

MINUTES

At a meeting of the Leisure & Information Services Committee held in the Council Chamber at Trowbridge Civic Centre on Tuesday 6th December 2022 at 19.00hrs.

IN ATTENDANCE

Councillors: Hoar, Jacob (VC), Palmen, Trigg and Vigar. Piazza (Sub for Emily Kirk)

Officers: H Bell (Head of Leisure & Information Services), L Allan (Town Clerk), N Patterson (Council Secretary)

Members of Public: 0

Members of the press: 0

1165 APOLOGIES

a) Apologies were received from Cllr Bates, Cllr. Emily Kirk & Cllr. K Allsworth

b) **RESOLVED: to accept apologies with reasons for absence from** Cllr Bates, Cllr. Emily Kirk & Cllr. K Allsworth.

1166 MINUTES

a) **RESOLVED to approve as a correct record the Minutes of the meeting held on Tuesday 27th September 2022**

b) There were no questions.

1167 DECLARATIONS OF INTEREST

Declarations of Interest were received from.

Cllr. Trigg & Palmen declared an interest in the Weavers Market and Trowbridge Future.

Cllr. Jacob declared an interest in the Coronation Plans.

Cllr. Vigar declared an interest in TTFC

1168 CHAIR'S ANNOUNCEMENTS

There were no announcements from the chair.

1169 OPEN FORUM

There were no members of the public present.

1170 QUESTIONS FROM COUNCILLORS

There were no questions from Councillors.

1171 MAYOR'S CONSORT

The Committee Considered the purchase of some sort of regalia in the format of a small chain, ribbon or badge for the Mayor's Consort to wear when they accompany the Mayor on official engagements.

RESOLVED: To do nothing at this present time, will review in 6 months.

1172 THE LEISURE SERVICES DEPARTMENT REPORT

The committee considered the Head of Leisure & Information Services Report Quarter 2 (copy attached) and the following recommendations:

Initial.....

- a. **WITHDRAWN**
- b. **RESOLVED: to confirm Christmas lights switch on will be delivered over the weekend 17th, 18th, 19th November 2023.**
- c. **RESOLVED: To approve the coronation programme of events for the week of the 1st -8th May and to allocate £6000 in the 2023 budget.**

Points to note from the report:

Cllr. Piazza: Asked about an Event for White Ribbon day.

Hayley Bell: This is more an awareness campaign, separate to the events list, which is a list of events we plan to run. I will make sure this recognised in some way.

Cllr. Trigg every year can we think about how we engage with the community and understanding what events they may like to see in the town. Additionally help raise awareness of what is on and make sure we have a varied events plan to ensure events cover the whole demographic of Trowbridge.

Cllr. Hoar the Christmas light turn on event was amazing, congratulations to the team.

The Weavers Market date on 7th October 2023 is incorrect it should be the 14th October 2023. Dates also confirmed for 11th November and December 9th 2023

To review in the New Year Active Trowbridge and the services it provides to maximise its potential for the benefit of Trowbridge.

Hayley Bell: Community Services are free, as there is no sports development team at County. Active has stepped in to engage the community with these activities. We have a responsibility to keep these going for the residents of Trowbridge.

Cllr S Palmen: He has heard positive reviews about the walking football.

Town Clerk: We have had an acknowledgement from DLUHC with further questions, I am currently compiling answers to those questions, and there will be a further report to present to full council. My suggestion at the moment and I am consulting with the working group that we delay a substantive response to the additional questions until after the Full Council meeting in January as one of the questions relates to the latest budget information. It will be easier for us to respond to that question in full and comprehensively after the council has approved the 2023/24 Budget.

1173 **MOTIONS**

To committee considered motions received by the deadline (Thursday 24th November).

221103 1655 MARKETS & EVENTS

Cllr Piazza

MOTION:

- a) **That Trowbridge Town Council becomes a member of NABMA;**

b) That Trowbridge Town Council creates a sub-committee, to branch off the Leisure and Information Services Committee, to be called 'Events and Markets Committee'

RESOLVED:

- a) The committee notes that Trowbridge Town Council is already a member of NABMA
- b) That the committee does not create a sub-committee
A Piazza = Against

221103 23:15 DORIC PARK

Cllr Piazza. A recorded vote is requested.

MOTION:

- a) That Trowbridge Town Council creates a sub-committee of the Leisure & Information Services Committee, to be called 'The Doric Park Sub-Committee';
- b) That Trowbridge Town Council reaffirms its commitment to point (e)'

Town Clerk's response: It is for the Committee to consider if it needs a sub-committee to deal with any particular business, not for the Council. The town council has completed a range of consultation with the community and details of the project have been published widely in the press, radio and on social media. DLUHC have been in receipt of all of the relevant aspects of the council's application since May 2022 and have not yet raised any further requirements or queries including ones relating to consultation.

RESOLVED: That the committee does not create a sub-committee.
A Piazza = Against

1174 QUARTERLY MANAGEMENT ACCOUNTS (REPORT ITEM 10.2)

The committee considered quarter 2 accounts.

RESOLVED: The committee noted the quarter 2 accounts.

1175 DRAFT BUDGET 2023/2024

a. **The committee considered** cost savings (cuts) to Active Trowbridge, They have reduced School Activities by giving notice to Westwood Primary have put on hold recruiting a 16 hour post. To review in the New Year Active Trowbridge and its services it provides to maximise its potential for the benefit of Trowbridge.

b. **RESOLVED: To approve the Fees and Charges for 2023/2024 with the amendment that the figures are rounded to a sensible amount that meets the needs of the marketing strategy determined by officers.**

c. **RESOLVED: To approve the draft budget for the committee for presentation to the Policy & Resources Committee on 10th January 2023. (Appendix C) with amendment, that Trowbridge Future receives £15,000 (an increase of £5000 from £10,000)**

A Piazza = Against

1176 DATE OF NEXT MEETING

28th February 2023

1177 MEDIA RELEASES

The committee considered if the council should make a press or social Media post regarding any issues considered by this meeting

RESOLVED: To issue a press and media post as follows:

Building on the very successful Christmas lights and Lantern Parade plans are afoot for 2023, along with plans to celebrate the Kings Coronation in May 2023. Look out for further information.

Meeting closed at 21:02

Signature.....Date.....