoln & Piazza.**
- b. **To consider for acceptance** apologies received with reasons for absence.

2. **DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** from members and officers (as per the agenda) as appropriate in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Local Government Act 2000 and the Trowbridge Town Council Code of Conduct in respect of members.
- b. **To consider any Dispensation Requests** received by the Town Clerk and not previously considered.

3. **DECLARATIONS OF ACCEPTANCE OF OFFICE**

To note that all Declarations have now been received by the Town Clerk.

4. **PUBLIC OPEN FORUM**

To allow questions from the public which may be answered but not debated.

5. **ANNUAL ACCOUNTS 2021/22**

In accordance with the *Local Audit and Accountability Act 2014* Trowbridge Town Council, is a smaller authority and as such is required to complete an Annual Governance and Accountability Return (AGAR) by the end of June each year, in relation to the accounts for the previous financial year.

- a) To consider the **Final Report from the Internal Auditor**. (Which will be considered further at the Risk & Audit Panel on 16th August).
- b) To consider for approval **Section 1** - Annual Governance Statement 2021/2022, to be signed by the Chair and Town Clerk.

RECOMMENDATION: That the council approves section 1 of the **AGAR; Annual Governance Statement 2021/22**.

- c) To consider the **non-statutory full accounts** prepared by **DCK Accounting**.
- d) To consider for approval **Section 2** - Accounting Statements 2021/22, as signed by the RFO and to be signed by the Chair.

RECOMMENDATION: That the council approves section 2 of the **AGAR; Accounting Statements 2021/22**.

6. **DATE OF NEXT MEETING**

Tuesday 19th July 2022.

7. **MEDIA RELEASES**

To consider if the Council should make a press/social media release regarding any of the issues considered by this meeting.