

## MINUTES

At the meeting of Trowbridge Town Council held in the Civic Centre on Tuesday 19<sup>th</sup> July 2022 at 19.00hrs.

### IN ATTENDANCE:

**Councillors:** Bates, Blackmore, Bridges, Cave, Hill (Chair), Hoar, Jacob, Edward Kirk, Emily Kirk, Lincoln, Palmen, Piazza, Trigg and Vigar.

**Officers:** Mr L. Allan (Town Clerk), Mrs N Patterson (Council Secretary) Mrs J Weimar (HOS)

**Public:** 4 Mr P Jubbie, Mr B Mitchell, Mr C Kay, PS C Chilton.

**Press:** 0

### 3616 APOLOGIES

The Council received apologies from Cllr. Cavill, Cllr. Byrant, Cllr. Jacobs, Cllr. Allsworth, Cllr Cooper, Cllr. Beaver & Cllr Blakemore

**RESOLVED** to accept apologies from Cllr. Cavill, Cllr. Bryant, Cllr. Jacobs, Cllr Allsworth, Cllr Cooper, Cllr. Beaver & Cllr Blakemore with reason for absence.

### 3617 MINUTES OF PREVIOUS MEETING

a. **RESOLVED** to approve the minutes of the council meeting held on the 17<sup>th</sup> May 2022.

b. **RESOLVED** to approve as a correct record the minutes of the Extraordinary Council meeting held on 21<sup>st</sup> June 2022

c. There were no matters arising from those minutes.

### 3618 MINUTES OF COMMITTEES

The council received and Considered, minutes and recommendations of committees already circulated. The following meetings have taken place since the last council meeting.

a. **RESOLVED** to note Leisure & Information Services meeting held on 7<sup>th</sup> June.

b. **RESOLVED** to note the minutes of the Museum Committee held on 14<sup>th</sup> June.

c. **RESOLVED** to note the minutes of the Neighbourhood Services held on 14<sup>th</sup> June.

d. **RESOLVED** to note the minutes of the Town Development held on 21<sup>st</sup> June

e. **RESOLVED** to note the minutes of the Policy & Resources held on 5<sup>th</sup> July

### 3619 DECLARATIONS OF INTEREST

a. To receive Declarations of Interest: **NONE**

b. To consider any Dispensation Requests received by the Town Clerk and not previously considered. Dispensation requested were received from Cllr. Vigar, Cllr. Cavill, Cllr. Cave and Cllr. Trigg.

**RESOLVED:** That dispensation is granted so that Cllr Vigar can be involved with all matters before the council relating to Trowbridge Town Football Club.

**RESOLVED:** That dispensation is granted so that Cllr Cavill can be involved with all matters before the council relating to Trowbridge Town Trust, St James' Trust and Trowbridge Town Hall Trust.

**RESOLVED:** That dispensation is granted so that Cllr Cave can be involved with all matters before the council relating to Friends of Biss Meadows.

**RESOLVED:** That dispensation is granted so that Cllr Trigg can be involved with all matters before the council relating to Trowbridge Future.

Initials 

**QUESTIONS:** Cllr Cave has recently been elected to Trowbridge area board does this need to be recorded and as a declaration of Interest?

**ACTION:** Cllr Cave needs to email Council Secretary (N Patterson) with the details so the register can be updated.

The Town Clerk (L Allan) reminded councillors who have been given dispensations to remember the common law test 'The man in the street' if you believe a member of the public would still perceive bias you are advised to withdraw from any debate or decision making, especially where there could be a pecuniary matter i.e. Grants.

## 3620 COMMUNICATIONS BY THE MAYOR

**The Council received communications from the Mayor Graham Hill.**

- a) Mayor has attended many enjoyable engagements.
- b) Due to the severity of the hot weather could members of the public keep contributions to 3 minutes.
- c) There has been a Monitoring Officer report, this is for information only and is publicised on the Wiltshire Council website. It has reached the conclusion of no further action. However, the point needs to be made if you are sending emails for council business then you must use the council email address.
- d) Item on the agenda, following a request for an extraordinary council meeting on the Doric Park Project. However, there has been a data breach. Discussing anything relating to this document will compound the breach. The council will be able to discuss fully under the agenda item and hopefully, this will avoid the need for an extraordinary meeting.

## 3621 PUBLIC OPEN FORUM

a. **Questions from the public were received as follows:**

**Mr B Mitchell:** Based on the recent conclusion of the standard assessment sub-committee he would like a public written apology from Cllr Beaver. He would like this public written apology within 14 days. Also has concerns regarding Doric Park.

**The Chair response: inappropriate to discuss a councillor when they are not present and Doric Park is an agenda item and will be discussed then.**

**Mr P Jubbie:** Has concerns over GDPR, Councillors should only be using Council addresses. Has evidence that councillors are using personal email accounts. Documents relating to council business, which affect the public, should be published on the website.

**Action:** Councillors will ensure in future that they use council addresses for council business.

b. **The Council received a presentation from the Child Wellbeing Project (Colin Kay)**

**RESOLVED: To note the Child Well Being Report.**

## 3622 REPRESENTATIVES ON OTHER BODIES

a. **To receive reports from any councillors who have been appointed to other organisations. None**

b. **To confirm the appointment of Councillor Chris Hoar to be a Trustee of Trowbridge Town Hall Trust for the period 2022-2024.**

**RESOLVED: The Council confirmed the appointment of Cllr. C Hoar to be Trustee of Trowbridge Town Hall 2022-2024.**

Initials  .....

c. To confirm that Cllr. Cave will be the town council's representative on the Friends Biss Meadows.

