

MINUTES

At a meeting of the Neighbourhood Services Committee held at The Civic, Trowbridge on Tuesday 11th October at 19.00 hrs.

IN ATTENDANCE:

Councillors: Bryant, Cave Cavill (Chair), Cooper, Lincoln, Palmen & Piazza.

Officers: Mr K Buckingham (Facilities Manager), Mr C Maddox (Neighbourhoods Officer) Mrs N Patterson (Council Secretary)

Additional attendees: 0

Public: 0

Press: 0

1105 APOLOGIES

The council received apologies from Cllr Allsworth & Cllr Vigar.

RESOLVED to accept apologies from Cllr. Allsworth & Cllr. Vigar with reasons for absence.

1106 MINUTES

a) **RESOLVED** to approve the Minutes of the [Neighbourhood Services Committee held on 22nd March 2022.](#)

b) There were no questions arising from those minutes.

1107 DECLARATIONS OF INTEREST

There were no declarations of interest.

1108 CHAIR'S ANNOUNCEMENTS

Cllr Cavill attended a special public realm-working group agenda meeting. Several million pounds is to be spent on the town. Half of the money is for the Town Hall Project the other half for the town itself. Bibo Studio who are working with Wiltshire Council on a foundation of a plan. This includes signage, perch seating, tree planting and lighting. On the 1st November, they will publish their report. There will then be a 5-week public consultation. This is part of the Future High Street Fund and not a Trowbridge Council initiative.

1109 OPEN FORUM

There were no members of the public at this meeting.

1110 FACILITIES MANAGER'S REPORT TO NEIGHBOURHOODS SERVICES

The committee considered the Facilities Manager's Report to Neighbourhoods Services.

RESOLVED: to approve the Facilities Managers' Report.

Points to note from the report:

A Bryant: The areas that have been wilded, do we know where they are and the intentions for those areas?

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K Buckingham: There are dedicated areas for wilding; I can give you the information for your ward that will show grass cutting and wild areas. If there are any other councillors who would like this information then please let me know and I can provide you with the Pdfs.

C Maddox: Unfortunately, all sparkles team visits are cancelled until January 2023.

1111 INFORMATION TECHNOLOGY AND SUPPORT SERVICES REPORT 11.6

To consider the Facilities Managers proposal on information technology and support services.

RECOMMENDATION: The committee approves the Facilities Managers proposal.

1112 SERVICE DELEGATION

The committee considered the recent changes to Wiltshire Council on Service Delegation

RESOLVED: to note progress with negotiations with Wiltshire Council and the resolution of the full council and Neighbourhood Services will continue to provide a top up service.

1113 STAFFING LEVELS – NEIGHBOURHOOD SERVICES

The committee noted the recruitment appointment and confirm support for increased staffing levels to enhance top-up services, to allow early training and preparation in advance of Service Delegation and finally to review pay conditions to compete for labour.

RESOLVED: The Committee noted the staffing levels.

1114 QUARTERLY MANAGEMENT ACCOUNTS

a) The Committee considered the Q1 accounts.

RESOLVED the committee approved the Q1 Accounts, copies of which had been previously circulated with the Agenda.

1115 DATE OF NEXT MEETING

Tuesday 20th December.

1116 MEDIA RELEASE

RESOLVED to approve the following press/social media releases:

A mention on social media pages regarding a memorial plan

1117 EXCLUSION OF PUBLIC AND PRESS

That; in accordance with the Public Bodies (Admission to Meetings) Act 1960, it would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted; and therefore the meeting do resolve that the public and press be temporarily excluded and be instructed to withdraw.

RESOLVED: The committee excluded public and press with the Public Bodies (Admission to Meetings) Act 1960 as it would be prejudicial to the public interest by reason of the confidential nature of the business

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1118 PART 2 INFORMATION TECHNOLOGY AND SUPPORT SERVICES

Items during whose consideration it is recommended that the public should be excluded because of the likely hood that exempt information would be disclosed

RESOLVED: The committee approves the Facilities Managers proposal, of moving from current provider Oakford, to cloudyIT, who specialise in Local Government IT, by the end of the financial year.

This minute is published following the confirmation of this decision with both contractors.

The meeting closed at. 20:50

Signature.....  Dated..... 20/12/22

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