

The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH

info@trowbridge.gov.uk

28th September 2022

SUMMONS

To members of the Town Development Committee: Councillors; Beaver (Lambrok), Bridges (Park), Bryant (Chair) (Drynham), Cave (Park), Cooper (Park), Hill (Vice Chair) (Grove), Jacob (Paxcroft), Emily Kirk (Paxcroft), Palmen (Central), Piazza (Drynham).

Dear Councillor,

You are hereby summoned to a meeting of the **Town Development Committee** on **Tuesday 4th October 2022 in the Civic Centre at 19:00hrs.**

Yours faithfully,



Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the pandemic, public access will be limited. **Please contact council.secretary@trowbridge.gov.uk by 16:00 on Monday 3rd October if you wish to attend this meeting in person. Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS:** please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

AGENDA

This meeting will be recorded.

1. **APOLOGIES**

- a. **To receive** apologies from those unable to attend.
- b. **To consider for approval** those apologies received with reasons for absence.

2. **MINUTES**

- a. **To consider for approval** the minutes of the meeting of 23rd August.
- b. **To note** any matters arising.
- c. **To consider for approval** the decisions made on 13th September
- d. **To note** any matters arising.

3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.

4. CHAIR'S ANNOUNCEMENTS

To note any announcements made by the Chair.

5. OPEN FORUM

To allow questions from members of the public, these may be answered but not debated.

6. PLANNING APPLICATIONS - DEFERRED

To consider any applications deferred from previous meetings:
See list of applications.

7. PLANNING APPLICATIONS - NEW

To consider any new [Planning Applications](#) validated by Wiltshire Council and not previously considered. See link above and [New Applications](#).

8. PLANNING APPLICATIONS - REVISED

To consider any revised applications received:
See list of new applications above.

9. PLANNING APPLICATIONS – WILTSHIRE COUNCIL DECISIONS.

To consider any significant planning decisions of Wiltshire Council:
See list of new applications above.

Chair to update committee of the WAPC decision on PL-2021-09909 Ashton Street Centre. Which was held on 28th September.

10. APPEALS

To consider: Planning appeal in respect to the following property.
PL/2021/10779 - 1 Orchard Road, Trowbridge, BA14 7AR - APP/Y3940/W/22/3301509

11. LICENSING

To consider any licensing matters,

12. ENFORCEMENT & OTHER MATTERS

a. Highway & Street-care matters:

Should be reported to Neighbourhood Services via report@trowbridge.gov.uk

Previously reported items have been reported to Neighbourhood Services for action.

b. Enforcement issues.

i. To consider any updates on previously advised issues:

ii. To consider any new items.

13. LOCAL HIGHWAY & FOOTPATH IMPROVEMENT GROUP

To consider requests for improvements to be forwarded to the LH&FIG.

A. DROPPED KERBS

- a. **Withy Close** – Needs one dropped kerb on the north side in the yellow lined area.
- b. **Greenway Gardens** - needs two dropped kerbs and also yellow lines around the junction.
The following are junctions along Victoria Road.
- c. **Osborne Road** – the existing driveways indicate that this would not be high priority for further improvement.
- d. **Middle Lane** - the existing driveways indicate that this would not be high priority for further improvement.
- e. **St Thomas Road** – needs two dropped kerbs and also yellow lines around the junction.
- f. **Fulney Close** - needs two dropped kerbs and also yellow lines around the junction.

RECOMMENDATION: To approve the requests for Withy Close, Greenway Gardens, St Thomas Road and Fulney Close and forward to Wiltshire Council for further consideration.

B. WAITING RESTRICTIONS

To consider any requests for waiting restrictions, notices and implementations.

- a. **Greenway Gardens** - needs yellow lines around the junction with The Down in conjunction with dropped kerbs.
- b. **St Thomas Road & Fulney Close** – need yellow lines around the junctions with Victoria Road in conjunction with dropped kerbs.

RECOMMENDATION: To approve the requests and forward to Wiltshire Council for further consideration.

14. TREE PRESERVATION ORDER

To note the following:

- a. Tree preservation order – 2022/00290/IND 66 Bradley Road Trowbridge BA14 0RA. (Map circulated with agenda)
- b. Tree preservation order - 2022/00302/IND 93 Victoria Road Trowbridge BA14 7LA. (Map circulated with agenda)

15. TAKING ACTION ON SCHOOL JOURNEYS – HOLBROOK SCHOOL

To consider the recommendation following an assessment by Wiltshire council noting that no contribution from the Town council will be required

It is recommended that the following improvements are taken forward for funding consideration:

- Installation of an informal crossing point including dropped kerbs, buff coloured tactile paving and bollards on Holbrook Lane between The Croft and the pedestrian guardrail in front of the school.
- Provide dropped kerbs at the main entrance to the school and lay pedestrian symbols on the footway to encourage pedestrians to cross the junction and enter the school grounds through the pedestrian gate utilising the existing footway.
- Introduce an advisory 20mph speed limit restriction between the existing school warning signs

RECOMMENDATION: To approve the proposals for Holbrook Lane in conjunction with the school.

16. NEIGHBOURHOOD PLANNING

To consider the proposed Westbury Neighbourhood Plan. (circulated with agenda)

17. STRATEGIC PLANNING

To consider any matters relating to strategic planning.

18. CORRESPONDENCE

To consider the following correspondence:

a. Matters relating to trees at Trowbridge Lodge Park.

19. ROAD CLOSURES

To note the following

a. Road closure decisions are circulated to councillors.

b. Road closure applications are included on this agenda.

20. STREET TRADING

To consider Street Trading applications and permissions.

21. DATE OF NEXT MEETING

4th October 25th October

22nd November (4 weeks)

To all other members of the council for information.