**RESOLVED:** The Council confirmed the appointment of Cllr. D Cave to be the town's council representative on the Friends of Biss Meadows.

d. To appoint a Councillor to be a Trustee of the Sensory Garden.

**RESOLVED:** The Council appointed Cllr. D Cave to be a Trustee of the Sensory Garden.

## **3623 POLICE MATTERS**

The Council considered a report from Sergeant Charlotte Charlton.

**RESOLVED:** The Council noted the report from Sergeant Charlotte Chilton.

A number of councillors asked questions, which received a response from Sergeant Charlotte Chilton.

## **3624 QUESTIONS FROM COUNCILLORS**

The Council considered questions received from councillors by the deadline: Thursday 7th July.  
None

## **3625 TASK FINISHING GROUP-SUCCESS STANDARDS**

The Council considered the recommendations from T&FG set-up to consider the incorporation of success standards into standing orders.

**RESOLVED:** That the council adopts the proposed changes to Standing Orders to add: **A26 PROJECT MANAGEMENT, A26.1 Success Standards, A26.2 Equalities Criteria, D0 ROLES OF MEMBERS AND OFFICERS, D3.1 Delegation to Town Clerk of implementation of policy, and D3.4 Delegation to Town Clerk during a period of National Mourning.**

## **3626 DORIC PARK PROJECT**

The Council considered the Town Clerks briefing note (Appendix A)

Mr P Jubbie asked questions regarding the Doric Park Project they are as follows:

Has the estate of Mr Pike given written approval?

Has the Football Foundation given written approval?

Has Trowbridge Rugby Club given written approval?

Have the DLUHC be provide with quotes that verifies the full cost of this project as requested by the department in September 2021?

Have all land evaluations on the value of all concessions be completed?

The Town Clerk answered 'Not Yet' to the above.

Mr P Jubbie Also had concerns regarding planning application and the cost of the Doric Park Project. These are as follows:

Has the council obtained written approval from planning that the development can be adequately drained and direct floodwater elsewhere?

Has the council obtained written approval from the planning to ensure the protection, mitigation, compensation of protected species and priority habitats?

Has the council obtained written approval from planning that the development undertakes in an acceptable manner to able the reporting of any archaeology finds.

Initials.....  3

**The Town Clerk** answered the above with; that planning conditions not concluded until contractor Commences work.

**Mr P Jubbie:** Also commented that all agendas minutes of working groups should be published on the website for the public to see for transparency.

Are the public aware that there is a shortfall of an alleged by Mr Jubbie of £471,000, where is this money going to come from will council Tax go up?

**Cllr. Palmen:** At the moment the council is not in receipt of the loan, we don't know the cost, there are so many unknowns, it cannot be speculated. When all the data is in the council will come together and discuss a make an informed decision.

Councillors raised a number of questions and comments about the Doric Park Project.

**RESOLVED:** To add the following to the resolution included in minute 3604 'subject to approval of Full Council when borrowing approval is received.

**3627 Item withdrawn from agenda for the following reason:**

**Cllr Trigg** reported that a new local committee have formed, with a new chair and treasurer. They have a wide network to be able to support the community. Trowbridge Future will also offer support and work with the new committee.

**3628 EVENTS PROGRAMME**

The Town Clerk made a recommendation.

**Cllr. Bates** expressed regret at the lack of a Jubilee celebration, however need to move forward and focus on the positive. Both **Cllr. Bates & Cllr. Vigar** expressed on the positive vibe of the recent successful Active Trowbridge event. This was a popular and attended by so many from the community.

**RESOLVED:** The Council approved that the HOS (Leisure & Information Service) arrange quarterly meetings with the Mayor, Deputy Mayor and Chair of L&IS) to discuss the Town Council and Mayoral events programme to which will make recommendations to the committee if required.

**3629 MOTIONS FROM COUCILLORS**

The Council considered motions received from councillors by the deadline: **Thursday 7<sup>th</sup> July.**

**RESOLVED:** A Motion by **Cllr. Cooper** was withdrawn

**3630 SEALING OF DOCUMENTS**

None

**3631 DATE OF NEXT MEETING**

**20<sup>th</sup> September 2022**


**3632 MEDIA RELEASES**

Full Council meeting 19<sup>TH</sup> July 2022

**The Council considered The Council considered** if the Council should make a press/social media release regarding any of the issues considered by this meeting and it was:

**RESOLVED: To issue press and media releases as follows: Wiltshire Times photographer attended The Active Festival Aby Cooper to write an article to send to them, so these photo can go into the public domain.**

Meeting Closed at 21:17

Signature .....  ..... Date..... 27/07/22 .....



Councillor	Extraordinary council meeting
Allsworth	ABSENT
Bates	FOR
Beaver	ABSENT
Blackmore	FOR
Blakemore	ABSENT
Bridges	FOR
Bryant	ABSENT
Cave	FOR
Cavill	ABSENT
Cooper	ABSENT
Halik	ABSENT
Hill	FOR
Hoar	FOR
Jacob	ABSENT
Edward Kirk	FOR
Emily Kirk	FOR
Lincoln	FOR
Palmen	FOR
Piazza	FOR
Trigg	FOR
Vigar	FOR

FOR	AGAINST	ABSTAIN	ABSENT
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Initials *P. Vigar*

