

# Trowbridge Town Council

Policy & Resources Committee 1<sup>st</sup> March 2022

## MINUTES

**At a meeting of the Policy & Resources Committee held in The Council Chamber at The Civic, Trowbridge, on Tuesday 3<sup>rd</sup> May 2022 at 19.00hrs.**

Present: Councillors: Bridges, Bryant, Cave, Cavill, Cooper (substitute for Cllr Bates), Hoar, Palmen (Chair), Piazza and Trigg  
Officers: Mr L Allan (Town Clerk/RFO), Mrs J Weimar (HOS Resources & Venues).  
Public: Mr Paul Jubbie, Mr Brian Mitchell.  
Press: None.

*The meeting commenced at 21:30*

### **3335 APOLOGIES**

**RESOLVED** to approve apologies from Cllr Bates (substituted by Cllr Cooper).

### **3336 MINUTES**

- a. **RESOLVED** to approve as a correct record, the Minutes of the meeting held on 1<sup>st</sup> March 2022.
- b. No questions were received.
- c. **RESOLVED** to note the Minutes of the Civic Board meeting held on 26<sup>th</sup> April 2022.
- d. **RESOLVED** to note the Minutes of the Risk & Audit Panel held on 26<sup>th</sup> April 2022.

### **3337 DECLARATIONS OF INTEREST**

Cllrs Trigg and Palmen declared pecuniary interests as trustees of Trowbridge Future.

### **3338 CHAIR'S ANNOUNCEMENT**

**There were no announcements received from the Chair.**

### **3339 OPEN FORUM**

**The committee received questions from the public.**

Cllr Cave expressed concern that Mr Lomas, who had wished to speak had gained the impression that this meeting had been cancelled and he had therefore left.

Mr Jubbie raised concerns regarding the DLUHC requirement to value the development in order to accept a borrowing application, believing the development would be worth significantly less than the contract price.

### **3340 QUESTIONS FROM COUNCILLORS**

The committee noted the questions from Cllr Edward Kirk relating to Doric Park and the questions from Cllr Piazza regarding S106 funding and the responses to the questions from the Town Clerk.

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## **3341 TOWN CLERK'S REPORT**

Cllr Palmen ran through the P&R Report and in particular;

Councillors requested that any future discussions with developers should include invitations to the ward councillors for the respective areas.

The Town Clerk agreed to do this.

Cllr Palmen agreed to ask the Wiltshire Council officers responsible for Regeneration if they would come to a Town Council meeting to discuss the Future High Streets Fund Project.

Cllr Hill commented on the potential to undertake a joint Neighbourhood Plan with some of the town's neighbouring parishes.

The Head of Services confirmed that our Sunday booking at Longfield had confirmed that they would be relocating.

Wiltshire Community Foundation proposals for grants from the Trowbridge Solar Farm Fund had recently been approved.

Selwood Housing were conducting housing surveys in the Studley Green area.

## **3342 MANAGEMENT ACCOUNTS 2021-22**

The committee considered the draft Q4 management accounts, Town Clerk's Report item 2.1.3, Appendix A and:

**RESOLVED:** That the committee notes the draft Q4 accounts.

## **3343 RESERVES (REPORT ITEM 2.1.4)**

The committee considered the RECOMMENDATION and it was;

**RESOLVED:** That the committee approves end of year allocations and changes to Earmarked Reserves as follows:

|                       |   |
|-----------------------|---|
| Events                | £6,000  |
| Longfield             | £3,000  |
| Studley Green         | £3,000  |
| WC Service Delegation | (£40,000) Reallocated to other items and added to General Reserves. |

*Cllrs Palmen and Trigg left the room.*

## **3344 LONGFIELD COMMUNITY CENTRE CAR-PARK TROWBRIDGE FUTURE CABIN**

The committee considered the Town Clerk's Report item 3.2.1 and:

**RESOLVED:** That the committee approves the proposal from Trowbridge Future to locate a community cabin at Longfield Community Centre, subject to planning permission.

*Cllrs Palmen and Trigg returned to the room.*

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**3345 SERVICE DELEGATION & ASSET TRANSFER (SDAT) - WILTSHIRE COUNCIL**

The committee considered the Town Clerk's Report item 3.2.2A and:

**RESOLVED:** That further to discussions with a range of parties the town council declines to opportunity to transfer the grass cutting at the Down Cemetery but will provide support to the Friends of the Down Cemetery.

The Town Clerk clarified the support that would be given to the Friends, generally during their working parties including removal of waste from the footways and roads. These would be agreed and approved prior to the transfer in December.

**3346 SERVICE DELEGATION & ASSET TRANSFER (SDAT) - ASHTON PARK**

The committee considered the Town Clerk's Report item 3.2.2D and:

**RESOLVED:** That the council supports the actions of officers in pursuing discussions with Persimmon with regards to the transfer of public areas of the Ashton Park development to the Town Council in order to avoid the imposition of a management fee arrangement for future residents and asks officers to continue such discussions in consultation with the Leader and Chair of Neighbourhood Services prior to bringing a formal agreement to Full Council for approval.

The Town Clerk would clarify the responsibility for drains under greenspaces.

**3347 WILTSHIRE LOCAL PLAN REVIEW – SUPPORT TO CAMPAIGN GROUP**

The committee considered the Town Clerk's Report Item 6.4.6 and:

**RESOLVED:** That the town council joins other local councils in supporting the campaign group to cover the costs of a leaflet to be distributed in opposition to the proposed development of over 2500 houses at Staverton and Hilperton. At an estimated cost of up to £25 per 1000 copies of the leaflet.

**3348 KENNET & AVON CANAL**

The committee considered the Town Clerk's Report item 6.6 and:

**RESOLVED:** That Trowbridge Town Council writes to the Canal and River Trust seeking assurances that they will ensure that the lock gates on the Kennet & Avon Canal are maintained properly, condition surveys are up to date and funding programmes in place.

**3349 LH&FIG**

The committee considered the Town Clerk's Report item 8.1.1 and:

**RESOLVED:** That the committee confirms the £617.39 allocated in advance towards the Newtown Pedestrian Crossing and allocates £1000 towards the implementation of a 20mph speed limit on Innox Road.

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# Trowbridge Town Council

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## **3350 MOTIONS**

The committee considered motions from councillors which have been received by the deadline (Wednesday 20<sup>th</sup> April).

**NONE.**

## **3351 PAYMENT OF ACCOUNTS**

The committee considered payments and receipts made since the last meeting of the Council recorded on the Cash Receipts and Payments Records by the Finance Officer and the action of Councillors Blackmore and Bridges in signing the Cash Payments and Receipts Records.

**RESOLVED:** That the committee approves the following payments and receipts for February and March.

|          |             | <u>Payments</u> | <u>Receipts</u> |
|----------|-------------|-----------------|-----------------|
| February | £192,713.66 | £ 51,065.72     |                 |
| March    | £416,186.88 | £144,736.42     |                 |

## **3352 MEDIA RELEASES**

The committee considered if the Committee should make a media release regarding any of the issues considered.

**RESOLVED** to approve press releases as follows:

**Allocations to reserves.**

**Longfield Cabin for Trowbridge Future.**

**Support to Local Plan Review campaign group leaflets.**

**Kennet & Avon Canal.**

**LH&FIG allocations.**

## **3353 DATE OF NEXT MEETING**

Tuesday 5<sup>th</sup> July 2022.

Meeting closed at 22.27 hrs.

Signature .....



6/12/22

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