

MINUTES

At an extraordinary meeting of Trowbridge Town Council held in the Council Chamber at Trowbridge Civic Centre on Tuesday 21st June 2022 at 19.00hrs.

IN ATTENDANCE:

Councillors: Blackmore, Bridges, Bryant, Cave, Cavill, Cooper, Halik, Hill, Jacob, Palmen, Piazza, Trigg and Vigar.

Officers: Mr L. Allan (Town Clerk), Mrs J Weimar (HOS). Mrs N Patterson (Council Secretary) Miss G Shanahan (accounting officer)

Public: 0

Press: 0

3610 APOLOGIES

The Council received apologies from Cllrs Lincoln, Bates, Beaver & Hoar and it was:

RESOLVED to accept apologies from Cllr Lincoln, Bates, Beaver & Hoar with reason for absence.

3611 DECLARATIONS OF INTEREST

- a) There were no declarations of interest.
- b) There were no dispensation requests Cllr Palmen asked the question of what was the difference between a declaration of interest and dispensation request. The Town clerk's response: If a member has an interest and seeks to continue to join in discussion on those matters at meetings, they will have to sign a dispensation request and send to the Town Clerk who will then present this at a full council meeting for councillors to decide if this will be allowed.

3612 PUBLIC OPEN FORUM

None.

3613 ANNUAL ACCOUNTS 2021/22

In accordance with the *Local Audit and Accountability Act 2014* Trowbridge Town Council, is a smaller authority and as such is required to complete an Annual Governance and Accountability Return (AGAR) by the end of June each year, in relation to the accounts for the previous financial year.

- a) The committee considered the **Final Report from the Internal Auditor**. (Which will be considered further at the Risk & Audit Panel on 16th August).
- b) The committee considered for approval **Section 1 - Annual Governance Statement 2021/2022**, to be signed by the Chair and Town Clerk.

RESOLVED: That the council approves section 1 of the **AGAR; Annual Governance Statement 2021/22**.

- c) The committee considered the non-statutory full accounts prepared by DCK Accounting.
- d) The committee considered for approval **Section 2 - Accounting Statements 2021/22**, as signed by the RFO and to be signed by the Chair.

RESOLVED: That the council approves section 2 of the **AGAR; Accounting Statements 2021/22**.

Initials 

3614 DATE OF NEXT MEETING

Tuesday 19th July.


3615 MEDIA RELEASES

The Council considered if the Council should make a press/social media release regarding any of the issues considered by this meeting and it was:

RESOLVED: To issue press and media releases as follows:

Publishing a Statutory Public Notice of their ability to inspect the accounts. A Social media post will be posted announcing this.

Meeting Closed at 19:07

Signature  Date 26/7/22

Initials 